

**UNIVERSITY OF KING'S COLLEGE**

**BOARD OF GOVERNORS MEETING MINUTES**

The University of King's College Board of Governors met by hybrid meeting (Zoom/Boardroom) on Thursday, December 5, 2024, at 12:30 p.m.

<b>Last Name</b>	<b>First Name</b>	<b>Title</b>	<b>Present</b>	<b>Regrets</b>
BAGNELL	Alexa	(Co-opted Member)	X	
BURTON	Kathryn	(Diocesan Representative)		X
CLELAND-ZARB	Pascal	(KSU Representative)	X	
CLIFT	Dr. Sarah	(Vice-President)	X	
DALY	Brian	(Faculty Representative)		X
DEANE-LITTLE	Debra	(Chancellor)	Zoom	
EDWARDS	Archbishop David	(Archbishop of Fredericton)		X
FERNANDO	Carolle	(Co-opted Member)	X	
FISHER	Bruce	(Treasurer)	X	
FRENCH	Nevin	(Alumni Association Representative)	Zoom	
FYFE	The Right Reverend Sandra	Bishop of Nova Scotia and Prince Edward Island	Zoom	
LAHEY	Prof. William	(President and Vice-Chancellor)	X	
MacCALLUM	Sara	(KSU President)	X	
MacLEAN	Chief Don	(Co-opted Member)		X
MacLENNAN	Dale	(Co-opted Member)	Zoom	
MARTIN	Catherine	(Co-opted Member)	X	
McGRATH	Stephanie	(Alumni Association President) (Vice-Chair)	X	
MORRIS	Dr. Kathryn	(Faculty Representative)	X	
PATTILLO	Stuart	(Co-opted Member)	Zoom	
RUCK, K.C.	Douglas	(Chair)	X	
STEWART	Ian	(Faculty Representative)	X	
TAYLOR	Lisa	(Faculty Representative)	X	
THORNHILL VERMA	Jenn	(Alumni Association Representative)	Zoom	
TWA	Alice	(KSU Representative)	X	
WHYTOCK	Ian	(Alumni Association Representative)	Zoom	
WRIGHT	Hugh	(Diocesan Representative)	X	

By invitation:

<b>Last Name</b>	<b>First Name</b>	<b>Title</b>	<b>Present</b>	<b>Regrets</b>
ABBOTT	Adriane	(Advancement Director)		X
HAZEL	Pamela	(Manager of Governance and University Ceremonies)	X	

Last Name	First Name	Title	Present	Regrets
PICTOU ROBERTS	Emily	Indigenous Student Support and Outreach Coordinator	1:16 – 1:43	
SANDS	Bonnie	(Bursar)	X	
ULKUER	Kutay	(Enrolment and Student Life Officer)	X	
WAGSCHAL	Ian	(Director of Facilities Management)	1:16 – 2:00	
WILSON	Jeff	(Dean of Students)	Zoom	

At 12:34 p.m., the Chair called the meeting to order.

**(2024:29) INVOCATION**

The Chair began by offering a land acknowledgment and recognizing the contributions of the Black Nova Scotian community. He then invited a moment of reflection and gratitude.

**(2024:30) NECROLOGY**

The Manager of Governance read the Necrology, which was followed by a moment of silence. Board members then shared their memories of those listed, with particular mention of Thomas Forrestall, who was described as a gracious, community-oriented, and humble individual.

**(2024:31) CHAIR REMARKS**

The Chair welcomed Pascal Cleland Zarb to his first meeting of the Board.

**(2024:32) CONSENT AGENDA**

A Consent Agenda addressing the following matters was circulated:

- a) Approval of Minutes of October 3, 2024
- b) Reports from Officers:
  - i. President
  - ii. Vice-President
  - iii. CESLO
  - iv. Advancement Director
- c) Report of the Alumni Association

**MOTION (Ruck): that the Consent Agenda be approved less the minutes. CARRIED**

**(2024:33) BUSINESS/DECISION ITEMS**

**a) 2024-2025 Enrolment update**

The Chief Enrolment and Student Life Officer (CESLO) provided an update on enrolment and occupancy. Currently, we have over 1,000 students enrolled, and residence is nearing capacity. Several events have been organized to support these numbers and help first-year students transition smoothly. We anticipate maintaining an enrolment of around 1,000 students throughout the year.

