

# The University of King's College

## Course Registration Workbook



UNIVERSITY OF  
**KING'S**  
COLLEGE • HALIFAX

The Office of the Registrar  
May 2021

# Hello Incoming King's Students!

We are very excited to welcome all of our new students this Fall! Between now and the first day of class, there are a number of steps that you'll need to complete. If you have not already done so, please send in your \$200.00 deposit to secure your spot at King's. This should be done as soon as possible, well in advance of the first day of classes in order to activate your DalOnline account and NetID. For more information on how to pay your deposit, please visit the [Payments Guide](#). Instructions on how to activate your NetID and password can be found on page 12 of this document.

We want to make sure you are well equipped for course registration day (Saturday, June 12<sup>th</sup> at 12:00 p.m. ADT). This document will cover:

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**If you have any questions along the way, please do not hesitate to contact the Registrar's Office for help. We're happy to answer questions over email or to schedule a one-on-one phone advising appointment with you.**

## The Registrar's Office (King's)

1<sup>st</sup> Floor A&A  
The University of King's College  
6350 Coburg Road  
Halifax, NS  
B3H 2A1

Phone: (902) 422-1271  
Fax: (902) 425-8183  
E-mail: [registrar@ukings.ca](mailto:registrar@ukings.ca)

### Regular Office Hours:

Monday : 9AM to 4PM  
Tuesday : 9 AM to 4PM  
Wednesday : 9AM to 4PM  
Thursday : 9 AM to 4PM  
Friday : 9AM to 4PM

## 1. IMPORTANT TERMS AND DEFINITIONS

**Credit hours/Credits:** Credit hours normally represent the number of hours spent in the lecture portion of a course. In a 3 credit hour course (half credit) you normally spend 3 hours in course per week for one term. Some courses are listed as 6 credit hours (whole credit). These 6 credit hour courses happen in one term. When that happens, six hours are spent in course per week.

**CRN:** Every course in the timetable has a CRN attached to it. This stands for Course Registration Number, and is like the ID number for the course. When you register for courses you will use the CRNs. It is important to note that the CRN is not the number found in the course code, but rather the 5 digit number on the left in the Academic Timetable.

**Cross-listed Courses:** Cross-listed courses are courses that can be taken as part of two or more departments. For example, Political Science 1500 Globalizations is cross-listed with Sociology and Social Anthropology 1500 Globalizations as it is the same course but can be taken as part of two different departments. However, a cross-listed course can only count within one department on your record, POLI 1500 could not give you credit in both Political Science and Sociology and Social Anthropology. This is different than an exclusion.

**Degree requirement:** Each degree has general degree requirements and departmental requirements. A general degree requirement is something that applies to degree programs, such as the Bachelor Arts, Science, or Journalism. A departmental requirement is one that would only apply to the department in which you were pursuing your degree. For example, a Bachelor of Arts in History would have general degree requirements for a Bachelor of Arts and departmental requirements for History.

**Elective:** An elective is a course that is not specifically required for your general degree or departmental requirements but you may want to take out of interest in the subject matter. Almost all degrees have space for some electives. Consult the calendar online at [www.ukings.ca](http://www.ukings.ca), or visit the Registrar's Office to figure out how many electives you have in your degree program.

**Exclusion:** An exclusion is when one course is close enough in content to another course that you can only get credit for one of them – even if you take both. For example, ENGL 1030 (Reading and Writing Stories) carries an exclusion with ENGL 1015 (Literature: How it Works) and ENGL 1025 (Literature: Why it Matters). If a course has an exclusion, you will find it in the course description.

**Faculty:** Departments (such as English, History, Theatre, and Early Modern Studies) are grouped into divisions called Faculties. King's students in BA programs belong to the Faculty of Arts and Social Sciences (FASS); BSc students belong to the Faculty of Science (FOS); Journalism students are part of the School of Journalism.

**Full course load:** A full course load is 30 credit hours (5 full credits) in each academic year (Fall/Winter terms). This equates to 15 credit hours each term (5 courses). A full course load is not quite synonymous with being a “full-time” student.

