What's Next?

A guide to academic success



UNIVERSITY OF KINNERSITY OF COLLEGE • HALIFAX

Advising Handbook 2021/2022

Mark your calendars!

Important Dates 2021/2022

Date	Event	Details
December 13, 2021	Summer Timetable Posted	See which classes will be offered over the summer term.
February 1-28, 2022	Academic Exploration Month	See the Academic Exploration website for information on events and opportunities.
February 28, 2022	Summer Class Registration Opens	Get seats in the summer classes you want to take before they get snapped up!
March 1, 3 and 4, 2022	BJH Advising Sessions	Learn more about what to expect as you progress to the next year of your pro- gram, with sessions tailored for each year of the program. Check your email for more details!
March 3, 2022	2022/2023 Timetable Released	Check out the course offerings from your favourite departments and plan your schedule.
March 9, 2022 4:30 - 5:30 p.m.	CSP, EMSP & HOST Meet and Greet	Learn more about the King's upper year programs and to chat with current students and faculty at this virtual event.
March 21, 2022	2022/2023 Class Registration for BJH Students Opens	2022/23 class registration for BJH students opens.
March 22, 2022	2022/2023 Class Registration for BA, BSc, BMus students opens	2022/23 class registration for BA, BSc, BMus students opens. Check your DalOnline for the exact time that you can register at.

Table of Contents

4 Definitions: Degree Types

6 Section 1: Arm Yourself With Information

FYP Explained General Degree Requirements Choosing a Subject Minors and Certificates

13 Section 2: Academic Regulations To Keep In Mind

GPA Scale Academic Standing Rules to Remember Withdrawing from Courses

18 Section 3: Time Away From King's

Courses at Another University Letter of Permission Going on Exchange Explore Program Taking a Year (or More) Off Transferring to Another Institution

22 Section 4: FAQs & Common Misconceptions

24 Section 5: Navigating Your Dal Online Account

26 Section 6: Resources & Finding Help

Academic Advising Preparing for an Advising Appointment Personal and Career Counselling Studying for Success More Resources

30 Section 7: Forms & Worksheets

Common Forms You May Encounter



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Definitions: Degree Types

Credit hours vs. Credits

King's and Dalhousie use credit hours to weight courses and degrees. Credits may be familiar to you from other institutions, or appear in older resources. Below is a helpful conversion chart:

3 Credit Hours (normally a half year (one semester) course) = Half Credit
6 Credit Hours (normally a full year course) = 1 Credit
15 Credit Hours (normal maximum course load for one semester) = 5 Half Credits
30 Credit Hours (normal maximum course load for fall/winter (full year)) = 5 Credits

90 Credit Hour Degree (15 credit degree) = 30 single semester courses 120 Credit Hour Degree (20 credit degree) = 40 single semester courses

90 credit hour degree with a minor

A 90-credit hour degree with a minor is considered a standard Bachelor level education. It can be a good choice for students wishing to move quickly into the workforce, or who wish to do a professional program that requires some prior university work (e.g., Architecture, Pharmacy, and Social Work, among others).

Major

The 120-credit hour major option provides a general education in a particular field of study. It is often required for admission to further educational pursuits such as Education, Medicine, Dentistry, and Law.

Double major

You may be interested in the double major option if you have an equal or comparable interest in two disciplines. A double major is a 120-credit hour degree that provides a general education in two major subjects.



Honours

An honours degree is commonly required for admission to graduate programs (e.g., master's and doctoral degrees) because of the depth of study, the minimum GPA, and the fourth-year research project or seminar (thesis). This 120-credit hour degree provides a general education and allows students to develop extensive knowledge in the honours subject. You must apply through the department and meet the academic eligibility requirements set by the faculty and the department.

Combined honours

You may be interested in the combined honours degree if you have an equal or comparable interest in two disciplines. This 120-credit hour degree provides a general education and allows students to develop extensive knowledge in two honours subjects. If you are interested in pursuing graduate studies, check the graduate programs to ensure a combined honours degree will give you sufficient background. You must apply through the department and meet the academic eligibility requirements set by the faculty and the department.

Minors

Over 60 minor programs are available to students in the Faculty of Arts and Social Sciences, the Faculty of Science, and the School of Journalism. You may be interested in adding a minor to your degree if you prefer a greater academic focus than simply taking a wide range of electives. The minor allows you to explore a subject area without committing yourself to a full major.

Co-operative Education

Some degree programs offer co-operative education, combining classroom learning with on-the- job training experiences. Co-op programs can help you make connections with employers and will allow you to earn money while you learn. In some programs, like Dalhousie's Commerce program, co-op is mandatory. It is also available as an option in some Faculty of Science disciplines, Engineering, and Computer Science.



As you make your way through university, it's time to start thinking about what's next. What type of degree would you like to pursue? What are you interested in? What is an honours degree? Considering these questions can be daunting but there are resources available to help you with these decisions. Here are some helpful definitions before you get started...

Auditing a course: Auditing a course means you can attend it but are not responsible for any of the work completed. You do not receive any credit or a grade for the course, which is indicated on your transcript with the notation 'AUD'. Normally you pay half the standard tuition amount to audit a course.

Credit hours: Credit hours normally represent the number of hours spent in the lecture portion of a course. In a single semester course (3 credit hours) you typically spend 3 hours in the course per week for one term. In a full year, multiterm, course (6 credit hours), you still spend 3 hours in the course per week, but you do this for two terms (Fall/Winter). Some six credit hour courses happen in one term. When that happens, six hours are spent in the course per week.

Credit/half-credit: A full credit is worth 6 cred- it hours and is almost always a full year (multi- term) course. A half credit is worth 3 credit hours and normally takes place in a single term (Fall or Winter) only.

CRN: This stands for Course Registration Number and is the ID number for the course in the DalOnline system. You use CRNs to register for courses. **Cross listed courses:** A cross-listed course can count for credit in one of two or more depart- ments. Cross-listings are listed in the academic calendar and the timetable online. Your degree audit will count the course as whatever is most advantageous to you. Cross-listed courses can only count as one subject at a time and one specific degree requirement at a time.

Degree requirement: Each degree has general and specific degree requirements. A general degree requirement is something that applies to all students within a faculty, such as the Faculty of Arts, Science, or School of Journalism. A specific degree requirement is one that would only apply to students pursuing a major in the discipline. For example, a student pursuing a Bachelor of Arts in History would have general degree requirements for a Bachelor of Arts as well as specific degree requirements for History.

Elective: An elective is a course, outside of your main department or program requirements, that you get to choose that will form part of the credits towards your degree as a whole. Classes from your department that count towards your program are called program electives. Additionally, almost all degrees have space for electives outside your program that you can take simply because you're interested in the subject.



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Exclusion: An exclusion is when one course is close enough in content to another course that you can only get credit for one of them – even if you take both. For example, MATH 1000 Differ- ential and Integral Calculus I has an exclusion with MATH 1215 Life Sciences Calculus and MATH 1280 Engineering Mathematics I. Exclusions can be found in the course description.

Faculty: Departments (such as English, History, and Theatre) are grouped into divisions called Faculties. King's students in BA programs be- long to the Faculty of Arts and Social Sciences (FASS); BSc students belong to the Faculty of Science (FoS); Journalism students are part of the School of Journalism.

Full course load: A full course load is 15 credit hours (five half credits) in a single term (Fall or Winter terms). A full course load is not quite synonymous with being a "full-time" student.

Full time/part-time student: To be a full-time student you must be regis tered in at least 9 credit hours in both the Fall and Winter terms (18 credit hours for the year). Some external organizations have different requirements for full-time status; please be aware of your requirements. Generally, anything less than 60% of a full course load for the year would make you a part-time student. However, some students are eligible for full-time status based on a 40% course load for reasons of documented academic accommodation. Please consult Advising and Accessibility Services for further details.

Prerequisite: A prerequisite is a course you must take in order to take another (often higher level) course. The prerequisite course gives you the background you need to pursue further study in the area. You can find any perquisites in the course description.

Thesis: A thesis normally takes the form of a long paper. It can fulfill the honours component of an honours or combined honours degree. Some departments offer a senior level research-oriented course in lieu of a thesis.

