

UNIVERSITY OF KING'S COLLEGE

BOARD OF GOVERNORS MEETING MINUTES

Due to government-mandated restrictions related to the COVID-19 coronavirus, the University of King's College Board of Governors met by Zoom teleconference on Thursday, April 1, 2021, at 12:30 p.m.

PRESENT: Ms. Katrina BEACH (Treasurer); Dr. Daniel BRANDES (Faculty Representative); Dr. Gwendolyn DAVIES (Vice-Chair); Ms. Debra DEANE- LITTLE (Chancellor); Dr. Susan DODD (Faculty Representative); Mr. Tom EISENHAUER (Co-opted Member); The Right Reverend Sandra FYFE, Bishop of Nova Scotia and Prince Edward Island (Visitor); Mx. Jennifer GRAY (Secretary); Mr. Nick HARRIS (King's Students' Union President); Mx. Tessa HILL (King's Students' Union Representative); Professor Kim KIERANS (Faculty Representative); Professor William LAHEY (President and Vice-Chancellor); Dr. Laurelle LeVERT (Diocese of Nova Scotia and Prince Edward Island); Supt. Don MacLEAN (Co-opted Member); Ms. Miriam MacQUARRIE (King's Students' Union Representative); Ms. Catherine MARTIN (Co-opted Member); Ms. Alex McCANN (Co-Opted Member); Ms. Stephanie McGRATH (Co-opted Member); Professor Susan NEWHOOK (Faculty Representative); Dr. Peter O'BRIEN (Vice-President); Mr. Stuart PATTILLO (Alumni Association Representative); Ms. Naomi ROSENFELD (Diocese of Nova Scotia and Prince Edward Island); Mr. Douglas RUCK, Q.C. (Chair); Mr. Paul THOMSON (Alumni Association President); Mr. Ian WHYTOCK (Alumni Association Representative); Mr. Hugh WRIGHT (Diocese of Fredericton)

REGRETS: Mr. Bernard DOUCET (Co-opted Member); The Right Reverend David EDWARDS, Bishop of Fredericton (Diocese of Fredericton); Ms. Jennifer LAURETTE (Alumni Association Representative)

BY INVITATION: Ms. Adriane ABBOTT (Advancement Director); Ms. Julie GREEN (Registrar); Ms. Katie MERWIN (Dean of Students); and Ms. Bonnie SANDS (Bursar).

STAFF: Mx. Janet HATHAWAY (minutes)

At 12:34 p.m., the Chair called the meeting to order.

(2021:01) PRAYER

The Vice-President read the College Prayer.

(2021:02) NECROLOGY

The Secretary read the Necrology. A moment of silence was observed. The Chair spoke of several individuals mentioned on this month's Necrology list and made special reference to Board member, Rosalie Courage.

The Advancement Director noted that the Annual Fund closed at midnight last night. The Annual Fund last year raised \$294,000. This year King's raised \$334,000, the best annual fund in King's history. She noted this was an appropriate way to recognize Rosalie Courage's contributions to the University.

The President spoke about Donald Sobey and noted that he had a wide and inclusive appreciation for art and artists. The University was honoured that Donald Sobey chose to associate himself with King's.

(2021:03) CHAIR'S REMARKS

The Chair welcomed Bishop Sandra Fyfe to the Board. She was consecrated as Anglican Bishop of Nova Scotia and Prince Edward Island in November 2020. Bishop Fyfe advised that she took the Foundation Year Program in 1984-1985.

The Chair introduced Nick Harris, the new President of the King's Students' Union. Mr. Harris said he looked forward to working with the Board. The Chair also welcomed Mx. Tessa Hill and Ms. Miriam MacQuarrie, the new KSU Board Representatives.

(2021:04) CONSENT AGENDA

A Consent Agenda addressing the following matters was circulated:

- a) Approval of Minutes of the meeting of December 10, 2020
- b) Alumni Report
- c) Advancement Director's Report
- d) Advancement Committee Report
- e) Registrar's Report
- f) Investment Committee Report
- g) TriBay financial resolutions update

MOTION: (Beach/Kierans) that the Consent Agenda be approved. CARRIED.

(2021:05) BUSINESS/DECISION ITEMS

a) Enrolment Update

The Registrar presented the enrolment update. She noted that there are key points in the cycle where applications are compared to previous years. She advised that King's is above where it had been in previous years. For context, the University had a smaller incoming FYP class last year, primarily due to the pandemic. For overall enrolment for fall 2021, she is anticipating that with the growth seen in student retention and in the strong incoming MFA cohort, the University will be able to keep its overall total student population of 905 in the fall including a FYP class of 195. There are many unknowns at this point. The University's ability to be in-person will impact numbers. Part of the increase is students who chose not to come last year because they would not have gotten the experience for which King's is so well known.