**Full time/part-time student:** In order to be considered a full-time student you must be registered in at least 9 credit hours in a term. In Arts, Science and Journalism, this is 18 credit hours (3 credits) for the year or 9 credit hours (3 half credits) in each semester. Some external organizations (like provincial student assistance programs) have different requirements for full-time status. Please be aware of these requirements. Generally, anything less than 60% of a full course load for the year would make you a part-time student. However, some students are eligible for full-time status based on a 40% course load for reasons of documented academic accommodation. Please consult the Student Accessibility Centre for further details.

**Prerequisite:** A prerequisite is a course you must take in order to take other often higher level-courses. In the prerequisite you will learn the background you will need to pursue further study in the area. For example, you must take first year Psychology before you can take second year Psychology courses. If a course has a prerequisite, you will find it in the course description.

**Transfer credits:** If you have IB or AP credits from high school or have completed any credits at another post-secondary institution, you could be eligible to count these courses as university-level courses by receiving transfer credit for these courses. AP courses with a grade of 4 or 5, or Higher Level IB courses with a grade of 5, 6 or 7 may be eligible for transfer credit.

## 2. COURSE SELECTION FOR FYP (ARTS) STUDENTS

As a Foundation Year student, a space is reserved for you in the program. That said, you still need to go online and register for your Foundation Year Program lecture and tutorial, as well as an additional course if you choose to enrol in one alongside FYP. Both semesters of the Foundation Year Program count as 24 credit hours (four full credits). The additional course counts as six credit hours (one full credit). Unless you have transfer credits from AP or IB, most student will take 30 credit hours (five full credits) in first year, but this is not required.

Foundation Year Program lectures for Arts students are held on Monday, Wednesday, Thursday and Friday from 9:35 - 11:25 a.m. You must also take a tutorial. A few different time options are available. You can sign up for an 11:35 - 12:25 p.m. tutorial (directly after lecture), a 12:25 - 1:35 p.m. tutorial (one-hour break after lecture), or a 1:25 - 2:35 p.m. tutorial (two-hour break after lecture).

Before choosing your FYP tutorial time, you should figure out what you want to take as your additional course with FYP and when it will be held to ensure your tutorial and course schedule don't overlap.

### Choosing Additional Courses

We strongly recommend you choose an additional course you'll enjoy. That said, if you aren't sure what to take you can consider choosing an additional course that will satisfy a general degree requirement. Students who are completing a Bachelor of Arts degree will be required to complete six credit hours (one full credit, or two single semester courses) in a single language (other than English) and six credit hours (one full credit or two single semester classes) in Life and Physical Sciences.

**Note:** Arts students who are considering applying to transfer into Journalism in second year or who wish to pursue a minor in Journalism studies, should take Foundations of Journalism (JOUR 1002.03 + JOUR 1003.03) as their additional first-year course. This course is also an excellent option for students who wish to develop their writing and storytelling skills using perfect English and imaginative narrative. For more information, click [here](#).

Any of the following courses will satisfy the language requirement for a Bachelor of Arts degree.

Introduction to Arabic	ARBC 1021.03 + ARBC 1022.03
Introduction to Chinese (Mandarin)	CHIN 1031.03 + CHIN 1032.03
Introductory Classical Hebrew	CLAS 1901.03 + CLAS 1902.03
Introductory Latin	CLAS 2401.03 + CLAS 2402.03
Introductory Ancient Greek	CLAS 2505.03 + CLAS 2506.03
Any Introductory French course	See Below
German for Beginners	GERM 1003.03 + GERM 1004.03
Italian for Beginners	ITAL 1000.03 + ITAL 1001.03
Introductory Sanskrit	RELS 1600.03 + RELS 2600.03
Elementary Russian	RUSN 1002.03 + RUSN 1003.03
Beginning Spanish	SPAN 1021.03 + SPAN 1022.03

**Note:** There are several introductory French courses, from basic French for students with no prior knowledge to courses for students who have studied French all their lives. **A placement test is required for any student wishing to take a French course at any level (including the introductory level).** Students must register for the level of French indicated by the placement test. The test can be found at [www.dal.ca/frenchtest](http://www.dal.ca/frenchtest).

Students who have extensive experience with a language may, with the permission of the department, register for higher level language courses in their first year of study. Higher level language courses may fulfill your language requirement.

If you are interested in going on an exchange to a country where the language of instruction isn't English, you should consider studying the relevant language, starting in your first year.

The courses listed below are a sampling of ones that satisfy the Life and Physical Science requirement, however, any combination of courses in a Life/Physical subject may count.