**b) 2024-2025 Financial Update**

The Bursar reported that the deficit, calculated to be \$1.3M as of September, has since improved to \$1.2M. The improvement is largely due to increased enrolment, particularly among upper-year students. Additionally, staff vacancies and fewer residence withdrawals have contributed to the positive change.

**c) 2025-2026 Recruitment and Enrolment Preliminary Forecast - Update on Improvements to Enrolment Planning**

The CESLO reported that at the last Board meeting, a plan was presented to make up for lost ground and ensure the university is heading in the right direction. As part of that plan, a predictive model was presented that tracks offers, deposits, and other key metrics to set milestones and assess progress. The first milestone, which was set for December 1, shows that we are on track. We are ahead by 5.1% in numbers and deposits are up by 25% from last year. This information is reported cautiously as it's still too early to draw definitive conclusions. Recruitment efforts continue.

He acknowledged the hard work of his staff. He then explained that they are looking to leverage the predictive model, which will provide better information year over year as we input more data. This year, we've added entrance awards to the acceptance letters. Additionally, we are closely monitoring the marketing initiatives we've introduced, and early signs suggest we are exceeding our benchmarks. We're attracting new prospects that we haven't traditionally reached. While it's still early, these signs show that we are moving the needle in the right direction.

The CESLO then answered various questions regarding his report.

**d) Recommendation of preservation of internally restricted funds**

The Treasurer spoke on this item and thanked the former Treasurer for taking on the task of developing a plan for preserving internally restricted funds by "setting a minimum reserve balance below which deficit financing will not be drawn". The recommendation that came from her work is to maintain the internally restricted funds to a minimum of \$3 million.

Following discussion and questions, the former Treasurer read the motion:

**MOTION: (MacLennan/Clift) Be it resolved that the Board of Governors hereby establish a minimum balance in the internally restricted funds of \$3,000,000 (based on market values at March 31, 2024) below which funds will not be withdrawn.**

**Further, that the use of internally restricted funds remains as outlined in section B of this memo as approved by the Board of Governors on March 23, 2018, and hereby reiterates that all withdrawals from the internally restricted funds require approval by the Board of Governors, and**

**Further, that the minimum internally restricted funds balance be re-evaluated no less frequently than every two fiscal years following the initial establishment of the minimum balance for fiscal 2024-25.**

**CARRIED**

**e) Vice-President's Update on Statement of Principles: Cultivating Healthy Boundaries & Guidelines for Healthy Relationships with Students**

The VP outlined the changes made to the Statement of Principles following consultations with faculty, SVPC members, and staff. Most of the changes were aimed at improving clarity and logistics. The impetus for this report came from the Rubin Report, which recommended maintaining an historical record of events related to Wayne Hankey. This document is part of that effort.

She was asked about how the document is communicated to new members of the King's community. She explained that this is a revision of a document created in 2023, which is accessible on the website and used as part of the onboarding process for new faculty and staff. It is included in the "Come to King's" package, alongside other HR orientation documents, such as the Sexualized Violence Prevention Policy, and provides insight into the university's culture.

When asked whether students are made aware of this policy, she replied that it could be included in orientation week materials and would work with the KSU to ensure it is part of the resources provided to incoming students in 2025.

She was asked if this policy applies to Board member and confirmed that it currently applies to employees (i.e. faculty-student relationships, staff, and dons), but not specifically to Board members. She acknowledged this as a helpful suggestion and noted that it could be considered in future revisions.

Doug reminded the group that the Board had endorsed this policy in June 2023, and it applies to all members of the community.

**MOTION: (Clift/Bagnell) That the King's Board of Governors endorse the revised 2024 Cultivating Healthy Relations with Students: A Faculty and Staff Guide for adoption, and re-commit King's to a formal review of the document in 2025/26 as so mandated in 2023.**

**CARRIED**

#### **f) Update on Indigenization and Reconciliation**

Emily Pictou Roberts, the Indigenous Student Support and Outreach Coordinator, joined the meeting. The President reminded the Board of the \$600,000 commitment made in 2022 to fund Indigenization initiatives that would support the creation of a Mi'kmaq cohort within the School of Journalism. He also highlighted the positive response and excitement he encountered while touring the province with Prof. Trina Roach following the announcement of that commitment to ask Mi'kmaw leaders to serve on one of the initiatives, the creation of an advisory circle.

Emily then introduced herself, sharing a brief biography that included her background as a graduate of King's. She expressed pride in the progress the university has made in addressing the challenges she faced as an Indigenous student at King's.

