

University of King's College
Committee on Research and Travel
Application for Travel and Conference Funding

(Applicants are requested to refer to Guidelines for Conference Travel at <http://ukings.ns.ca/guidelines-conference-travel-and-research-grants>, and should notice that documentation is required: a letter of acceptance from a conference organizer, for example, and printed evidence of major budget items, such as air travel and accommodation.)

Name:

Position:

Destination:

Dates of Travel:

Purpose of Travel: (Select an appropriate category)

A: Deliver paper or artistic performance (Maximum \$2,000) \$_____

B: Participate in workshop or study session (Maximum \$1,125) \$_____

C: Deliver guest lecture at another institution (Maximum \$1,125) \$_____

(Please note that funding under category C is available only as a supplement in those instances where the host institution is unable to meet the full cost of a planned visit. Any honoraria and payments provided by the host institution are to be disclosed in the application and will be deducted from the total amount of the supplementary funding.)

D: Chair a session (Maximum \$750) \$_____

E: Audit conference sessions (half of total expenses, max. \$1000) \$_____

Event:

Alternative Funding Source:

Estimated Expenses:

Travel (Economy Air Fare or Less):

Ground Transportation:

Accommodation:

Meals:

Registration Fee:

Other (specify):

Total: \$_____

Amount of Grant Requested: \$_____

Date of Application: _____

Signature: _____