Transfer credits: If you have IB or AP credits from high school or have completed any credits at another post-secondary institution, you may be eligible for transfer credits. AP courses with a grade of 4 or 5, or Higher Level IB courses with a grade of 5, 6 or 7 can be considered. Transfer credits are typically granted when you are admitted which means they may already be on your academic record. If you did not receive transfer credits and think you should have, please contact the Assistant Registrar of Admissions for assistance.



FYP Explained: What does FYP mean after first year

As a Bachelor of Arts, Bachelor of Journalism (Honours), or Bachelor of Music student:

Students in these degree programs who take FYP earn 24 credit hours. FYP meets the introductory requirements for many departments and programs at Dalhousie and King's, allowing for a smooth transition into upper year studies. See "FYP and Degree Requirements" on pg. 72 in the King's Academic Calendar for further details.

There are a few programs that require the completion of the first-year content in that subject before second year courses can be taken, such as Sustainability and Psychology. Please consult the King's or Dalhousie Academic Calendar for the complete list of first-year degree requirements by program.

As a Bachelor of Science student:

Students in BSc degree programs who take FYP earn 18 credit hours. FYP meets the introductory requirements for many departments and programs at Dalhousie and King's, allowing for a smooth transition into upper year studies. See "FYP and Degree Requirements" on pg. 72 in the King's Academic Calendar for further details.

Most Bachelor of Science programs will require the completion of the first-year content before second year courses can be taken. Please consult the Dalhousie Academic Calendar for the complete list of first-year degree requirements by program.



General Degree Requirements

Within every degree program, you must complete **general degree requirements** and **program specific requirements**. If you are pursuing a BA or a BSc and are taking Foundation Year Program (FYP), it has satisfied three of your five general degree requirements. BMus students in FYP have specific structured program requirements and should consult the Dalhousie Academic Calendar and the Music advisor specifically. **NOTE: Students may take a maximum of 48 credit hours at the 1000-level.**

For a BA, the general degree requirements are:

Six Credit Hours in:

- Language/humanities
- Social science
- Writing course(s)
- A full-year language course (other than English) OR six credit hours in MATH/STAT for certain majors
- Life/physical science

For FYP Students the first three requirements are satisfied by FYP.

FYP students will need six credit hours in a language and life/physical science. Non-FYP students will need to complete six credit hours in each of these areas.

The writing course may also satisfy the language/humanities or social science requirements.

For a BSc, the general degree requirements are:

Six Credit Hours in:

- Language/humanities
- Social science
- Writing course(s)
- -Math course(s)
- Life/physical science

For FYP Students, the first three requirements are satisfied by FYP. FYP students will need six credit hours in math and life/physical science. Non-FYP students will need six credit hours in each of these areas. The writing course may also satisfy the language/humanities or social science requirements.

For students in the BJH program, there is only 1 general degree requirement:

Six credit hours, one full year course, or two 3 credit hour, half year, courses selected from: - Canadian History, Canadian Political Science OR Canadian Studies

See the King's Academic Calendar at www.ukings.ca for a list of approved courses. The BJH is a 123-credit hour degree, meaning that you need to take an extra 3 credit hour course in a semester or over the summer in order to graduate.



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Choosing a Subject

You might be thinking, 'There are so many options! How can I choose?' It's okay to feel a little overwhelmed by the degree choices and combinations available to you. Think about your academic strengths and interests, browse the course listings, talk to professors and tutors, and seek out students in the programs you are interested in.

As a King's student you can carry your degree in any one (unless otherwise mentioned) or two of the following Arts or Science subjects. If you are a BJH student, you can do a combined honours degree in Journalism and most of these subjects. You should always check the Academic Calendar (available at www.ukings.ca) to confirm degree combinations.

Faculty of Arts & Social Sciences subjects:

- Canadian Studies (combined degrees only)
- Cinema and Media Studies
- Classics
- Contemporary Studies (combined honours or minor)
- Creative Writing (combined degrees as secondary subject)
- Early Modern Studies (combined honours or minor)
- English
- European Studies (single major or honours)
- French
- Gender and Women's Studies
- German
- History
- History of Science & Technology (combined honours or minor)
- International Development Studies
- Law, Justice and Society
- Music
- Philosophy
- Political Science
- Religious Studies
- Russian Studies
- Sociology and Social Anthropology
- Spanish
- Theatre

- Actuarial Science*

Faculty of Sciences subjects:

- Biochemistry & Molecular Biology*
- Biology
- Chemistry
- Earth Sciences
- Economics
- Environmental Science
- Environment, Sustainability and Society
- Marine Biology
- Mathematics*
- Microbiology & Immunology*
- Neuroscience*
- Ocean Sciences*
- Physics
- Psychology
- Statistics

*May only be available as part of a BSc or only available in a BA if combined with another subject. Consult the Academic Calendar for specific requirements and program options.



Minors and Certificates

A minor can be completed with all degree types and is required for the 90-credit hour degree option. For students completing a combined honours degree, they may need to complete over 120 credit hours.

Minor programs must have a minimum of 18 credit hours beyond the 1000-level. Minors within the Faculty of Arts may contain up to 27 credit hours while minors within the Faculty of Science may contain up to 36 credit hours, as determined by the minor's faculty.

For a breakdown of the specific requirements needed to complete a minor, please consult the degree requirements section of the Academic Calendar or visit the Registrar's Office. The requirements for minoring in a King's subject are as follows:

Contemporary Studies

1. Any one (1) of the following core course doublets: CTMP 2001.03&2002.03 (OR CTMP 2000.06), CTMP 3001.03&3002.03 (OR CTMP 3000.06), CTMP 4001.03&4002.03 (OR CTMP 4000.06). **AND**

2. 12 credit hours selected from CTMP courses. Of these, at least 6 credit hours must be tak- en at the 3000 level or above. (CTMP 3001.03&3002.03 OR CTMP 3000.06 OR CTMP 4001.03&4002.03 OR CTMP 4000.06 can satisfy this requirement.)

Early Modern Studies

1. Any one (1) of the following core course doublets: EMSP 2001.03&2002.03 (OR EMSP 2000.06), EMSP 3001.03&3002.03 (OR EMSP 3000.06), EMSP 4001.03&4002.03 (OR EMSP 4000.06). **AND**

2. 12 credit hours selected from EMSP courses. Of these, at least 6 credit hours must be tak- en at the 3000 level or above. (EMSP 3001.03&3002.03 OR EMSP 3000.06 OR EMSP 4001.03&4002.03 OR EMSP 4000.06 can satisfy this requirement.)

History of Science and Technology

1. Any two (2) of the following core courses: HSTC 2001.03, HSTC 2211, HSTC 2212, HSTC 3001.03, & HSTC 4001.03

AND

2. 12 credit hours selected from HSTC courses. Of these, at least 6 credit hours must be taken at the 3000 level or above. (Taking HSTC 3001.03 and HSTC 4001.03 will also satisfy this requirement but a full 12 more credit hours in addition to the core courses is required)



Journalism Studies

Faculty of Arts:

1. Students must complete three core courses (JOUR 1002.03 Foundations of Journalism I, JOUR 1003.03 Foundations of Journalism II and JOUR 2700.03 Introduction to Reporting) **AND**

2. Students must complete 15 credit hours of Journalism electives.

Faculty of Science:

1. Students must complete four core courses (JOUR 1002.03 Foundations of Journalism I, JOUR 1003.03 Foundations of Journalism II, JOUR 2700.03 Introduction to Reporting, and JOUR 2400.03 Science and the Media)

AND

2. Students must complete 12 credit hours of Journalism electives.

A certificate is for courses taken in a specific subject area. Each certificate has specific requirements. You should consult the academic calendar or the department if you are interested in pursuing a certificate. The following is a list of some of the certificates available. Please con sult the academic calendar for a full list of available certificates.