Courses marked with a ★ are science courses developed specifically for arts students and normally do not require extensive math or lab experience.

Principles of Biology I and II	BIOL 1010.03 + BIOL 1011.03
Principles of Microeconomics/Principles of Macroeconomics	ECON 1101.03 + ECON 1102.03
Concepts in Chemistry I & II	CHEM 1011.03 + CHEM 1012.03
Foundations of Environmental Science	ENVS 1100.03
Environmental Challenges	ENVS 1200.03
Geology I & II	ERTH 1080.03 + EARTH 1091.03
Introduction to Physical Geography	ERTH 1030.03 or GEOG 1030.03
Natural Disasters★	ERTH 1060.03 or GEOG 1060.03
Intro to the History of Science and Technology★	HSTC 1201.03 + HSTC 1202.03
Physics In & Around You	PHYC 1310.03 + PHYC 1320.03
Astronomy I & II★	PHYC 1451.03 + PHYC 1452.03
Introduction to Psychology and Neuroscience I & II (lab)★	PSYO 1011.03 + PSYO 1012.03

A popular option that meets the science requirement are HSTC 1201.03 + HSTC 1202.03, the introductory classes in History of Science and Technology at King's. These introductory courses follow a timeline similar to the Foundation Year Program. Students will have the opportunity to delve deeper into scientific texts that are explored in FYP and will develop a better knowledge of the ever-changing world of science and technology. With lectures offered both virtually and in person on Mondays and Wednesdays from 2:35 – 3:25p.m., HSTC 1201.03 + HSTC 1202.03 fit perfectly into your first year course schedule. For more information on HSTC 1201.03 + HSTC 1202.03, click [here](#).

### 3. COURSE SELECTION FOR FYP (SCIENCE) STUDENTS

As a Foundation Year student, a space is reserved for you in the program. That said, you still need to go online and register for your Foundation Year Program lecture and tutorial, as well as two additional courses. The Foundation Year Program counts as 18 credit hours (three full credits). The four individual additional courses, two each semester, will collectively count as twelve credit hours (two full credits). Unless you have transfer credits from AP or IB, most student will take 30 credit hours (five full credits) in first year.

Foundation Year Program lectures for science students are held on Monday, Wednesday and Friday from 9:35 - 11:25 a.m. You must also take a tutorial. A few different time options are available to you. You can sign up for an 11:35 a.m. - 12:25 p.m. tutorial (directly after lecture), a 12:35 - 1:25 p.m. tutorial (one-hour break after lecture), or a 1:35 - 2:25 p.m. tutorial (two-hour break after lecture).

Before choosing your FYP tutorial time, choose your additional courses and ensure your tutorial and course schedules do not overlap.

#### Choosing Additional Courses

We recommend you choose additional courses you'll enjoy. That said, if graduating with a science degree in a four-year timeline is important to you we strongly recommend you consider taking six credit hours (one full credit or two single semester courses) in a science subject of your choosing and six credit hours (one full credit or two single semester courses) in math. If you know which science subject you would like to pursue for your degree it is strongly recommended that you take the course(s) that are pre-requisites for the upper year classes in that subject. You should consult the **Dalhousie Academic Calendar** ([academic.calendar.dal.ca](http://academic.calendar.dal.ca)) for the departmental requirements specific to the subject you would like to pursue in the Faculty of Science. If you do not know which subject you would like to pursue, that is okay, but do be aware that due to the structured nature of some Science programmes additional time may be required to fulfill all requirements.

Please contact the **Registrar's Office** or the **Bissett Student Success Centre** for help choosing a math or science course for your degree.

**Note:** Science students who are considering applying to transfer to Journalism in second year, or wish to pursue a Minor in Journalism Studies, should take Foundations of Journalism (JOUR 1002.03 + JOUR 1003.03) as one of their first-year additional courses. For more information, click [here](#).

### 4. COURSE SELECTION FOR BACHELOR OF JOURNALISM (HONOURS) STUDENTS

As a Bachelor of Journalism Honours student, there is a space reserved for you in both the Foundation Year Program and the JOUR 1002.03 and JOUR 1003.03 courses. That said, you still need to go online and register for these courses. Foundation Year Program counts as 24 credit hours (four full credits). JOUR 1002.03 and JOUR 1003.03 count as six credit hours (one full credit). All Bachelor of Journalism Honours students will complete 30 credit hours (five full credits) in first year.