She began her presentation with a photo of a plaque located in Ireland dedicated to Bishop Inglis that reads "An enlightened friend of education. The founder of King's College, Windsor, N.S. A loyal servant of his early King in whose cause he suffered exile. A fearless preacher of righteousness to his fellow colonists, to the heathen slaves, and the wandering tribes of Indians."

Emily reviewed the timeline included in her Power Point presentation outlining the changes implemented at King's beginning with the inclusion of a Mi'kmaw representative at the 2016 opening day ceremonies to the highlights of 2024 which include the introduction of a mandatory course "Indigenous Peoples in Media" in the Journalism program, an additional Mi'kmaw lecture introduced in FYP, transitioning her position to a permanent position, awarding an honorary degree to Cree journalist Connie Walker, and announcing the SEC project will be created with advice from the African Nova Scotian and Mi'kmaw communities.

She also discussed the outreach, support and flexibility that King's has demonstrated and the importance of King's willingness to work with the Indigenous community. King's has created a safe space for this to happen and has become a model for other institutions to use as an example. She thanked the Board for its support, and for committing the \$600,000 which allowed all of this to happen.

She opened the floor to questions.

A Board member asked Emily for advice on how best to talk to her Cree friends about the changes happening at King's. Emily suggested they start by checking the King's website, where Indigenous initiatives are well-represented. She also offered to speak directly with them.

A Board member asked what more the Board could do and whether there are initiatives beyond the Journalism program. Emily brought up curriculum changes which are being led by Faculty. There are collaborations to integrate Indigenous themes and perspectives into the curriculum, and she welcomed student feedback on how to improve it.

The Vice-President added that all faculty members have academic freedom to teach within their areas of expertise. The university strives to avoid tokenism by ensuring sensitivity and proper training. There are supports in place to encourage faculty to develop new areas of expertise, including the option for a half-course release to create syllabi that align with reconciliation efforts. The willingness to engage is certainly there, and resources are being provided to make this possible.

The President shared that the university's academic plan prioritizes these efforts, and that the recently launched campaign emphasizes the need for faculty members with the right expertise to support these initiatives. This is also a key focus of their fundraising efforts.

Emily noted that one of King's strengths is in its support of Indigenous students as a cohort and a community. She acknowledged that the university has room for improvement particularly in showcasing these efforts to the broader student body. She emphasized the importance of allowing the Indigenous community to take the lead on reconciliation, with King's continuing to support these efforts across different departments and individuals.

Emily reflected on the frustration of slow progress, but emphasized that thoughtful, careful action is necessary for good change to happen. She reminded the group that, while change may seem slow, it is the most effective way to ensure lasting improvements.

#### **g) SEC Project: Engagement Plan**

The President introduced Ian Wagschal, Director of Facilities Management, and asked him to explain how the architects will be engaging with the community to support the planning of the Southeast Corner Project.

The President reminded the Board that the SEC project aims to provide a new site for the School of Journalism, Writing and Publishing, which also requires replacing the gym and adding residential space.

The Director of Facilities Management stated that we are in the pre-design phase. While it's not typical to have the architect involved at this stage, they are assisting us in exploring the potential scope of the project. We are evaluating whether we want to move to the next phase, what the site can accommodate, and what it will cost. The process is organic and iterative. The architects are working to gather as much information as possible to define what is feasible. The approach follows a structured process, starting at a high level and working down to more detailed plans.

This phase is an information-gathering process to help shape the pre-design, which is about 1/3 to 1/2 of the way complete. Diamond Schmidt's strategy is outlined in the document and the Steering Committee, along with student support groups, has had the first opportunity to review and provide feedback.

We will be reaching out to the Mi'kmaq and African Nova Scotian communities to gather input on how to ensure the spaces are as safe as possible, and to identify key considerations that should be addressed early in the planning process.

The next step is to engage with a broader group of Faculty, including FYP and the upper-year programs. We will hold a series of sessions with them, which will also include opportunities for written feedback.

We will also involve alumni, Dalhousie representatives as recommended by President Brooks, the King's - Dalhousie's rapid task force, and King's staff including facilities staff. Additionally, technical engagement with the city (HRM) and review of bylaws will be part of the process.

He then took questions.

He was asked if there had been any consideration of revenue-generating aspects for the project. He responded that as part of the pre-design phase, a financial model is being developed. Conference services and residence spaces could help offset some of the costs, but they won't cover the entire cost of the building.