Certificates are available in:

- Certificate in Information Technology (some BSc degrees)
- Certificate in Certificate in Actuarial and Financial Mathematics (Math and Statistics students only)
- Certification in Applied and Computational Mathematics (Math students only)
- Certificate in Intercultural Communication
- Certificate in Art History and Visual Culture
- Certificate in Dance and Movement
- Certificate in Medical Humanities
- Certificate in Science Leadership and Communication
- Certificate in Animal Behaviour
- Certificate in Environmental Impact Assessment (EIA)
- Certificate in Geographic Information Science (GIS)



Section 2: Academic Regulations To Keep in Mind

A common misconception is if you pass all of your courses, you are in good academic standing. This isn't quite true. Here are some important things to know about academic standing:

What does GPA mean?	Grade	Grade Point Value
GPA stands for Grade Point Average. It is the numeric representation of the letter grades you earn in your	A+ A A-	4.30 4.00 3.70
courses. Your Term GPA is an average of the courses you have taken in a single term's courses. Your Cumulative GPA	B+ B B-	3.30 3.00 2.70
is an average of all the courses you've taken in your level of study.	C+ C C-	2.30 2.00 1.70
	D	1.00
	F	0.00
	INC (Incomplete)	0.00
	W (Withdrawal)	Neutral
	ILL (Did not complete due to illness)	Neutral

Good Academic Standing

Bachelor of Arts and Bachelor of Science students need to maintain a 2.00 GPA (C) average to be in good academic standing. Bachelor of Journalism (Honours) students must maintain a 2.70 (B-) average. This requirement is higher because it is an honours degree. Standing is assessed after you have completed 24 credit hours.



Academic Probation for Arts and Science Students

Students with a cumulative GPA lower than 2.00 GPA (C), but greater than or equal to 1.70 GPA (C-), who have completed at least 24 credit hours will be placed on academic probation. Students on probation may continue to register for courses as long as their term GPA is at least 2.00 (C). A student on probation who does not achieve a term GPA of at least 2.00 will be academically dismissed. A student on probation must achieve a cumulative GPA of 2.00 to return to "good standing."

Academic Probation for Journalism Students

Since the BJH program is an honours degree, students who have completed at least 24 credit hours will be placed on probation if their cumulative GPA drops below B- (2.70), but is greater than or equal to 2.30 (C+). Students on probation may continue to register as long as their term GPA is at least 2.50.

A student on probation who does not achieve a term GPA of at least 2.50 will be academically dismissed.

A student on probation must achieve a cumulative GPA of 2.70 to return to "good standing."

Academic Dismissal for Arts and Science Students

Students with a cumulative GPA lower than 1.70 (C-) who have completed at least 24 credit hours will be academically dismissed for a 12-month period.

Students who are academically dismissed for the first time may apply for readmission after an absence of 12 months. They will be permitted to register on probation.

Students who are academically dismissed for the second time are not usually permitted to reapply for three years.

Academic Dismissal for Journalism Students

Students with a cumulative GPA lower than 2.30 (C+) who have completed at least 24 credit hours will be academically dismissed for a 12-month period.

Students who are academically dismissed for the first time may apply for readmission after an absence of 12 months. They will be permitted to register on probation.

If your GPA is 2.0 or higher you may apply to the Bachelor of Arts Program.

Students who are academically dismissed for the second time are not usually permitted to reapply for three years.



Degree Requirement by Year:

It is important to know that your degree requirements are tied to the year you started your degree. If you began a Bachelor of Arts at King's in the 2021/2022 academic year, you should refer to that year's academic calendar when researching your degree requirements. This is so you don't have to adjust your degree if a department changes their degree requirements. That said, if it is to your advantage, you can request to follow a newer set of requirements, by emailing degreeaudit@dal.ca.

In the School of Journalism, degree changes may take effect in the calendar year they were introduced. Students who experience undue hardship because of this may apply to the Journalism Committee on Studies for relief.

Credit Hours at the 1000-level

The maximum number of credit hours a student may take at the 1000-level is 48. You can register for more but they will not count toward the 120 credit hours you need to gradu ate.

Distribution Requirements

Bachelor of Arts degrees have a little-known requirement that we refer to as the Distribution Requirement. This means that after your first year, you need to take a certain number of courses in subjects outside your area(s) of concentration.

90 Credit Hour Minor – In the last 60 credit hours, complete 6 credit hours in each of two (2) subjects other than the minor.

Major – In the last 90 credit hours, complete 6 credit hours in each of two (2) subjects other than the major.

Double Major – In the last 90 credit hours, complete 6 credit hours in a subject other than the two major subjects.

Single Honours – In the last 90 credit hours, complete 6 credit hours in each of two (2) subjects other than the major.

Combined Honours – No distribution requirement.

Bachelor of Journalism (Honours) and Bachelor of Science degrees do not have a distribution requirement.



Outside Electives

Another little-known but important piece of information for Bachelor of Arts and Bachelor of Science degrees is there is a limit on how many elective courses you can take from outside the Faculty of Arts & Social Science, Faculty of Science, College of Sustainability, Faculty of Computer Science or Faculty of Agriculture (unless you are completing a minor in the subject). For outside electives, students may take:

1. 18 credit hours from courses offered in other faculties
 OR
 2. 18 credit hours from courses offered in other faculties and 12 credit hours in Commerce
 OR (Bachelor of Science students only)
 2. 30 credit hours in Engineering or Each Science courses and 18 credit hours from courses

3. 30 credit hours in Engineering or Food Science courses and 18 credit hours from courses offered in other faculties

Repeating a Course

You are permitted to repeat a course if you fail or if you pass but would like to earn a higher grade. When you repeat a course, the first grade does not disappear from your record but only the highest grade will count toward your GPA. You can only receive credit for the course once. If the course is failed twice, only the first instance counts in the student's GPA.

Understanding Plagiarism

Plagiarism, defined as "the submission or presentation of the work of another as if it were one's own," is a serious academic offence that can result in a failing grade, suspension or expulsion from the university.

Please visit Dalhousie's page on academic integrity (http://academicintegrity.dal.ca/) to learn more about plagiarism, paraphrasing, citing, discipline, penalties and services available to stu- dents to help them avoid accidentally plagiarizing someone else's work.

Dropping Courses vs. Non-Attendance

Failing to attend a course does not constitute withdrawal. If you intend to drop a course, make sure you withdraw through your Dal Online account or by visiting the Registrar's Office. If you intend to withdraw from FYP you should only do this by visiting the Registrar's Office.

If you do not officially drop a course, you will be charged tuition fees and will also receive a grade for the course.



Grades of W

At a certain point in the year, withdrawing from a course means you will receive a grade of W on your record. The W indicates you withdrew from the course. It has no impact on your GPA as it is a neutral grade.

The last day to drop a single semester course with a grade of W is usually at the end of October / start of November (for Fall courses) and March (for Winter courses). The last day to drop a multi-term course with a W is usually in early February. After the cutoff dates, it is no longer possible to withdraw and you will have to carry a grade in the course. For exact dates, please consult the Academic Calendar or visit the Registrar's Office.

Grades of ILL

Grades of ILL can be granted for medical reasons or on compassionate grounds. If the course is still in session, and it is past the last day to withdraw, the professor for the course can grant a grade of ILL with the appropriate documentation (i.e. a note from a doctor). If the course is over, you can provide the documentation to the Assistant Dean, Student Matters for your faculty or to the Journalism Committee on Studies. Don't hesitate to stop by the Registrar's Office for assistance if you have questions concerning ILL grades.





Courses at Another University

Students in good academic standing following their first year of study can apply to take courses at other universities and have them count toward their degree at King's. There are a number of important steps to complete before taking a course at another school:

1. Figure out which university you'd like to attend. It could be a university in Halifax, university in your hometown, a distance education course, or a term abroad.

2. Browse the course calendar and timetable at the university you'd like to attend to find a course to take.

3. Obtain a Letter of Permission from the website or request one from the Registrar's Office.

4. Review the eligibility requirements on the form to ensure you are eligible to take courses on LOP. If you have any questions, please contact the Registrar's Office.

5. If a course has been approved for transfer in the past, it will appear on the Transfer Credit Equivalency Table (accessed through Dal Online). If your course is on the table, complete the Letter of Permission and submit it to the King's Registrar's Office for processing.

6. If your course doesn't appear on the table, you will need to provide a copy of the course description and/or syllabus to the appropriate department for consideration. The department head/ undergraduate advisor will assess the course and, if appropriate, sign the letter of permission form. You can then send the signed form to the King's Registrar's Office for processing.