Foundation Year Program lectures are held on Monday, Wednesday, Thursday and Friday from 9:35 - 11:25 a.m. You must also take a tutorial. A few different time options are available. You can sign up for an 11:35 - 12:25 p.m. tutorial (directly after lecture), a 12:25 - 1:35 p.m. tutorial (one-hour break after lecture), or a 1:25 - 2:35 p.m. tutorial (two-hour break after lecture).

As a Bachelor of Journalism (Honours) student, you must take Foundations of Journalism (JOUR 1002.03 + JOUR 1003.03) as your additional course in first year. For more information on JOUR 1002.03 + JOUR 1003.03, click [here](#).

## 5. COURSE SELECTION FOR BACHELOR OF MUSIC STUDENTS

### A) FYP Music students

As a student registered in Foundation Year Music, there is a space reserved for you in the Foundation Year Program. That said, you still need to go online and register for your Foundation Year Program lecture and tutorial, as well as a music course. The Foundation Year Program counts as 24 credit hours (four full credits). The music course counts as six credit hours (one full credit or two one semester courses).

Foundation Year Program lectures are held on Monday, Wednesday, Thursday and Friday from 9:35 - 11:25 a.m. You must also take a tutorial. A few different time options are available. You can sign up for an 11:35 - 12:25 p.m. tutorial (directly after lecture), a 12:25 - 1:35 p.m. tutorial (one-hour break after lecture), or a 1:25 - 2:35 p.m. tutorial (two-hour break after lecture).

Music students should consult with the Music department to ensure that they are registering for a Music course that is pertinent to their degree path and aspirations in the program. ([dal.ca/academics/programs/undergraduate/music.html](https://dal.ca/academics/programs/undergraduate/music.html)).

### B) Music students who are not taking FYP

Students enrolled in the general Bachelor of Music Program (without FYP) will complete the following courses in first year:

Applied Study (of an instrument)	MUSC 1801.03 + MUSC 1802.03 (please consult the music department)
Music Theory I	MUSC 1201.03 + MUSC 1222.03
Aural Skills I	MUSC 1272.015 + MUSC 1273.015
Keyboard Skills I	MUSC 1273.015 + MUSC 1274.015
Writing about Performance	PERF 1000.03
Writing About Music	PERF 1001.03
Arts or Sci. Elective	Elective 1XXX.03 (Arts or Science course that is worth 3 credit hours)
Ensemble I	MUSC 2751.015 + MUSC 2752.015

Please contact Dalhousie's Department of Music if you require more information on your course requirements (<https://www.dal.ca/faculty/arts/school-of-performing-arts/programs/music-programs.html>).

## 6. COURSE SELECTION FOR UNDECLARED ARTS STUDENTS

There are general degree requirements (Subject Groupings) that are part of every BA degree. Many students prefer to complete these requirements in their first year of study but this is not required. It is **strongly recommended** that you include an approved writing course in your first year. Enhanced writing skills will help you succeed in your other courses. The writing requirement is also a prerequisite for many upper-year courses. If completing both a science credit and a language credit simultaneously seems challenging, you should consider delaying one or both until 2nd year or later, substituting an elective(s) in first year.

Course credit hours are shown as the last two digits of each course number (i.e. ENGL1030.**06**). There are some courses worth six credit hours that are completed in only one term, but these are less common. To complete a requirement in each of the subject groupings you will need to take six credit hours in each. To satisfy your writing class, for example, you could take a combination of ENGL 1015.03 + ENGL 1025.03.

### Step 1: Writing Class

Start by selecting a writing course and record it in the course selection box on page 8 as, Writing Class. This list has courses that cover the writing class requirement but not all courses are offered every year.