In terms of application by first-year programs – FYP, is important, but the Registrar noted that it is also interesting to see the growth in the undeclared student population over time. These are students who really want to be part of the King's community but who are doing most of their first-year classes at Dalhousie. There is a rebound in the Arts stream, which is promising because that is where the majority of students in FYP have expressed interest. King's is also seeing growth in the Science stream.

The Registrar noted that Journalism has faced a lot of challenges with the change in the media landscape over the past years. The University's focus on Journalism recruitment and collaboration with Journalism faculty has seen increased results for the coming year. Reversing those trends will be important to the University.

The Registrar noted that the Board had supported hiring a recruiter in the Ontario market, who has been working for three years. That market is critical to the University's overall enrolment health.

Board members asked if the Registrar had heard anything from her colleagues about trends.

The Registrar advised that Dalhousie is seeing significant growth in its applicant pool and commitments. Students are putting in deposits for the fall. Many students who were hesitant about coming last September have confided that the option to work or travel have not been available, so they've chosen to come back to university. King's is also seeing students taking fewer courses. When the economy tends to be unstable, people tend to upgrade their education.

Board members asked whether there was a greater demand for Residence as a result of the pressure on the property market in Halifax. The Registrar advised that the Dean of Students would be better poised to speak to that, but King's has had more applications, more deposits, and more applications for the major scholarships than ever before.

The Dean of Students noted that based on information from Dr. Strang, King's is reasonably confident that it may be able to offer a higher level of occupancy next year. There is a hope to open doors to as many students as it is safe to do so.

b) 2020-21 Financial Update

The Bursar presented the 2020-2021 financial update. The University had budgeted an operating cash deficit of \$1,734,000. However, King's had significantly improved enrolment and residence occupancy.

King's received a one-time grant from the Province in February of \$1,300,000 to address challenges from COVID-19, resulting in the University now forecasting an operating cash surplus of \$700,000. The Bursar emphasized that the surplus would not exist if King's had not deferred principal payments on its long term debt of \$800,000 and had not received this grant from the Province.

Referring to the Tuition and Fees Revenue enrolment table, the Bursar advised that the enrolment of 905 was better than expected in the budget, but a larger number of students are taking a part-time course load.

She discussed the COVID expenditures. The University budgeted \$500,000 for pandemic-related expenditures and is forecasting to spend just over \$1,000,000. About \$800,000 was spent to transition to online instruction. The budget for 2020-2021 included anticipated reductions in spending related to the pandemic, including on such things as travel, catering/events and athletics. King's anticipated \$721,000 in spending reductions in relation to the pandemic but is now forecasting to realize \$758,000 in reductions.

Board members congratulated all involved in the efforts to manage the deficit during this challenging year.

c) 2021-22 Provisional Budget and Three Years of Projections

- i. PowerPoint presentation**
- ii. 2021-22 provisional budget and projections for 2022-23 through 2024-25 with assumptions**

The Bursar spoke about the 2021-2022 Provisional Operating Budget. She noted that this is the second budget impacted by the uncertainties of the pandemic. The timing of the rollout of vaccines is a big factor

in determining what happens on campus this fall. If COVID-19 is brought under control, any of enrolment, residence occupancy, COVID expenditures and unallocated anticipated reductions in spending could favourably impact actual results. If it's not brought under control, it could have a negative impact on results.

The Bursar reviewed highlights from next year's budget, which anticipates similar headcounts to the prior year but a slightly higher FYP class of 195. The FYP class of 177 students this year will move into their second year, which will be slightly smaller than in past years. The budget includes 50 percent occupancy of residences (127 beds, compared to 106 beds occupied in 2020-2021). COVID expenditures will continue, but to a lesser extent. The University expects some resumption of normalcy in the fall. New spending includes two new Faculty diversity hires, a full-time Rogers Chair, two LTA hires (History of Science and Technology (HOST) and Contemporary Studies), and a full-time Equity Officer. The budget also includes the application of the forecasted 2020-2021 surplus to fund several budget items. The University budgets on a cash basis. The surplus funds from 2020-2021 will be carried into 2021-2022 to service some of the costs. The Bursar identified a resulting \$1,400,000 operating cash deficit.