7. Apply to be a 'visiting student' at the institution in question. Check the school's website for application deadlines and registration information. Once your course has been approved, send the institution a copy of your Letter of Permission form.

8. Register for your course(s); check the university website or contact their Registrar's Office to find out how.

9. Once the course is complete, request an official transcript from the institution and have it sent to the King's Registrar's Office, so the grade can be listed on your record.

This process can be lengthy and some universities have early application deadlines for visiting students, so make sure you start early to avoid disappointment.



Going on Exchange

Are you interested in studying abroad? Each year, a number of King's students participate in study abroad or exchange programs spanning from the South Pacific to Spain to East Africa. Our students can participate in exchange programs available through our association with Dalhousie University. There are both university wide and departmental exchanges available.

Visit Dalhousie's International Centre (www.dal.ca/campus_life/student_services/international-centre.html) for more information and for support in planning your study abroad. For department-specific exchanges, you can contact the appropriate department for guidance.

If you haven't quite found what you're looking for in the exchange offerings through Dal/King's, it is possible to plan your own exchange, by following the steps for letter of permission courses outlined above. Essentially, the world is open to you if you're willing to do a little bit of the footwork.

Explore Program

Explore (http://www.myexplore.ca/en/) is a government-sponsored program that allows students to attend a five-week French immersion camp. Some streams will earn you a university credit (make sure you check in advance!). It is available to Canadian citizens or permanent residents in Grade 11 or higher who are attending an educational institution full-time.

If you are dreading completing your language credit, or just want to get some coursework out of the way in the summer while having lots of fun, the Explore program could be great for you. Visit the Explore website to find out more.



Things to Note

We encourage you to book an advising appointment before you embark on your semester or year abroad to ensure your planned coursework fits into your degree.

- If you take a course at another Canadian institution, you will receive a grade and the course will count towards your GPA.

- If you choose to study at an international institution, you will receive a pass or fail grade. Pass grades will not affect your GPA. Fail grades will carry 0.00 grade points which will negatively affect your GPA.

- While you're selecting your exchange or letter of permission courses, be aware of both general and specific requirements for your degree.

- The best way to fit an exchange into your degree is to go in your third year. This may mean doubling up on certain course requirements in your second or fourth year. It's important to plan ahead so you aren't playing catch-up when you return to King's.

- Certain exchange programs have application procedures and early deadlines. Check with the Dalhousie International Centre or the department offering the exchange for specific information.

Taking Time Off

Want to take a year off (or more) to work or travel? Need time for self-discovery? Taking time off is easy. Just make sure you aren't registered in any courses. You wouldn't want to get charged tuition fees for courses you aren't taking!

Coming back isn't difficult either. If and/or when you decide to come back to King's, you will need to reapply and submit a letter outlining what you did during your time away and what you plan to do upon your return to King's. If you are reapplying to the same program, and you have not taken courses at any other colleges or universities, the application fee is waived.

Not sure whether taking time off is the right decision? Contact the Registrar's Office for an appointment and we will try to help put things in perspective. University is a different experience for everyone and we are here to help make the process as painless and enjoyable as possible.



Transferring to Another Institution

While most students are able to find a program that fits their interests at King's and Dalhousie, we realize there can be many reasons, personal and academic, for transferring to another institution. Although we'll miss you here at King's, we'd like to provide you with a few tips to make your transition as easy as possible:

1. Check the website of the school you wish to attend for admission deadlines for transfer students.

2. Figure out what documentation you need to submit. If you are in first year, some institutions require a high school transcript as well as a university transcript.

3. Request documentation from the appropriate sources:

- Transcripts for Arts and Science students are generated by the Dalhousie Registrar's Office.
- Journalism transcripts are generated by the King's Registrar's Office. Regular processing time is 5-7 business days. There is also rush processing available for a fee.
- Arts/Science students: You can request transcripts through your Dal Online account.
- Journalism students: Contact the King's Registrar's Office to request a transcript.
- 4. FYP Student Information:

• Current FYP students: Since FYP is a full-year program, official grades will not be generated until April. You can send an email to the FYP Office (fypoffice@ukings.ca) to request a letter that explains FYP and includes your interim grade. From there, connect with the King's Registrar's Office to fill out a transcript request form and we'll include the letter with your official transcript.

• Past FYP students: FYP is a fairly challenging first-year program that may require some explanation in order for transfer credits to be assessed properly. On the King's website you'll find a letter explaining the nature of the Foundation Year Program that you can forward along to the university you are applying to. If you have trouble receiving transfer credits for FYP, please contact the Registrar's Office for assistance.

5. If you decide to leave King's, make sure you aren't registered in any courses so that you don't get charged for them!



Do I have to switch to Dalhousie if I am not completing a King's program?

You do not have to do a degree in Contemporary Studies, Early Modern Studies, History of Science & Technology, or Journalism to be considered a King's student. You are able to access any of the degree programs offered through the Faculty of Arts and Social Sciences and the Faculty of Science at Dalhousie as a King's student.

I should know what I want to do at the end of my first year, but I don't!

Most students don't know what they want to do following first year. This is normal. Students are encouraged to book an advising appointment with the Registrar's Office to identify areas of interest and to develop a degree plan.

Once I choose my major, I won't have any room to explore my other interests.

The degree options available at King's/Dalhousie allow you to focus your studies in one specific area or to explore multiple areas of interest. Students are often surprised by how much flexibility exists within degree options. Contact the King's Registrar's Office to book a degree advising appointment.

Can I change my major once I declare it?

You can change your major at any time during your program. However, if you delay or change too frequently, it may take longer to complete your degree. Students normally declare their major at the end of their second year or the beginning of their third. Thoughtful planning is the key!

How do I declare a major and/or minor?

You can declare your major and/or minor through your Dal Online account. If you are planning to pursue an honours degree, you won't be able to declare this online. You need to fill out an honours application and have it signed by your departmental advisors. It is a good idea to declare a major or minor so you will be included in any communications that the department(s) send to students and to allow for use of the Degree Audit System to track your progress towards degree requirements. Bachelor of Journalism (Honours) students are an exception and must contact the Registrar's Office to add a 2nd Honours subject or to add a minor.



When should I apply for honours?

Departments want to see some coursework in your honours subject(s), so we usually recommend submitting your honours application any time after your second year of study. The set deadline for honours applications is the September add/drop date of the year you intend to graduate. Some departments have specific deadlines for honours applications, so it is a good idea to check with the Registrar's Office or with the appropriate department for guidance.

As long as I pass all my courses, I will graduate?

Beyond passing your courses, you must fulfil degree requirements, declare your major, be in good academic standing, submit the appropriate paperwork, and of course, apply to graduate!

How do I obtain a confirmation of enrollment?

Some agencies or institutions provide a specific form which requires the Registrar's signature. These include government loan documents such as Schedule 2's, Program Information Forms and CPP forms. Please bring these to the Registrar's Office and we will prepare the documents for you to mail. Most other agencies such as providers of RESP's, bank education loans, lines of credit or external scholarships, will gladly accept the online confirmation of enrollment form, which is available as a pdf through Dal Online that you can print and save as needed.

How do I obtain my official transcript?

If you are a Journalism student your official transcript is generated in the King's Registrar's Office. Journalism students may email the King's Registrar's Office at registrar@ukings.ca or fill out a transcript request form, found on our website under 'Academic Forms and Transcripts'.

If you are a Bachelor of Arts, Bachelor of Science, or Bachelor of Music student your transcript is generated by the Dalhousie Registrar's Office. Arts and Science students can request their official transcript through their DalOnline account under 'Web for Students', 'Student Records', and then 'Request Official Transcripts'.



Dal Online is the essential tool you will use as a student that allows you to access many services from the comfort of your own home. Here is a breakdown of common uses of your Dal Online account (under Web for Students):

Admissions	Complete Application	If you want to switch to a different faculty, you can apply online here.
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Major	Declare your Major	This will take you to a form on the Dal website where you can select your major(s) and minor from a drop-down menu.
	View holds	See if you have any holds on your account which could prevent you from registering for courses.
	Final grades	View your final grades by term.
Student	Academic record	View your entire academic record in a pdf that you can print or save.
Records	Official transcripts	Fill out a quick form with the number of transcripts you'd like and where you want them sent. If you're a journalism student, contact the King's Registrar's Office for transcripts.
	Account detail	Check your account balance and see what your tuition and fees are for the semester.
	Confirmation of Enrolment	See details on page 23.
	Apply to Graduate	This quick and efficient form is used to apply to graduate. The deadline to apply for May graduation is December 1.