- Classics: CLAS 1103.03 and CLAS 1104.03 or CLAS1011.03 and CLAS 1012.03
- English: ENGL1030.06 or any **two** of ENGL 1005.03, ENGL 1015.03, ENGL 1025.03, ENGL 1040.03, ENGL 1050.03, or ENGL 1100.03
- German: GERL1026.03 and 1027.03
- History: HIST1022.03 and 1023.03 or HIST1510.06 or any **two** of HIST1503.03, HIST1504.03, HIST1006.03
- Journalism: JOUR1002.03 + JOUR1003.03 (For more information, click [here](#).)
- Oceanography: OCEA1001.03 and 1002.03
- Political Science: POLI1001.03+ POLI1002.03
- Religious Studies: RELS 1201.03 and 1202.03
- Russian Studies: RUSN 1020.03 and 1070.03
- Sustainability: SUST1000.06
- Performance Studies: PERF 1000.03 and one of PERF 1001.03 or PERF 1002.03\*\*

\*\* Students not taking Foundation Year Program who are planning to graduate from the Theatre Department must take PERF 1000.03 and PERF 1002.03 as their writing class.

### Step 2: Subject Groupings

Your writing course can also satisfy one of the subject groupings below. Find the subject you selected as your writing course in box 1, 2 or 3. Circle it and record it on the appropriate line of the course selection box on page 8.

1. Social Science Grouping	2. Language & Humanities Grouping	3. Life & Physical Science Grouping
Canadian Studies, Contemporary Studies, Early Modern Studies, European Studies, Economics, Gender and Women’s Studies, History, History of Science and Technology, International Development Studies, Law Justice and Society, Political Science, Psychology, Sociology & Social Anthropology, <b>or</b> King’s Foundation Year Program.	Arabic, Canadian Studies, Chinese (Mandarin), Cinema and Media Studies, Classics, Comparative Religion, Contemporary Studies, Creative Writing, Early Modern Studies, English, European Studies, French, Gender and Women’s Studies, German, Greek, History, History of Science and Technology, Italian Studies, Latin, Music, Performance Studies, Philosophy, Religious Studies, Russian, Spanish, Theatre, <b>or</b> King’s Foundation Year Program.	Biochemistry and Molecular Biology, Biology, Chemistry, Computer Science, Earth Sciences, Economics, Engineering, Environmental Science, Hist. of Sci. and Tech. 1201.03 + 1202.03 or 2211.03 + 2212.03, Human Physiology (BA only), Informatics, Marine Biology, Mathematics, Microbiology and Immunology, Neuroscience, Oceanography, Physics, Psychology, Science, Statistics, Sustainability (BA only).

\*For more information on HSTC 1201 + HSTC 1202, click [here](#).

### Step 3: Subject Groups (continued)

Between now and graduation, you must select two single term courses (three credit hours each) or one six credit hour single term course to fulfill each subject grouping. If you plan to take those courses this year, consult the timetable for ones that fit your schedule and enter the information in the table below. You may have noticed that some courses appear in more than one box. For example, Psychology can be considered either a Social Science or a Life and Physical Science. If you use Psychology as your Life and Physical Science you will need to select a different subject from the Social Science subject grouping.



### Step 4: Language Class

Select a language course and record it in the course selection box below as 'Language Class'. If you choose a major in Economics, Law, Justice and Society, Philosophy, Political Science, Psychology, or Sociology/Social Anthropology you may substitute a language course for six credit hours in Mathematics or Statistics if you prefer, provided the class is not MATH 1001.03, MATH 1002.03, MATH 1003.03, MATH 1110.03, MATH 1120.03, MATH 1115.03 or MATH 1315.03.

Introduction to Chinese (Mandarin)	CHIN 1031.03 + CHIN 1032.03
Introductory Classical Hebrew	CLAS 1901.03 + CLAS 1902.03
Introductory Latin	CLAS 2401.03 + CLAS 2402.03
Introductory Ancient Greek	CLAS 2505.03 + CLAS 2506.03
Any Introductory French course	See Below
German for Beginners	GERM 1003.03 + GERM 1004.03
Italian for Beginners	ITAL 1000.03 + ITAL 1001.03
Introductory Sanskrit	RELS 1600.03 + RELS 2600.03
Elementary Russian	RUSN 1002.03 + RUSN 1003.03
Beginning Spanish	SPAN 1021.03 + SPAN 1022.03

**Note:** There are several introductory French courses, from basic French for students with no prior knowledge to courses for students who have studied French all their lives. **A placement test is required for any student wishing to take a French course at any level (including the introductory level).** Students must register for the level of French indicated by the placement test. The test can be found at [www.dal.ca/frenchtest](http://www.dal.ca/frenchtest).