In the 2021-2022 provisional operating budget - revenue comparisons, the Bursar is budgeting for a larger FYP class in the fall. She noted tuition and fees were very conservative in last year's budget because of lower enrolment. The primary difference between next year's budget and the 2020-2021 forecast is Residence revenue.

Revenue assumptions also include a one percent increase in the operating grant; no assumption of enrolment growth; an 80 percent retention rate for first into second year; three percent increase in Arts and Science tuition; one percent increase in Journalism tuition; and a two percent increase in tuition for the MFA program. The international differential fee follows Dalhousie. Increases in meal plans are in accordance with King's contract with Chartwells. The Bursar will bring forward new rates for Residence rooms reflecting room size, amenities and room condition. If the University doesn't sell 220 meal plans, it won't earn any meal plan commission from Chartwells. The MFA mentor fee is proposed to remain flat. There will be no Study Aboard or HYP this summer.

The Bursar reviewed the expense comparison, discussing the Dalhousie allotment and the Equity Officer difference between a part-time and full-time position. In expense assumptions, faculty salaries are based on the DFA increase of one percent on July 1, 2020 and 1.25 percent for July 1, 2021. The same increases are assumed for staff. The Rogers Chair will be full-time. Three faculty members are leaving this June in connection with the Enhanced Voluntary Retirement Program (EVRP): from Journalism, Contemporary Studies, and a Carnegie Professor. The amount for staff salaries will be affected by three maternity leaves, the new Presidential contract, and conversion of two three-year 10-month recruitments contracts to 12-month contracts. King's allotment to Dalhousie is increasing because King's is no longer teaching the HOST engineering class, so the Dal allotment goes up by \$80,000 next year. Externally contracted services such as for elevator maintenance, cleaning, security and garbage removal are also budgeted to increase. In COVID expenditures, the University is extending some employment contracts, such as for the Senior Don, Online Education Coordinator, and Student Communications Coordinator. Funds have also been included for additional online instruction expenditures, safety, etc. Debt and capital funded by operations comparisons: King's had a conversation with RBC about possibly deferring principal payments on long-term debt once again. RBC indicated that interest rates have gone up since last year. If King's wants to defer once again, it will involve cancelling the existing interest rate swaps and locking in at higher interest rates for the duration of the loans. An additional \$30,000 was added to the budget to allow Journalism to replace one of its five computer labs every year.

The University will be using the prior year's operating cash surplus to reduce the operating cash deficit for 2021-2022.

The Bursar discussed additional potential areas of expenditure – Schedule 3 in the provisional budget package, which includes: the Chancellor’s installation which is carried over from 2020-2021; the USS Conference has been deferred a couple of years; a double encaenia ceremony in 2023; and the need to upgrade the University website by 2024.

The Bursar noted that the Board approved funding for scholarships out of internally restricted funds. Those funds are expected to run out by 2025. Money will need to be incorporated into the operating budget at that time to allow King’s to award scholarships at the same rate as the present. A media buying campaign, funded by the internally restricted funds, will require another \$75,000 in the operating budget in the future to enable King’s to spend the same amount as it is at present. In the 2019-2020 budget, the University provisionally included money for diversity hires, two in 2020-2021 and one in each of the following two years. The first two hires were postponed due to the pandemic so will be hired in the summer of 2021. The provisional budget for 2021-2022 includes the next two diversity hires occurring in 2022-2023 to put them back in line with what was anticipated in the 2019-2020 budget. The hiring process will begin this year, with positions to start in July 2022.

The Bursar discussed operating cash (deficits) surpluses 2021-2022 to 2024-2025 and noted that King’s is expecting an excess of revenue over expenses for all three years of the projections (before debt repayment) but a shortfall for 2021-2022, largely due to lower residence occupancy.

The Bursar also outlined the outstanding items not included in the provisional budget: the costs relating to the independent review have not yet been incorporated into the budget; there are potential costs related to additional supports for high school students; the new Carnegie arrangement with Dalhousie (FASS and Computer Science); and the MFA in Fiction stream has not been approved yet, so has not been incorporated into the projections.

The Bursar then presented various COVID scenarios: COVID under control vs. not under control. If COVID is brought under control, King’s could have a smaller deficit than expected. The University could assume full residence occupancy and that COVID expenditures could be expected to be lower. If COVID is not under control, King’s could expect to see lower Residence occupancy and more COVID expenditures.