Your DalOnline Account (continued)

	Prepare for Registration	Check what day and time you are permitted to register for courses.	
Registration	Register for Classes	Choose courses by recording their CRN numbers (and CRNs for tutorials, if applicable) and putting them into this form.	
	View Registration Information	View a weekly schedule of your courses.	

Degree Audit Reporting System (DARS)	See which degree requirements you've met and which ones are still outstanding by running an audit on your degree. Stop by the Registrar's Office if you need help deciphering what your audit says.
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Transfer Credits	Check to see if a course you want to take at another institution or a course you've already taken has been previously assessed.
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Academic Timetable	Browse which courses are being offered in current and future terms.
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There are so many resources available to help you through a variety of situations. University is a big transition and we're here to help.

Registrar's Office

The King's Registrar's Office has an open-door policy – we are here to help you through many kinds of difficulties. We provide degree advising and direction to students who are unsure of their program choices. Depending on the time of year, you can drop in or you can book an appointment in advance. Sometimes we may refer you to one of the other services available, like Dalhousie Student Health & Wellness, Career Services, a departmental advisor, a study skills coach, or one of your professors. If you know you need to speak to someone but aren't sure who that someone should be, just drop by. We are here to ensure your university experience is a good one.

Before an Advising Appointment

- The Academic Calendar: This is a great resource to research degree options and course offerings. Read up on the different departments and see what classes are offered. Patterns will start to emerge-you may find you are interested in 20 history courses, but only two Political Science courses. You may even discover you are interested in many different subjects. That's okay! We can help you choose a degree path that will allow you to explore your interests.

- Self-reflection: The more thought you put into your own academic interests, the easier it will be to help you find a degree that's right for you. Although you may not know the answers to these questions yet, it helps to think about them before you come in for an appointment.

What are my areas of academic strength? What are my areas of academic interest? Do these coincide with each other? What are my interests outside the classroom? What are my career goals at this stage?

- Talk to other students: It's important to talk to other students who are currently studying in the degree programs you are considering. Ask around to find out who is studying in departments you are curious about. Upper-year students are often more than willing to talk about their experiences in their chosen departments and are often present at departmental information sessions.



Here in the Registrar's Office, we get it. Sometimes university isn't as straightforward as you think it will be. We all have roadblocks and obstacles that prevent us from getting where we want to go. That's why there are resources in place to help when things aren't going so well. At ukings.ca under Student Services > Mental Health and Wellness, you'll find information on various supports you can access at King's, like the Student Support Advisor, Peer Advising Team, as well as Dalhousie's Health Services.

Student Health and Wellness Centre

Dalhousie Student Health and Wellness Centre offers counselling services which can help you cope with the challenges you are facing in university. The staff of professionally trained counsellors are experienced in providing confidential counselling to students from many different backgrounds and cultures.

Counsellors can help you discuss your concerns or examine a situation that is making you feel anxious, depressed, unhappy, or 'stuck'. By talking through your concerns with a counsellor, you may deepen your understanding of what is happening and develop alternate ways of dealing with the situation.

Bissett Student Success Centre

The Bissett Student Success Centre covers career services and advising for students. It exists to help you move forward in your educational and career planning. Visit them to find ideas on what you can do with your major, for information on advanced studies, or just to browse the extensive library. The centre is staffed by a full-time career librarian who is there to answer your questions and help you navigate through the resources at your fingertips.

You can book an appointment with a career counsellor, take a test to see where your interests lie, or just drop by and look through the information on your own. A well-stocked and continually expanding inventory of print and electronic resources is available to provide you with information that is relevant and up-to-date.

The Bissett Student Success Centre offers a wide-range of free workshops to help students develop problem solving, exam writing, critical reading and a variety of other skills. Visit the Student Services website (https://www.dal.ca/campus_life/academic-support/study-skills-and-tutoring/ workshops.html) for information about upcoming workshops.

Bissett Student Success Centre 4th Floor, Dalhousie Student Union Building Behind the large glass doors Open Monday - Friday, 8:30 a.m. - 4:30 p.m.



Academic Support

Students at King's have access to personal coaching and tutoring through Dalhousie's Bissett Student Success Centre. Students can meet with a Study Skills Coach by appointment or during scheduled drop-in times. The coaches are Masters and PhD students who bring expertise in a wide range of subject areas. Coaching is free, confidential, and will be tailored to individual student needs. It can also include help in understanding course materials and assist in enhancing skills, study habits and time management. For more information, please visit: www.dal.ca/campus_life/academic-support/-study-skills-and-tutoring.html.

Departmental Advisors

Each department has at least one undergraduate advisor who specializes in that department's course offerings and degree requirements. You can find a list of all Arts advisors at fass.dal.ca and a list of all Science advisors at science.dal.ca.

We encourage you to participate in advising events at King's and Dalhousie and to meet with advisors in departments of interest. February is a great time to do this, as it is when King's and Dalhousie hold Academic Exploration Month, which contains numerous workshops, panels and meet-and-greets that can help you decide what degree path is best for you.

We strongly encourage you to make an appointment to discuss your degree options! Contact the Registrar's Office any time to schedule a degree consultation. If you are pursuing an honours degree, you will need to meet with the honours coordinator of the department(s) that interests you.

Academic Calendars

The King's academic calendar is accessible on the King's website at www.ukings.ca, under the Current Students tab. It contains similar information to the Dalhousie calendar, except it is limited to King's programs. It also includes important information that governs the relationship between the student and the university, such as policies on code of conduct, discrimination, accessibility, academic discipline and appeal procedures.

Dalhousie's academic calendar is available online at http://academiccalendar.dal.ca. Here you can find degree requirements, university regulations, course descriptions, and more for the Faculty of Arts and Social Sciences and the Faculty of Science. Make sure to click on the 'PDF Versions' tab to find the academic calendar from the year you began your studies.



Student Accessibility Centre

The Student Accessibility Centre is a centre of expertise on student access, inclusion, and accommodation support. They work collaboratively with King's and Dal students, faculty, and staff to create an inclusive educational environment for students and can support you in a number of ways:

- Facilitate access to academic courses and programs, facilities, services, and activities
- Identify classroom, exam and other accommodations to reduce barriers to your learning

• Advocate on behalf of, and alongside you to ensure reasonable accommodations are available and implemented

• Assist you in accessing disability-related funding Connect you with on- and off-campus resources to enhance your success **Student Accessibility Centre** Killam Library Atrium Room G28 (before you get to Second Cup!) 902-494-2836 access@dal.ca

DARS (Degree Audit Reporting System)

DARS is a handy little tool you can access through your Dal Online account. Once you have declared a major you can run reports and track the progress of your degree. You can even enter courses you are thinking of taking, to see how they will affect your degree. This is an excellent tool for double checking before registering.

If you are planning on doing an honours degree, you won't be able to run an official DARS report until you have been admitted and your academic record has been updated; however, there is a feature that allows you to run a "What if" degree audit, which enables you to view the requirements and what your progress would look like, should you be admitted into the honours program of your choosing. This is a great feature that allows you to explore requirements for any program and your progress towards it. More information about DARS, including instructions and short how-to videos on how to access and read your degree audit, can be found at www.dal.ca/degreeaudit.

The King's Website

For more information on current student services, you can check out the King's website at http:// ukings.ca/current-students/. Here you can find information on academic advising, registration, academic trouble, and electronic versions of the most commonly used academic forms and transcripts.



Sometimes it's hard to keep track of all the paperwork you might need. Below is a list of common forms. Don't worry; if you contact our office, we can direct you to the appropriate piece of paperwork. Just know if you experience a problem, there might be a form that can help you fix it!

Application for a Waiver of an Academic Regulation:

This form can be used to request a retroactive withdrawal from a course or to request a waiver of a degree requirement. You'll often need to submit supplementary documentation with your request, such as a medical note. Once complete, the form can be forwarded to the Assistant Dean of Arts, the Assistant Dean of Science or to the Journalism Committee on Studies for review.