### Step 5: Course Selection Box (Overview)

To be considered a full-time student you must take at least nine credit hours in each the Fall term and Winter term (three half-year courses). Please note the conditions of some scholarships and student loans may require the maximum 15 credit hours each term (five half-year courses). Remember, you need to complete all subject groupings by graduation, not necessarily in first year, so consider your strengths when registering for your first-year courses. You may also take summer courses to fulfill these requirements. You may want to put off taking a language or science until later. Your 5th course is an elective. You can select a course from any Faculty of Arts or Faculty of Science discipline, or take a course offered by an 'outside' faculty such as, Management, Health Promotion and Anatomy, among others. The maximum number of permissible courses you can take outside the College of Arts and Science is 18 credit hours (or six half-year courses) during your degree.

#### Course Selection Box:

	Fall	Winter
15 credit hours in both Fall & Winter = maximum first year load 9 credit hours in both Fall and Winter = minimum for full-time		
Writing Class (record it here and in the box below to which it applies)		
Box 1. Social Science (Must be completed by graduation)		
Box 2. Humanities (Must be completed by graduation)		
Box 3. Life and Physical Science (Must be completed by graduation)		
Spoken Language Class or equivalent (Must be completed in a single subject by graduation)		
Elective (A class of your choice)		

## 7. COURSE SELECTION FOR UNDECLARED SCIENCE STUDENTS

In first year, BSc students generally take 30 credit hours (five credits) over the Fall and Winter terms. That said, you may choose to register in fewer courses depending on your anticipated academic workload and other commitments. Students are encouraged to take 12 credit hours of science courses through a combination of 3 credit hour or 6 credit hour courses. There are also general program requirements that are part of your degree. Many students complete these requirements in their first year of study but this is not required. It *is strongly recommended* that you include an approved writing course (six credit hours) in first year. Enhanced writing skills will help you succeed in your other courses. The writing requirement is also a prerequisite for many upper-year courses.

### Subject Specialties within the Faculty of Science

- Actuarial Science (ACSC)
- Biochemistry & Molecular Biology (BIOC)
- Biology (BIOL)
- Chemistry (CHEM)
- Earth Science/Geology (ERTH)
- Economics (ECON)
- Environmental Science (ENVS)
- Environmental, Sustainability and Society (SUST)
- Marine Biology (MARI)
- Mathematics (MATH)
- Microbiology & Immunology (MICI)
- Neuroscience (NESC)
- Ocean Sciences (OCEA)
- Physics & Atmospheric Science (PHYC)
- Psychology (PSYO)
- Statistics (STAT)

*Students interested in the Dalhousie Integrated Science Program (DISP) should contact the program director, whose contact information can be found at <https://www.dal.ca/faculty/science/integrated-science-program/contact-us.html>*

You should consult the **Dalhousie Academic Calendar** for the departmental requirements specific to the subject you would like to pursue in the Faculty of Science.

### Writing Requirement

Two writing courses are offered by the Faculty of Science: OCEA1001.03 **WITH** OCEA1002.03 and SCIE1111.03. BSc students may take one of these two courses or select from the options listed below.

NOTE: SCIE1111.03 is the only writing course that can be completed in one half-credit (three credit hours). To complete a requirement other than SCIE1111.03, you will need to take six credit hours in a single subject over two semesters.

### Writing Credit Options

- Classics: CLAS 1103.03 and CLAS 1104.03 or CLAS1011.03 and CLAS 1012.03
- English: ENGL1030.06 or any **two** of ENGL 1005.03, ENGL 1015.03, ENGL 1025.03, ENGL 1040.03, ENGL 1050.03, or ENGL 1100.03
- German: GERM1026.03 and 1027.03
- History: HIST1022.03 and 1023.03 or HIST1510.06 or any **two** of HIST1503.03, HIST1504.03, HIST1006.03
- Journalism: JOUR1002.03 + JOUR1003.03 (For more information, click [here](#).)
- Oceanography: OCEA1001.03 and 1002.03
- Political Science: POLI1001.03+ POLI1002.03
- Religious Studies: RELS 1201.03 and 1202.03
- Russian Studies: RUSN 1020.03 and 1070.03
- Science: SCIE 1111.03 (satisfies writing requirement for BSc students only)
- Sustainability: SUST1000.06
- Performance Studies: PERF 1000.03 and one of PERF 1001.03 or PERF 1002.03

\* For more information on JOUR1002.03 + JOUR1003.03, click [here](#).