Regarding the engagement process, the Director of Facilities Management shared that Dalhousie is undertaking a similar initiative, and he has been in contact with them. He's also been speaking with SMU to learn from their experience and see what might work for us. While there are no definitive answers yet, it's an important part of the process. A Board member also suggested reaching out to contacts outside the province, to which the Director of Facilities Management asked her to provide the details.

There was an inquiry about the timeline for the consultation. The Director of Facilities Management indicated that the goal is to wrap up this phase by March, with further review through the Campus Planning Committee (CPC) and the Board in the summer.

The President emphasized the importance of engagement, noting that the term "consultation" carries a negative connotation within the Mi'kmaq community, and that "engagement" is a better term to describe the architects' approach to working with clients.

At the CPC meeting on Tuesday, the architects demonstrated their deep familiarity with the campus through their research, including their knowledge of Andrew Cobb's original buildings.

The Director of Facilities Management was asked about the pre-planning phase's budget, and Ian explained that a \$1M gift has been received from the Chancellor and Bob Little to cover this cost, which is the typical cost for a project of this scale.

Hugh praised Diamond Schmidt as top-tier professionals, highlighting the leadership and guidance they are providing. The quality of their work, he noted, is excellent.

A member of the Board asked about the current estimate for the building being \$80 million, and was told the architects are questioning that figure, suggesting it could change.

The Director of Facilities Management left the meeting at 2:00.

Catherine Martin expressed that this project presents one of the greatest opportunities for any university in Nova Scotia to acknowledge that we are on Mi'kmaq land and to set a national example. She strongly encouraged ensuring the Mi'kmaq voice is included at every level of the project.

#### **h) Pink Book Changes (as proposed by faculty)**

The Vice-President explained the changes to the Pink Book changes (addition of Kutay's position and change to the title of the Dean of Students. Other changes relate to the deadline for applying for sabbatical leave and to the change of the title of the Coordinator to Director.

**MOTION (Clift/McGrath): That the Board of Governors approve the following amendments to the Pink Book:**

**1. Under "Regulations Governing Faculty / Administration Relationships (II.1)" 'Dean of Residence' be changed to 'Dean of Students', and 'Chief Enrolment and Student Life Officer' be added to the list, as reflected below and as approved by Faculty at their meeting of September 24, 2024.**

#### **(II) Faculty and its Officers and Committees Elected to Represent Faculty to the Administration**

**1) Voting members of Faculty include the President (*ex officio*), Vice-President, and those appointed to teach as full-time Faculty and/or special appointments in the College (Professors, Associate Professors, Assistant Professors, Lecturers, Senior Fellows and Faculty Fellows in the Humanities, Professors cross-appointed from Dalhousie to teach in the King's Programs, Cohort Directors in Writing & Publishing, and the Librarian(s).**

**Non-voting members include the Bursar, the Chief Enrolment and Student Life Officer, the Registrar, the Dean of Students, Director of Advancement, Director of Athletics, the Chaplain and such other officers as the Faculty may from time to time determine.**

**2. In section 4.6.5, the due date for sabbatical applications be changed from October 15 to September 15 and the due date for informing directors of their intention to apply be changed from September 15 to September 1 as reflected below and as approved by Faculty at their meeting of October 15, 2024.**

#### **4.6.5. Sabbatical Application**

**The application for sabbatical leave shall include an outline of the research or professional program to be followed during leave, along with expected scholarly and/or professional outcomes. Joint Faculty apply through their Dalhousie Department to the Dean of FASS who forwards a recommendation to the President of King's for Board approval. King's faculty apply to the President through the Director of their Program or School, to whom they inform of their intention by submitting an application by September 1 of the academic year preceding that year for which leave is being sought. The application must be submitted no later than September 15. The President shall make a recommendation to the Board of Governors. (See Appendix 9: Sabbatical Leave Checklist.)**

**3. In Section 5.6.4; page 22 first line, the incorrect term of "Coordinator" be changed to the correct term of "Director", as reflected below and as approved by Faculty at their meeting of October 15, 2024.**

#### **5.6.4. Evaluators and Decision Makers**

Evaluators are those who are entitled to offer an assessment or evaluation of the candidate’s performance. Decision makers are those who deliberate on and judge the file. Colleague assessment is highly valued at King’s. Files normally include letters contributed by those with direct experience of a colleague’s work. Only those decision makers specified by the particular Program are entitled to view the letters written by the candidate’s colleagues.