Course add/drop form

You can use this form when you need special permission to register for a course following the normal registration period, if the course is wait-listed, if the professor is overriding a prerequisite, or if you are switching to a different section of a full-year course.

Honours Application

This form is required for all students who intend to complete an honours degree. List your previous, current, and planned coursework chronologically, have your departmental honours advisor(s) sign off on the form, and return it to the Registrar's Office for processing.

Intent to Graduate Form

The most efficient way to apply to graduate is through your Dal Online account. A \$50 fee is charged to those who do not apply by the deadline. For a list of deadlines, please consult the Registrar's Office or the Academic Calendar.

Letter of Permission:

You can fill this out when you want to take courses at another institution. To check if courses have been previously assessed, you can visit the Transfer Credit Equivalency Table through your Dal Online account

Reassessment of a Final Grade

If you feel that you received an unfair grade on a final exam or assignment, you can submit this form to have the work reassessed. There is a \$50 fee, which will be refunded to you if the grade is adjusted.



Request to Exceed the Normal Workload

The maximum workload for Arts and Science students is 15 credit hours per term (i.e. 5 courses). If you have a term GPA of 3.0 or higher in the previous term, you can contact the Registrar's Office and we will increase your maximum credit hours to 18 per term. If your GPA is below 3.0, you will need to fill out this form and submit it to your faculty for approval.

Transcript Request Form

The best way to request transcripts for Arts and Science students is through your Dal Online account. These transcripts are processed at the Dal Registrar's Office in the Henry Hicks Building. For Journalism transcripts, please contact the King's Registrar's Office for guidance.

Worksheets

The worksheets on the following pages have been designed to help you plan your degree. They do not replace the Academic Calendar or your Degree Audit and should be used in consultation with a degree advisor.

On the worksheets courses are denoted in this format: XXXX.00 > The XXXX represents the course code for the course you will take (i.e. ENGL 1000 fills the place of ENGL XXXX). The .00 represents the credit hours for the course. Courses ending in .03 are three credit hour (single semester courses) and courses ending in .06 are six credit hour (full year courses).

When a course denoted with an XXX has a level code at the front (2XXX) the course can always be taken at that level or higher. So any course that is denoted as 2XXX can be a 2000, 3000 or 4000 level course.



BA with CSP as the Primary Subject in a Combined Honours

General Degree Requirements:

KING (FYP) Language	1001.12 XXXX.03	and 1002.12 and XXXX.03	B
Science	XXXX.03	and XXXX.03	
OR Language Science Humanities Social Sciences Writing Req.* Elective		 and XXXX.03 	
CSP Minimum	n Requirements		
CTMP 2001.03 CTMP 3001.03 CTMP 4001.03 CTMP XXXX CTMP XXXX CTMP XXXX CTMP XXXX CTMP XXXX CTMP XXXX CTMP XXXX CTMP XXXX	3 3 .03 .03 .03 .03 .03 .03	and 2002.03 and 3002.03 and 4002.03	
2nd honours s	ubject minimun	requirements:**	
2XXX.03 2XXX.03 2XXX.03 3XXX.03 3XXX.03		and 2XXX.03 and 2XXX.03 and 2XXX.03 and 3XXX.03 and 3XXX.03	
Required cour	ses to complete	120 credit hour degree:	
Elective XXXX Elective XXXX Elective 2XXX	X.03	 and XXXX.03 and XXXX.03 and 2XXX.03 	

* The Writing Requirement may also be used to satisfy the humanities or social sciences requirement.

** Students MUST visit an advisor or consult the university calendar for specific requirements. Students may take a maximum of 48 credit hours at the 1000-level.

Students may take a minimum of 66 and a maximum of 84 credit hours in the two honours subjects with no grades lower than C.

BA with CSP as the Secondary Subject in a Combined Honours

General Degree Requirements:

Language	1001.12 XXXX.03 XXXX.03		and 1002.12 and XXXX.03 and XXXX.03	
Science Humanities Social Sciences Writing Req.*			and XXXX.03 and XXXX.03 and XXXX.03 and XXXX.03 and XXXX.03 and XXXX.03	
2nd honours su	bject minmum requirem	ent	s**:	
2XXXX.03 2XXXX.03 2XXXX.03 2XXXX.03 3XXXX.03 3XXXX.03			and 2XXXX.03 and 2XXXX.03 and 2XXXX.03 and 2XXXX.03 and 3XXXX.03 and 3XXXX.03	

and 3XXXX.03

CSP minimum requirements

3XXXX.03

CTMP XXXX.03 CTMP XXXX.03 CTMP XXXX.03

CTMP 2001.03	and 2002.03
CTMP 3001.03	and 3002.03
CTMP 4001.03	and 4002.03
CTMP XXXX.03	

Required courses to complete 120 credit hour degree:

Elective XXXX.03	and XXXX.03
Elective XXXX.03	and XXXX.03
Elective 2XXX.03	and 2XXX.03

* The Writing Requirement may also be used to satisfy the humanities or social sciences requirement.

** Students MUST visit an advisor or consult the university calendar for specific requirements. Students may take a maximum of 48 credit hours at the 1000-level.

Students may take a minimum of 66 and a maximum of 84 credit hours in the two honours subjects with no grades lower than C.

BA with EMSP as the Primary Subject in a Combined Honours

General Degree Requirements:

KING (FYP) Language Science	1001.12 XXXX.03 XXXX.03		and 1002.12 and XXXX.03 and XXXX.03	
OR Language Science Humanities Social Sciences Writing Req.* Elective			and XXXX.03 and XXXX.03 and XXXX.03 and XXXX.03 and XXXX.03 and XXXX.03	
EMSP Minimu	m Requirements			
EMSP 2001.03 EMSP 3001.03 EMSP 4001.03 EMSP XXXX.0 EMSP XXXX.0 EMSP XXXX.0)3)3)3		and 2002.03 and 3002.03 and 4002.03	
EMSP 4551.03	and EMSP 4552.03 (Honou	urs se	eminar or thesis)	
2nd honours s	ubject minimum require	men	ts:**	
2XXX.03 2XXX.03 2XXX.03 3XXX.03 3XXX.03			and 2XXX.03 and 2XXX.03 and 2XXX.03 and 3XXX.03 and 3XXX.03	
Required courses to complete 120 credit hour degree:				
Elective XXXX Elective XXXX Elective 2XXX	1.03		and XXXX.03 and XXXX.03 and 2XXX.03	

* The Writing Requirement may also be used to satisfy the humanities or social sciences requirement.

** Students MUST visit an advisor or consult the university calendar for specific requirements. Students may take a maximum of 48 credit hours at the 1000-level.

Students may take a minimum of 66 and a maximum of 84 credit hours in the two honours subjects with no grades lower than C.

BA with EMSP as the Secondary Subject in a Combined Honours

General Degree Requirements:

U	1			
KING (FYP) Language Science	1001.12 XXXX.03 XXXX.03		and 1002.12 and XXXX.03 and XXXX.03	
OR Language Science Humanities Social Science Writing Req.* Elective			and XXXX.03 and XXXX.03 and XXXX.03 and XXXX.03 and XXXX.03 and XXXX.03	
2nd honours s	ubject minmum requi	irement	ts**:	
2XXXX.03 2XXXX.03 2XXXX.03 2XXXX.03 3XXXX.03 3XXXX.03			and 2XXXX.03 and 2XXXX.03 and 2XXXX.03 and 2XXXX.03 and 3XXXX.03 and 3XXXX.03	
EMSP minimu	ım requirements:			
EMSP 2001.03 EMSP 3001.03 EMSP 4001.03 EMSP XXXX. EMSP XXXX. EMSP XXXX. EMSP XXXX.	3 3 03 03 03		and 2002.03 and 3002.03 and 4002.03	

Required courses to complete 120 credit hour degree:

Elective XXXX.03	and XXXX.03
Elective XXXX.03	and XXXX.03
Elective 2XXX.03	and 2XXX.03

* The Writing Requirement may also be used to satisfy the humanities or social sciences requirement.

** Students MUST visit an advisor or consult the university calendar for specific requirements. Students may take a maximum of 48 credit hours at the 1000-level.