Board members congratulated the Bursar on her presentation and noted the burden of the 14% increase for international students, along with having to pay for quarantining and out-of-pocket for health insurance. Further, Nova Scotia limits the number of hours of work an international student can do. This is a topic that deserves more holistic consideration. The President noted the compelling presentation from students on this issue and that he is having conversations with colleagues at Dalhousie. He is also advocating that the Province needs to change their policy to be welcoming to international students with respect to health insurance.

d) Faculty Diversity Hires Memo and Resolution

The Bursar referred to the Faculty diversity hires memo, noting that the Journalism Faculty member will be starting on June 1 and the FYP Faculty member on July 1. She advised that when King's established the EVRP program in 2018, three of 10 eligible faculty members signed up and are leaving this June. The Board approved a second program, and two have signed up to participate in July 2021 and several others have expressed interest.

The hiring process for the first two faculty diversity hires was paused for a year due to the pandemic. It is hoped that the hiring process for the third and fourth faculty diversity hires will proceed in 2021-2022 with a July 1, 2022 hiring date. The Bursar advised that as a result of retirements under the first EVRP and interest expressed by faculty in the second EVRP, she was recommending that the Board determines

that the hiring of the next two faculty diversity positions to be financially viable and that the hiring process for both positions may proceed during the 2021-2022 academic year to allow for a hire date of July 1, 2022.

MOTION: (Davies/Kierans) Be it resolved that Board hereby determines the hiring of the next two Faculty diversity positions to be financially viable and that the hiring process may proceed during the 2021-22 academic year to allow for a hire date of July 1, 2022. CARRIED.

e) Investment Committee Report

Mr. Eisenhauer, the Chair of the Investment Committee, gave the Investment Committee report and discussed the Responsible Investing Policy (the Policy). He advised that he is supportive of a responsible investing approach. He noted that given the state of flux in the markets and particularly in the area of responsible investment, it is intended that this Policy will be reviewed at least annually. The Investment Committee is trying to find a way to represent the University's values in investing and find a balance that maximizes returns and also does the right thing.

Board members spoke in favour of the Policy and inquired as to whether King's efforts to change its practices will be discussed with Dalhousie. Mr. Eisenhauer indicated that there were discussions with Dalhousie, but that King's was doing what was best for King's and be seen as leaders and not laggards.

The President thanked Hope Moon, who represented KSU through this process and was the inaugural student member on the Investment Committee. The President noted that King's has to be realistic in its ability to influence Dalhousie in areas such as this. However, earlier today there was a remarkable conversation about how King's and Dalhousie can send a message to the world about the benefits of coming here. Nova Scotia has legislated the net-zero emissions by 2050 target and the new Premier, Iain Rankin, has advanced the date by which Nova Scotia has to be off coal. As President of CONSUP, the President noted that universities need to be partners with the Province of Nova Scotia to help it achieve its relatively ambitious targets to mitigate climate change. This will help drive change.

MOTION: (Eisenhauer/Harris) that the Board of Governors approve the University of King's College Responsible Investment Policy as presented. CARRIED.

At 2:09 p.m., the Chair called for a 10-minute break.

At 2:23 p.m., the meeting resumed.

(2021:06) GOVERNANCE REPORT

The Secretary, as Chair of the Governance, Human Resources and Nominating Committee advised that the committee was able to meet only last Wednesday. She spoke about Board training covering four different themes:

1. equity, diversity and inclusion (EDI);
2. more information about the King's campus and King's itself;
3. more about Board basics, even how to read financial statements; and
4. current topics such as sexual violence and health and safety.

One of the challenges is there is no current budget for this. The President has suggested that on the topic of King's itself, there is quite a bit of information that the Registrar could supply of the things that students would see. On current topics, Jordan Roberts has kindly offered to provide a session on sexualized violence and the Sexualized Violence Policy.

In terms of EDI, the Secretary noted that she has brought forward several suggestions to the Committee, but further due diligence on the offering is required. This may be in the form of on-demand or real-time training.

The Board survey will be sent out in June.

There are several Board and committee vacancies, including Rosalie Courage's positions, and there is an ongoing recruitment effort for these.

(2021:07) PRESIDENT'S REPORT

The President spoke of the independent review. He noted that the University has taken what most people would suggest is bold and dramatic action for an institution of this size. The President noted his gratitude and appreciation for several people, including Sexualized Violence Prevention and Response Officer Jordan Roberts, Advancement Director Adriane Abbott, Vice-President Peter O'Brien, and Noella Martin, the College's solicitor. He also recognized student leaders Levi Clarkson and Nick Harris; the Alumni Executive, who made themselves available on almost no notice to have a discussion on this issue; and similarly, the directors of the academic programs. The Executive Committee reviewed the terms of the independent review and the individual who would be asked to do the independent review. It meant a great deal to have the support of the community through the support of the representatives of the community.