.....  
**In the School of Journalism, Writing and Publishing:**

The Director makes a recommendation on the advice of the decision makers. The decision makers are those who are tenured and tenure-track faculty of the School of Journalism, Writing & Publishing; those who hold multi-year, non-tenure-track, full-time appointments; those who hold appointments as Writing & Publishing Cohort Directors and the Rogers Chair, whether a part-time or full-time appointment.

**CARRIED**

**i) Blue Book changes**

The President outlined the changes to the Blue Book and the process for making these changes. He provided notice that the following motion will be brought to the Board at the next meeting.

**Notice of Motion on Agenda:**

In accordance with sections 54 and 55 of the Blue Book, I hereby give written notice that at the next meeting of the Board of Governors, the Board will be asked to approve amendments to the Blue Book in accordance with the motion of the Executive Committee adopted on November 21, 2024, which reads as follows:

Upon the recommendation of the Governance, Human Resources and Nominating Committee and the Board Executive Committee, the Board of Governors approve the changes to the Blue Book as presented, which include the updated responsibilities for the Registrar, the addition of the Chief Enrolment and Student Life Officer and the new Director of Equity and Community supports position, and the expansion of the responsibilities for senior administrators related to Indigenization and Reconciliation, and Equity Diversity, Inclusion and Accessibility.

The Board took a break at 2:10

The meeting resumed at 2:26

**(2024:34) PRESIDENT’S REPORT**

The President commended the Director of Advancement for her outstanding efforts in launching the Future King’s Campaign just two weeks ago. The campaign's goal is \$15 million, and so far, over \$10 million has been raised.

The President recognized this as a significant professional achievement for Adriane Abbott, and the Board gave her a round of applause.

He also praised the generosity of Chancellor Debra Deane Little and her husband Bob Little, with the Board offering them a round of applause as well.

Turning to his report, the President acknowledged the Dal/King’s Rapid Task Force, noting that their work is expected to make headlines soon. He mentioned that also included in his report are the terms of reference of the Mawaknutma’nej Circle. He feels it is important for the Board to know the terms under which we



are building our partnership with the Mi'kmaw community. He also shared the provisional terms of reference for the partnership with the Black Cultural Centre for Nova Scotia.

The President discussed the Southeast Corner Project, announcing that a humanities faculty member will now join the steering committee. He reminded the Board of the Campus Master Plan, approved in 2016, and reaffirmed his full support for creating a new space for the School of Journalism, Writing and Publishing emphasizing its importance to the university's future. While the other components of the plan remain flexible, he noted that this may be the only viable option for establishing a space for the School of Journalism, Writing and Publishing. Alternative options, such as off-site locations, have been considered but he believes they would not serve the best interests of the university community. Over the past eight years there have been other options considered but all have proven to be sub-optimal. The President also mentioned that building this new space provides an opportunity to strengthen ties with the Mi'kmaq community and the African Nova Scotian community.

Regarding federal funding options, the President had initially expressed discouragement in his memo to the Board on the likelihood of the federal government following through on its promise to make universities eligible for financing under the Apartments Construction Loans Program. However, he has since received a call from the federal government confirming that the program has been enacted and is now available as an option. He has also been advised that Canadian Heritage is a potential funding source, especially considering our collaboration with the Mi'kmaq and African Nova Scotian communities. The President noted that this was a reminder not to make assumptions.

The President clarified that the previously mentioned figure of 268 beds was based on an original feasibility study carried out by the university's architects. He explained that municipal authorities, under the "building as of right" provision, would permit the construction of a building with that many new beds. But "building as of right" would require placing the tallest part of the building farther into the quad, which would not align with the Andrew Cobb aesthetic. Based on this, the recommendation is to avoid relying on the "building as of right" option. The university will appear before the relevant HRM committee next Thursday with a request to enter into a development agreement, which would allow for a wider range of options in the configuration of the building. This approach could open more options for the building's design including flexible residence spaces. The steering committee will review these options and make a recommendation to the President. It will mean a building with many fewer but still a significant number of new beds.

The architects are also considering how the new building will free up space in other parts of the campus and the options for using that space.

On pricing, the President mentioned that the original estimate was around \$85 million to \$100 million. However, the design is still evolving, and the actual cost may be higher or lower, depending on the final scale, design and prevalent economic conditions. The goal is to create a building that enhances the beauty and functionality of the campus, staying true to King's aesthetic, values and standards.

