

Students may produce a **Confirmation of Enrolment** through the **DalOnline** portal.

To print a Confirmation of Enrolment, you will need to follow these steps:

1. Go to the **DalOnline** portal at <https://www.dalonline.dal.ca>
2. Log into DalOnline using your **NetID** and **password**
3. Click “Web for Students”
4. Click “Student Records”
5. Click “Confirmation of Enrolment”
6. Select the term of study for which you wish to produce a Confirmation of Enrolment
NOTE: Students who wish to show proof of enrolment for the regular academic year (Fall and Winter terms) will be required to produce separate Confirmation of Enrolment forms for **each** term of study.
7. Click “Submit”
8. A PDF document will be produced that the student will be able to save for personal use.