The Chair indicated that questions of the Board on the independent review would be reserved for the *in camera* session.

He directed the Board to his written report. At the top of the list is Sarah Clift's appointment as the new Vice-President. She has started the process of transitioning. King's is very fortunate in having her willing to take on the position. The President also gave special recognition to the current Vice-President and his efforts during his tenure. The Board should be confident about the transition taking place.

The President directed the Board to his memo about the Haliburton Room. It has been a work in progress and an outcome of the Equity Committee - the suggestion that King's no longer honours Haliburton in this way. The President indicated his intention to remove the Haliburton Room plaque before the end of this year. While Haliburton's accomplishment as an author was distinct, and the involvement of students with the Haliburton Room for many years was significant, King's hasn't explained all dimensions of Haliburton's life and career and thought. The President also advised that he wants to consult with the African Nova Scotian community about how King's engages in a positive way about the findings of the Slavery Commission.

The President spoke about his meeting with Dr. Strang and the other universities a few weeks ago. It is a reasonable assumption that Dr. Strang will give permission for universities to be in-person in September. It is also reasonable to expect that everyone in Nova Scotia who wants to be vaccinated will be vaccinated by the end of June. Dr. Strang made it clear his decision will be based on meeting that vaccination target. He also made it clear there will be continuing availability of vaccinations for all students in Nova Scotia through the fall. He asked the universities to develop a reopening in-person framework for all universities to follow. That work is essentially done and will be submitted to Occupational Health and Safety at the Department of Labour and Advanced Education, and then to Dr. Strang. The next step will be for each university to have a plan that will be consistent with that framework. Unlike last summer, where he said he needed to approve every plan, Dr. Strang said he does not need to personally approve each university's plan. The President expressed confidence in Dr. Strang and Nova Scotians in general.

The President advised that the Atlantic Association of Universities has revitalized a committee it has had for several years, the Committee on Indigenous Education. It has revitalized it by having every university pay a specific fee for the work of this Committee. That will ensure universities are much more attentive to the work of this Committee, and it will enable them to hire a staff person for this Committee. The President acknowledged the work of Cathy Martin and noted that he has asked Ms. Martin to represent King's on this committee, at least on an interim basis, until Sarah Clift has an opportunity to determine how to proceed.

The President noted that Ms. Martin is helping him determine how King's can have a more holistic engagement with the Mi'kmaw community and about how King's can be more welcoming to Indigenous students.

The President then spoke about the *Accessibility Act*. By 2030, every university is required to be fully accessible. However, there are other deadlines before 2030. One of them is that King's needs a comprehensive accessibility plan to be developed by April 1, 2022. The University has to develop that plan by advisory committees that are structured in a specific way under the *Act*: they need to have 50 percent membership composed of people living with disabilities or people representing people with disabilities. The President assured the Board that it will meet this deadline and will have a plan. There will be specific conversations with the KSU about how King's might do this. One component of the plan is educational accessibility, and that falls directly in the purview of Faculty.

It is anticipated that the federal budget may include money for infrastructure for universities, and if it does, that will be due largely to the advocacy of Atlantic Canadian universities. One of the criteria for access to this money will be informed by accessibility. University presidents are very optimistic about this possibility. It is anticipated to be a matching program among the federal and provincial governments and the universities. The project that King's plans to put forward is making Alexandra Hall a largely accessible residence. It is a project the University needs to do because when approval of the Tri-bay project was obtained it was contingent on a promise to the Province that within a reasonable amount of time, King's would make Alexandra Hall accessible.

Under miscellaneous matters, the President advised that the Bursar and he were discussing how King's might increase the capacity of the University in the area of human resources. More expertise in the area of human resources is required. For four years, it has been part of the President's mandate to increase capacity in human resources.

The President noted that the Registrar is about to become the chair of the Association of Registrars of Universities and Colleges of Canada. The President and the Chair congratulated the Registrar.

The President acknowledged everyone in the University who has enabled King's to do the best it could do for students. Faculty were a primary source of support to students. At the same time, as a university, King's has done some amazing things, such as hiring three new faculty members, all of whom will bring diversity to the College. The University is making good progress on a second MFA degree and may have broken the log-jam on filling Carnegie Professor vacancies in a really exciting way. The whole team at King's has continued to push forward on the things that are needed for the University's long-term future, while at the same time doing as much as could be done during the very difficult circumstances of this year.