Students may take a minimum of 66 and a maximum of 84 credit hours in the two honours subjects with no grades lower than C.

R

BA with HSTC as the Primary Subject in a Combined Honours

General Degree Requirements:

Language Science	1001.12 XXXX.03 XXXX.03		and 1002.12 and XXXX.03 and XXXX.03	
Science Humanities Social Sciences Writing Req.*			and XXXX.03 and XXXX.03 and XXXX.03 and XXXX.03 and XXXX.03 and XXXX.03	
HSTC Minimum	m Requirements**:			
HSTC 2001.03 HSTC 4001.03 HSTC XXXX.03 HSTC XXXX.03 HSTC XXXX.03 HSTC XXXX.03 HSTC XXXX.03 HSTC XXXX.03 HSTC XXXX.03 HSTC XXXX.03 HSTC 4650.03	3 3 3 3 3		and HSTC 3001.03 and HSTC 4600.03	
2nd honours su	bject minimum requiren	nent	s:**	
2XXX.03 2XXX.03 2XXX.03 3XXX.03 3XXX.03			and 2XXX.03 and 2XXX.03 and 2XXX.03 and 3XXX.03 and 3XXX.03	
Required courses to complete 120 credit hour degree:				
Elective XXXX. Elective XXXX. Elective 2XXX.	03		and XXXX.03 and XXXX.03 and 2XXX.03	

* The Writing Requirement may also be used to satisfy the humanities or social sciences requirement.

** Students MUST visit an advisor or consult the university calendar for specific requirements. Students may take a maximum of 48 credit hours at the 1000-level.

Students may take a minimum of 66 and a maximum of 84 credit hours in the two honours subjects with no grades lower than C.
BA with HSTC as the Secondary Subject in a Combined Honours

General Degree Requirements:

KING (FYP) Language Science	1001.12 XXXX.03 XXXX.03		and 1002.12 and XXXX.03 and XXXX.03	
OR Language Science Humanities Social Science Writing Req.* Elective			and XXXX.03 and XXXX.03 and XXXX.03 and XXXX.03 and XXXX.03 and XXXX.03	
2nd honours s	ubject minmum require	ement	's***:	
2XXXX.03 2XXXX.03 2XXXX.03 2XXXX.03 3XXXX.03 3XXXX.03			and 2XXXX.03 and 2XXXX.03 and 2XXXX.03 and 2XXXX.03 and 3XXXX.03 and 3XXXX.03	
HSTC minimu	ım requirements**:			
HSTC 2001.03 HSTC 4001.03 HSTC XXXX. HSTC XXXX. HSTC XXXX. HSTC XXXX. HSTC XXXX. HSTC XXXX. HSTC XXXX.	3 03 03 03 03 03	dit ho	and HSTC 3001.03 and HSTC 4600.03 our degree:	
-	•		C	
Elective XXXX Elective XXXX Elective 2XXX	Χ.03		and XXXX.03 and XXXX.03 and 2XXX.03	

* The Writing Requirement may also be used to satisfy the humanities or social sciences requirement.

** HSTC 2211.03 and HSTC 2212.03 do NOT count as HSTC electives. With special permission of the Director HSTC 3031.03 may be substituted for one of the core courses.

*** Students MUST visit an advisor or consult the university calendar for specific requirements. Students may take a maximum of 48 credit hours at the 1000-level.

BSc with CSP or EMSP as the Secondary Subject in a Combined Honours

General Degree Requirements:

Elective 2XXX.03

KING (FYP) 1101.09 Math XXXX.03		and 1102.09 and XXXX.03	8
OR Math XXXX.03 Humanities XXXX.03 Social Sciences XXXX.03 Writing Req.* XXXX.03		and XXXX.03 and XXXX.03 and XXXX.03 and XXXX.03	
2nd honours subject m 2XXX.03 2XXX.03 2XXX.03 3XXX.03 3XXX.03 3XXX.03		and 2XXX.03 and 2XXX.03 and 2XXX.03 and 2XXX.03 and 3XXX.03 and 3XXX.03 and 3XXX.03	
CSP or EMSP minimum 2001.03 3001.03 4001.03 XXXX.03 XXXX.03 3XXX.03 3XXX.03	1 requirements:	and 2002.03 and 3002.03 and 4002.03	
Required courses to con Elective XXXX.03 Elective XXXX.03 Elective XXXX.03 Elective XXXX.03	nplete 120 credit ho	and XXXX.03 and XXXX.03 and XXXX.03 and XXXX.03 and XXXX.03	

* The Writing Requirement may also be used to satisfy the humanities or social sciences requirement.

and 2XXX.03

** Students MUST visit an advisor or consult the university calendar for specific requirements. Students may take a maximum of 48 credit hours at the 1000-level.

Students may take a minimum of 66 and a maximum of 84 credit hours in the two honours subjects with no grades lower than C.

Н

BSc with HSTC as the Secondary Subject in a Combined Honours

General Degree Requirements:

0	1			
KING (FYP) Math	1101.09 XXXX.03	Р	and 1102.09 and XXXX.03	B
	λλλλ.03	ш		
OR				
Math	XXXX.03		and XXXX.03	
Humanities	XXXX.03		and XXXX.03	
Social Science		H	and XXXX.03	Н
Writing Req.*	XXXX.03	ш	and XXXX.03	
2nd honours s	subject minimum require	emen	ts**:	
2XXX.03			and 2XXX.03	
2XXX.03			and 2XXX.03	Ы
2XXX.03			and 2XXX.03	Ē
3XXX.03			and 3XXX.03	
3XXX.03			and 3XXX.03	
3XXX.03			and 3XXX.03	
HSTC minimu	um requirements***:			
HSTC 2001.03	3	П	and HSTC 3001.03	
HSTC 4001.03	3		and HSTC 4600.03	
HSTC XXXX.	.03			
HSTC 3XXX.	03			
HSTC 3XXX.	03			Н
HSTC 3XXX.	03			
Required Cou	rses to complete the min	imur	n number of honours credits:	
Primary hono	ours subject or HSTC electiv	e 2XX	XX.03	
Primary hono	ours subject or HSTC electiv	ve 2XX	XX.03	
Required cour	rses to complete 120 cred	lit ho	ur degree:	
Elective XXXX	X.03		and XXXX.03	
Elective XXXX	X.03		and XXXX.03	D
Elective XXXX	X.03		and XXXX.03	
Elective XXXX	X.03		and XXXX.03	
Elective 2XXX	X.03		and 2XXX.03	

* The Writing Requirement may also be used to satisfy the humanities or social sciences requirement.

** Students MUST visit an advisor or consult the university calendar for specific requirements. *** HSTC 2200.06 does NOT count as an HSTC elective. With special permission of the Director HSTC 3030.03 or 3031.03 or 3032.03 may be substituted for one of the core courses.

Students may take a maximum of 48 credit hours at the 1000-level.

Students may take a minimum of 66 and a maximum of 84 credit hours in the two honours subjects with no grades lower than C.