## Other Basic Requirements

Before graduation, you will also need to complete six credit hours (one credit) in Social Sciences and six credit hours (one credit) of Language/Humanities. Your writing course can also satisfy one of the subject groupings below.

Social Science Subject Grouping:	Language/Humanities Subject Grouping:
Canadian Studies, Contemporary Studies, Early Modern Studies, European Studies, Economics, Gender and Women's Studies, History, History of Science and Technology, International Development Studies, Kings Foundation Year Program, Law Justice and Society, Political Science, Psychology, Sociology & Social Anthropology, Sustainability (BSc only).	Arabic, Canadian Studies, Chinese, Cinema and Media Studies, Classics, Comparative Religion, Contemporary Studies, Creative Writing, Early Modern Studies, English, European Studies, French, Gender and Women's Studies, German, Greek, History, History of Science and Technology*, Italian Studies, Kings Foundations Year Program, Latin, Music, Performance Studies, Philosophy, Religious Studies, Russian, Spanish, Theatre.

\* For more information on History of Science and Technology, click [here](#).

## Course Selection Box:

To be a full-time student you need to take at least nine credit hours (three half-year courses) in each of the Fall and Winter Terms, although the conditions of any scholarship or student loan you have may require the maximum of 15 credit hours each term (five half-year courses). Remember, you need to complete all subject groupings by graduation, not necessarily in first year, so consider your strengths when registering for your first year courses. You may also take summer courses to fulfill these requirements.

15 credit hours in both Fall & Winter = maximum first year load 9 credit hours in both Fall and Winter = minimum for full-time	Fall	Winter
Science Courses		
Science Courses		
Math/Stat Course		
Writing Course(s)		
Other Courses		

## 8. INFORMATION FOR STUDENTS TRANSFERRING INTO THEIR SECOND, THIRD, OR FOURTH YEAR OF STUDY

Students transferring to King's from another university should contact the Registrar's Office. On admission, transfer credit assessment should be complete prior to course selection. For questions related to this process, e-mail [admissions@ukings.ca](mailto:admissions@ukings.ca). Once you have been notified that your transfer credits have been formally assessed for eligibility, you may contact [Academic and Enrolment Services](#) for academic advice on what courses to take to fulfill the requirements for your degree.

## 9. HOW TO USE DAL ONLINE TO REGISTER FOR COURSES

Once you have paid your \$200.00 deposit, you will be able to register for courses. You will need to access the Academic Timetable in order to proceed with registration. Go to [dalonline.dal.ca](http://dalonline.dal.ca), enter your log-in information, then click "Web for Students." Once there, you can click "Academic Timetable" in the sidebar on the left-hand side of the page. Below is a section of the academic calendar, with explanations. You can also read more about how to read the Academic Timetable [here](#).

The screenshot shows a table of academic courses with several callout boxes providing explanations for specific fields and icons:

- Course Number and Name:** Use this to ensure you registered correctly (points to the course name 'KING 1001 Foundation Yr Program Arts').
- CRN (Class Reference Number):** This is the number you use to register for the class (points to the CRN '14127').
- Enrolment Info:** Tells you the class size, as well as how many students are currently registered in the class, how many seats are still available and whether or not the class is full or has a waitlist (points to the 'Enrolment Info' columns).
- Class Format:** This code indicates that class format: Lecture (Lec), Tutorial (Tut), or Lab (points to the 'Lec' format code).
- Days and Time:** Check what days the class is held and at what time. (R stands for Thursday). Time is shown using a 24-hour clock: 13:25 is 1:35 pm (points to the 'Days' and 'Times' columns).
- Location:** Check the location of your class before heading out onto campus (points to the 'Location(s)' column).
- Pop-ups:** The pop-ups on the side have information about what classes are available to you (points to the callout boxes).