Board members noted Administration's fulsome support of Faculty and inquired about student consultation on Alexandra Hall renovations. The President noted that there was consultation on the Tri-bays renovation involving students, which will also happen here.

The President also noted that he is looking at Prince Hall and that it is important for Prince Hall to be more visually inclusive and welcoming than it is.

(2021:08) PRESIDENTIAL PERSONNEL RECOMMENDATIONS

The President presented his list of personnel recommendations, saying the best way to do it is usually with one motion, but Dr. Brandes is one of the appointees.

At 3:11 p.m., Dr. Brandes left the meeting.

The President indicated his thanks to outgoing FYP Director, Neil Robertson, and to Sue Dodd, who was both the Acting Director and Associate Director.

MOTION: (Lahey/Dodd) that Dr. Daniel Brandes be appointed Director of the Foundation Year Program for a three-year term, July 1, 2021–June 30, 2024. CARRIED.

At 3:14 pm, Dr. Brandes returned to the meeting.

MOTION (Lahey/Dodd) that the Board approve the remaining appointments and reappointments as presented in the meeting package. CARRIED.

In discussion, the President spoke briefly about some of the appointments, saying he wanted Board members to be aware that they were appointing a prominent Black journalist to be a member of the Journalism Faculty (Brian Daly) and a Mi'kmaq journalist with APTN (Trina Roache) as the Rogers Chair.

The President recognized Roberta Barker, who had been acting Dean of FASS at Dalhousie this past year and had made a significant difference in the relationship with Dalhousie. He also noted that Dr. Kyle Fraser would be Director of the HOST Program and there was a lot of amazing work going on there. The five appointments to the Early Modern Studies program will create interesting teaching opportunities for King's students.

The Chair thanked Professor Kim Kierans and others for assistance on the Vice-President selection committee.

CARRIED.

(2021:09) KING'S STUDENTS' UNION REPORT

The KSU President reported that KSU had its annual general meeting yesterday. He advised of his efforts to create an annual "state of the union" address. The KSU had its elections recently and this has brought a passionate team to the table. There is a plan to open the Wardroom in September. Wages for Wardroom and Galley staff will be raised to \$15.00 an hour. The KSU office is also getting a renovation. The KSU is in ongoing negotiations to increase mental health coverage for students and have several conversations with Faculty on EDI.

(2021:10) VICE-PRESIDENT'S REPORT

The Vice-President thanked the President for his kind words and echoed his enthusiasm for the transition that will occur in the next 91 days. The Vice-President echoed the President's words about the relative health of the place in these circumstances. Planning for the fall is underway.

The Vice-President noted he was grateful for the collaborative tone of conversations between the KSU and Administration and the progress made there. There were regular and productive meetings with the KSU this year under Levi Clarkson's leadership that made him aware of students' concerns and anxieties.

The Vice-President noted that it was gratifying to be involved with the new tenure-track hiring. It is also exciting to be involved in the new style Carnegie appointment. It is being done on a three-pronged model that sees teaching duties in FASS, Computer Science, and History of Science and Technology. It opens the Carnegie positions to collaboration with Dalhousie.

The new MFA stream is an exciting development, as well, being closely relevant to Dalhousie's English Department.

The Vice-President flagged the Unit Reviews in his report. There are a slew of them slated for next year. Faculty colleagues see them as an opportunity to do strategic planning and consultations with various constituencies in the University and an opportunity to formulate fresh academic plans that include EDI planning.

The Scholarship Committee, which the Vice-President chairs *ex officio*, is always a positive experience. The applications included essays from every applicant. The committee waded through the 133 applications guided by a new process that Cathy Read in the Registrar's office formulated along with Joanna Sheridan. The applicants were amazing and the Vice-President indicated he was looking forward to meeting some of these students in the future.

The Chair thanked the Vice-President for his report and the work he has done in this position.

Board members also thanked the Vice-President for his efforts.

(2021:11) OTHER BUSINESS

There was no other business.

(2021:12) *IN CAMERA*

**MOTION: (Gray/Lahey) that the Board of Governors enter an *in camera* discussion.
CARRIED.**

The meeting moved to an *in camera* discussion at 3:36 p.m.

**MOTION: (Ruck/Gray) that the Board of Governors move out of the *in camera* discussion.
CARRIED.**

The meeting of the Board of Governors' Executive Committee was adjourned at 3:52 p.m.

Respectfully submitted,

Douglas Ruck

Jennifer Gray