A member of the Board inquired about the pricing, and the President confirmed that the project's cost is likely to be high due to its multi-purpose nature. He also emphasized that the building should be one that Andrew Cobb would be proud of.

The Treasurer raised a question about maintenance costs. The President assured him that the Bursar and the Director of Facilities Management are working on this aspect.

The Director of Facilities Management expressed that the School of Journalism, Writing and Publishing has a strong interest in the project and is very enthusiastic about it. He also highlighted that many faculty members teach Dalhousie students, and having more Dal students on campus could have positive ramifications for King's.

The President added that the new building would provide more teaching space for all programs, not just Journalism, Writing and Publishing and that non-King's students living in residence would consider themselves part of the King's community just as they always have and currently do. For example, Tracy Lenfesty, Doug Ruck, and many current NSCAD students who have lived on campus, though not King's students, still regard themselves as part of the King's alumni community.

Alexa inquired about accessibility, to which the President responded that the Accessibility Committee is being reactivated after a leave from the Accessibility Officer. The goal with this project is to have a fully accessible gymnasium, School of Publishing and Writing and residence – a great leap forward in accessibility at King's.

The President of the KSU raised concerns about the funding outlook for the building, noting the excitement around the project but the uncertainty of its completion. She asked if the outlook for securing funding is more positive.

The President responded that King's cannot raise all the necessary funds without significant government contributions. However, parts of the project, such as residence and apartments, are eligible for funding, and Canadian Heritage is also a potential source. He added that the success of fundraising depends in part on the level of ambition, and the university is in talks with individuals who have the capacity to contribute significantly.

The Director of Advancement emphasized the importance of building relationships with potential donors and stakeholders, noting that even if the project doesn't succeed, positive relationships will have been developed that will benefit King's in the future.

A Board member suggested that if the Assembly of Chiefs were involved, it could greatly impact the project, as they have strong advisory councils and influence with the federal government. She offered to help set up a meeting, proposing that a specific space be dedicated to Indigenous needs. The Mi'kmaq Chiefs are actively negotiating with the government on land use, and she emphasized that including Indigenous voices in this project could be seen as a positive gesture.

The President then informed the Board that his time as president will conclude at the end of his current term in 18 months. He expressed his gratitude to the Board for the opportunity it provided to extend his term but, after discussing it with his wife, they both feel that it is time to start thinking about the next chapter. There are still 18 months remaining and he is eager to see what can be achieved during that time. King's marks his fifth university, and he has admired them all but only loved one before he came to King's, and that was Mt. Allison. But now he loves two with the other one being King's. The Board gave him a round of applause.

The Chair noted that this news may not be easy for everyone around the table, but we must respect the President's decision, and we will make the most of the next 18 months and appreciate the time we have left.

**(2024:35) GOVERNANCE, HUMAN RESOURCES AND NOMINATING BUSINESS AND CHAIR'S REPORT**

The President provided a summary of the work of the Governance, Human Resources and Nominating Committee and presented the following motions:

**MOTIONS: (Lahey/Martin) That the Board of Governors of the University of King's College, on the recommendation of the Governance, Human Resources and Nominating Committee and the**

**Executive Committee of the Board of Governors, appoints Mr. Graham Flack to the Board of Governors as a co-opted member for a four-year term to commence on March 20, 2025.**

**CARRIED**

**MOTION: (Lahey/Martin) That the Board of Governors of the University of King's College, on the recommendation of the Governance, Human Resources and Nominating Committee and the Executive Committee of the Board of Governors approve the appointments of the following Board members to Board committees:**

- **Nevin French to the Advancement Committee, effective immediately, for a term that corresponds with Nevin French's term as a member of the Board of Governors;**
- **Ian Whytock to the Finance, Audit and Risk Committee, effective immediately, for a term that corresponds with Ian Whytock's term as a member of the Board of Governors; and**
- **Dr. Alex Bagnell to the Governance, Human Resources and Nominating Committee, effective on July 1, 2025, for a term that corresponds with Dr. Bagnell's term as a member of the Board of Governors.**

**CARRIED**

**MOTION: (Lahey/McGrath) That the Board of Governors of the University of King's College, on the recommendation of the Governance, Human Resources and Nominating Committee and the Executive Committee of the Board of Governors approve the amended terms of reference for the Occupational, Health and Safety Committee.**

**CARRIED**

**(2024:36)      ADVANCEMENT COMMITTEE**

The Director of Advancement addressed the Board on behalf of the Advancement Committee. In addition to the success of the recent launch of the campaign, she shared that efforts are underway to introduce the campaign in Toronto with a dedicated group of alumni leading the initiative to ensure its success. She also mentioned that the University's charitable foundation in the U.S. is now operational and ready to be made public.