No.	CRN	Section	Hrs	Link	Days					Times	Location(s)	Enrolment Info						
					Mo	Tu	We	Th	Fr			Max	Cur	Avail	WtLst	%Full		
NOTE: Tutorial timeslots overlap for this class because multiple rooms are used for tutorial sessions. This will create the appearance of a conflict in your printed schedule but does not affect your registration in KING 1002 in the winter term to receive credit for this course.													FALL (X) : 07-SEP-2021 - 07-OCT-2021					
R	14127	01	Lec	12		M		W		R	F	0935-1125	King's KING'S NEW ACAD ALUMNI	100	0	100		0.0%
R	14128	T97	Tut	0	L0	M		W		R	F	1135-1225	King's KING'S ARTS&ADM HALIB, SEM7, SHTFRD King's KING'S NEW ACAD FRAZEE, SEM	42	0	42		0.0%
NOTE: Please consult department in September for specific tutorial placements.																		
R	14129	T98	Tut	0	L0	M		W		R	F	12	HALIB, SEM7, SHTFRD FRAZEE, SEM	29	0	29		0.0%

### Important things to note:

- Foundation Year Program (FYP) is listed as King's Foundation Year Program (KING 1001.12 + KING 1002.12 for Arts/Music/Journalism students, and KING 1101.09 + KING 1102.09 for Science Students) in the academic timetable.
- If a class you want has a tutorial and/or lab, **you must register for the lecture and the tutorial/lab at the same time** or you will get an error message. Lectures are shown in beige on the timetable. Tutorials and labs are blue and green respectively. If you receive a "T0 error," you must add a tutorial. An "L0 error" means that you have to add a lecture.
- **The Dal Online system does not check for timetable conflicts. It is your responsibility to make sure your courses aren't scheduled at overlapping times. Plan your schedule in advance of registration to ensure that your schedule does not contain timetable conflicts.**
- If you receive an error saying 'CRN does not exist' you are likely trying to enter a winter course reference number in the fall term, or vice versa. Fall term CRNs begin with '1' and winter term CRNs begin with '2'.

### Now you are ready to register for your courses!

1. If you haven't already set up your email, you should do so by visiting [my.dal.ca](http://my.dal.ca)  
**Note:** If you have applied to residence at King's, you may have already set up your email account.  
Go to [my.dal.ca](http://my.dal.ca)
  - a) Click on New Users.
  - b) Click on the first option: Activate or look up my NetID
  - c) Select the second button: No I do not know my NetID
  - d) Type in your Student ID (B00...)
  - e) Enter your birthdate in the specified format, then click on Look up NetID.
  - f) You will be prompted to set an initial password.
  - g) Make a note of your NetID, your email address and your password.
  - h) Click on Main. Type your NetID in Username. Enter your new password.Congratulations! You have activated your email account.
2. Go to [my.dal.ca](http://my.dal.ca). Click on Dal Online (in the upper right-hand corner). Login using the same net ID and password you set up through my.dal.ca. You will use Dal Online to make course changes, access your grades, update your address and so on. If you experience technical difficulty, you can contact the Dal Help Desk at (902) 494-2376 or helpdesk@dal.ca.
3. Return to the online registration page, which can be accessed in the future using the Dal Online link on [my.dal.ca](http://my.dal.ca). Log in using the same NetID and password you use to log into your Dalhousie email account. Select **Web for Students**, and then select **Academic Timetable** to view the classes available to you. The subjects are listed in alphabetical order [Note: FYP is listed under "King's Foundation Year Program"]. Choose the appropriate subject to view courses. **Ensure you are looking at courses for the Fall/Winter 2021/2022 year.** Make a note of the Course Reference Number (CRN) for each class and tutorial/lab you select. **Pay attention to which term each class is in.**
4. From the Web for Students Menu, click on Registration. Click on **Prepare for Registration** which will take you to the main registration page. Click on **Prepare for Registration** once again and select your term (first 2021/2022 Fall then 2021/2022 Winter once you have registered for the Fall semester). This page is where you can check your Registration Status and Time Ticket. If there is anything that would prevent you from registering, it will be indicated here. When you are eligible to register, return to the main registration page and then click on **Register for Classes**. From there, click on the **Enter CRNs** tab and then type in the CRNs you collected earlier into the boxes provided. After you have entered the classes you wish to enrol in, click on **Add to Summary**. Your courses will then appear under the Summary section as 'pending' and you can look at your weekly schedule on the left to check for any time conflicts. Finally, click on **Submit** to be fully registered. Repeat to register for the Winter semester.

You're now registered! You can view your schedule by selecting "Student Schedule by Day & Time" under the "Registration" tab. To view instructors and locations, select "Student Detail Schedule."