She emphasized the importance of increasing storytelling efforts to highlight philanthropy and stressed the need for further work to engage the Board in this narrative.

Regarding the President's announcement, she reflected on her experience working with nine different presidents, noting that none have been more hardworking than the current one. She and the Chair of the Advancement Committee are committed to working towards achieving the goals of the campaign over the next 18 months.

**(2024:37)      UPDATES FROM OTHER COMMITTEES**

There were no updates.

**(2024:38)      KSU UPDATE**

The KSU President provided a summary of her written report. In October and November, two student elections were held and five new KSU council members were elected. They are currently working on projects to increase student engagement and knowledge. The executive team is now complete, and Sara extended a warm welcome to all new members.

She addressed recent disruptions at Board meetings, acknowledging the harm caused. She emphasized her efforts to educate students on how to communicate effectively with the Board. She stressed that by working together, they can achieve the goals of being heard and fostering mutual understanding. She believes that King's students have the best intentions and genuinely care about the school and its community; they simply want their voices to be heard.

She advised that a student Board information session was held, though attendance was low. However, the students who did attend were very positive.

The Chair thanked the President of the KSU for her insightful comments on the changes, expressing appreciation for her efforts. He also noted that it's a two-way street.

The Vice-Chair also thanked the KSU President and the team for their recent meeting, noting how well-prepared they were and for providing practical recommendations.

**(2024:39) PRESIDENT'S PERSONNEL RECOMMENDATIONS**

**MOTION (Lahey/): that the Board approve the appointments and reappointments as set out in the President's Personnel Recommendations.**

**CARRIED.**

**(2024:40) OTHER BUSINESS**

- a) Student Union Letter re Student Engagement

Alice Twa mentioned her recent meeting with the Chair and Vice-Chair where they had a broad conversation and shared suggestions on how the Board and KSU can collaborate more effectively. One key point was the training and orientation for Board of Governors members. The Chair acknowledged that there had been an oversight in providing orientation for the current student members and assured that this would be addressed moving forward.

The second motion concerned a bi-annual Board/Student information session (January and September). She expressed eagerness to assist in organizing these sessions. She also suggested restarting the summary of the Board of Governors meeting highlights.

The Board Chair thanked Alice for raising these points.

**MOTION: (Twa/Cleland-Zarb) Be it resolved that the Board of Governors ensure that standardized training is provided for all representatives who sit on the Board of Governors on the procedural rules used by the Board of Governors, including but not limited to Roberts Rules (or another meeting system used by the Board, as applicable), an overview of the Board's Terms of Reference, the Board's strategic direction, the Board's purview, the responsibilities of committees of the Board, and any documents outlining codes of conduct for Board members.**

**Be it further resolved that all Board of Governors members and members who have not received training in the last five years receive training to continue sitting on the board.**

**CARRIED**

The President noted that this motion extends the orientation beyond what currently takes place. The Chair noted this and acknowledged there will be additional work involved.

**MOTION: (Twa/Cleland-Zarb) Be it resolved that the Chair and other Board of Governors members organize a Board of Governors information session for students and the King’s community before the next board meeting on March 20th, 2025.**

**Be it further resolved the Board of Governors schedule Board of Governors information sessions for students as a recurring and mandatory practice once in the fall term and once in the winter term.**

**Be it further resolved that the Board of Governors secretary release a summary of decisions of the Board of Governors meeting shortly after every board meeting (similar to the “meeting highlights” that were common practice until after June 2023).**

**CARRIED**

Break 3:34

Catherine Martin drummed to both honour murdered women and to honour the President.

**(2024:41)      *IN CAMERA***

**MOTION (): that the Board of Governors enters an in camera discussion. CARRIED.**

The meeting moved to an *in camera* discussion at 3:45 p.m.

**MOTION (): that the Board of Governors move out of the in camera discussion. CARRIED.**

The meeting moved out of *in camera* at 4:11 p.m.

The meeting of the Board of Governors was adjourned at 4:11 p.m.

Respectfully submitted,

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Douglas Ruck