BJH as a Single Honours Degree

General Degree	Requirements:		
KING 1001.12	(FYP)		
KING 1002.12	(FYP)		
JOUR 1002.03	(Foundations of Jour	,	
JOUR 1003.03	(Foundations of Jour	rnalism II)	
Journalism Requ	irements:		
JOUR 2700.03 (In	ntroduction to Reportin	ng)	
JOUR 2701.03 (I	ntermediate Reporting)		
JOUR 2702.03 (In	ntroduction to Visual S	torytelling)	
JOUR 3004.03 (A	dvanced Reporting I)		
JOUR 3005.03 (A	dvanced Reporting II)		
JOUR 3339.03 (E	Ethics and Law for Journ	nalists)	
	(three credit hour Journ		
	(three credit hour Journ		
* Students may ta	ike a maximum of TWO) Journalism electives.	
JOUR 0477.00 (Je	ournalism internship)		
	Ionours Seminar)		
	Journalism workshop)		
	Journalism workshop)		므
JOUR 4XXX.09 (Journalism workshop)		
Required Canadi	ian content courses t	o complete honours requirement	ts**:
XXXX.03		and XXXX.03	п
		—	
Required courses	s to complete 123 cre	dit hour degree:	
Elective XXXX.03	3	and XXXX.03	
Elective XXXX.0		and XXXX.03	Ō
Elective XXXX.03		and XXXX.03	
Elective 2XXX.03	3	and 2XXX.03	
Elective 2XXX.03	3	and 2XXX.03	

** Please consult the academic calendar for the list of approved courses

Elective 2XXX.03 Elective 2XXX.03

*** The BJH degree is a 123 credit hour degree, which means students must take an overload at some point in their degrees.

and 2XXX.03

BJH as a Combined Honours Degree

	General Degree R	equirements:			
	KING 1001.12 KING 1002.12 JOUR 1002.03 JOUR 1003.03	(FYP) (FYP) (Foundations of Journ (Foundations of Journ			
	Journalism Requi	rements:			
	JOUR 2701.03 (In	troduction to Reporting termediate Reporting) troduction to Visual Sto		ling)	
	JOUR 3005.03 (Ad JOUR 3339.03 (Et JOUR XXXX.03 (1 JOUR XXXX.03 (1	lvanced Reporting I) lvanced Reporting II) hics and Law for Journa three credit hour Journa three credit hour Journa ke a maximum of TWO	lism lism	elective) * elective) *	
	JOUR 4002.03 (He JOUR 4XXX.09 (J JOUR 4XXX.09 (J	urnalism internship) onours Seminar) ournalism workshop) ournalism workshop) ournalism workshop)			
	Required Canadia	an content courses to	com	plete honours requirements**:	
	XXXX.03			and XXXX.03	
	2nd Honours Sub	ject Minimum Requi	remo	ents	
	Elective 2XXX.03 Elective 2XXX.03 Elective 2XXX.03 Elective 3XXX.03 Elective 3XXX.03			and 2XXX.03 and 2XXX.03 and 2XXX.03 and 3XXX.03 and 3XXX.03	
	-	to complete 123 cred	it ho	our degree***:	_
Elective 2XXX.03					

** Please consult the academic calendar for the list of approved courses

*** The BJH degree is a 123 credit hour degree, which means students must take an overload at some point in their degrees.

BA Combined Honours

General Degree Requirements:

KING (FYP)	1001.12	and 1002.12
Language	XXXX.03	and XXXX.03
Science	XXXX.03	and XXXX.03
OR		
Language	XXXX.03	and XXXX.03
Science	XXXX.03	and XXXX.03
Humanities	XXXX.03	and XXXX.03
Social Science	s XXXX.03	and XXXX.03
Writing Req.*	XXXX.03	and XXXX.03
Elective	XXXX.03	and XXXX.03

Primary honours subject minimum requirements**:

2XXX.03	and 2XXX.03
2XXX.03	and 2XXX.03
2XXX.03	and 2XXX.03
2XXX.03	and 2XXX.03
3XXX.03	and 3XXX.03
3XXX.03	and 3XXX.03

Secondary honours subject minimum requirements:**

2XXX.03	and 2XXX.03
2XXX.03	and 2XXX.03
2XXX.03	and 2XXX.03
3XXX.03	and 3XXX.03
3XXX.03	and 3XXX.03

Required courses to complete 120 credit hour degree:

Elective XXXX.03	and XXXX.03
Elective XXXX.03	and XXXX.03
Elective 2XXX.03	and 2XXX.03

* The Writing Requirement may also be used to satisfy the humanities or social sciences requirement.

** Students MUST visit an advisor or consult the university calendar for specific requirements. Students may take a maximum of 48 credit hours at the 1000-level.

Students may take a minimum of 66 and a maximum of 84 credit hours in the two honours subjects with no grades lower than C.

R

BSc Combined Honours

General Degree Requirements:

KING (FYP) Math	1101.12 XXXX.03		and 1102.12 and XXXX.03	
OR				
Math Science Humanities Social Science: Writing Req.*			and XXXX.03 and XXXX.03 and XXXX.03 and XXXX.03 and XXXX.03	
U I	urs subject minimum ree	quire	ements**:	

P

2XXX.03	and 2XXX.03
2XXX.03	and 2XXX.03
2XXX.03	and 2XXX.03
3XXX.03	and 3XXX.03
3XXX.03	and 3XXX.03
3XXX.03	and 3XXX.03

Secondary honours subject minimum requirements:**

2XXX.03	and 2XXX.03
2XXX.03	and 2XXX.03
3XXX.03	and 3XXX.03
3XXX.03	and 3XXX.03
3XXX.03	and 3XXX.03

Required courses to complete 120 credit hour degree:

Elective XXXX.03	and XXXX.03	
Elective XXXX.03	and XXXX.03	
Elective XXXX.03	and XXXX.03	
Elective XXXX.03	and XXXX.03	
Elective 2XXX.03	and 2XXX.03	

* The Writing Requirement may also be used to satisfy the humanities or social sciences requirement.

** Students MUST visit an advisor or consult the university calendar for specific requirements. Students may take a maximum of 48 credit hours at the 1000-level.

Students may take a minimum of 66 and a maximum of 84 credit hours in the two honours subjects with no grades lower than C.

BA Single Honours

General Degree Requirements:

•	-		
KING (FYP) Language		and 1002.12 and XXXX.03	R
Science	XXXX.03	and XXXX.03	
OR			
Language	XXXX.03	and XXXX.03	
Science	XXXX.03	and XXXX.03	
Humanities	XXXX.03	and XXXX.03	
Social Science	s XXXX.03	and XXXX.03	
Writing Req.*	XXXX.03	and XXXX.03	
Elective	XXXX.03	and XXXX.03	
Honours subje	ect minimum requi	irements**:	
2XXX.03		and 2XXX.03	
2XXX.03		and 2XXX.03	Ē
2XXX.03		and 2XXX.03	Ē
2XXX.03		and 2XXX.03	
3XXX.03		and 3XXX.03	
3XXX.03		and 3XXX.03	
Distribution R	Requirement		
2XXX.03		and 2XXX.03	
2XXX.03		and 2XXX.03	E E
Required cour	rses to complete 12	0 credit hour degree:	
Elective XXXX	K.03	and XXXX.03	
Elective XXXX		and XXXX.03	H
Elective 2XXX		and 2XXX.03	E E

*The Writing Requirement may also be used to satisfy the humanities or social sciences requirement.

** Students MUST visit an advisor or consult the university calendar for specific requirements. Students may take a maximum of 48 credit hours at the 1000-level.

Students may take a minimum of 54 and a maximum of 66 credit hours in the honours subject with no grades lower than C.

BSc Single Honours

General Degree Requirements:

e	-			
KING (FYP) Math	1101.09 XXXX.03		and 1102.09 and XXXX.03	
OR				
Math Science Humanities Social Sciences Writing Req.*	s XXXX.03		and XXXX.03 and XXXX.03 and XXXX.03 and XXXX.03 and XXXX.03	
Honours subje	ect minimum requiremen	nts**	:	
2XXX.03 2XXX.03 2XXX.03 2XXX.03 2XXX.03 2XXX.03 2XXX.03 3XXX.03			and 2XXX.03 and 2XXX.03 and 2XXX.03 and 2XXX.03 and 2XXX.03 and 2XXX.03 and 2XXX.03 and 3XXX.03 and 3XXX.03	
Secondary hor	nours subject minimum	requ	irements:**	
2XXX.03 2XXX.03 3XXX.03 3XXX.03 3XXX.03			and 2XXX.03 and 2XXX.03 and 3XXX.03 and 3XXX.03 and 3XXX.03	
Required courses to complete 120 credit hour degree:				

P 8

Elective XXXX.03	and XXXX.03
Elective XXXX.03	and XXXX.03
Elective XXXX.03	and XXXX.03
Elective XXXX.03	and XXXX.03
Elective 2XXX.03	and 2XXX.03
Elective 2XXX.03	and 2XXX.03
Elective 2XXX.03	and 2XXX.03

*The Writing Requirement may also be used to satisfy the humanities or social sciences requirement.

** Students MUST visit an advisor or consult the university calendar for specific requirements. Students may take a maximum of 48 credit hours at the 1000-level.

Students may take a minimum of 54 and a maximum of 66 credit hours in the honours subject with no grades lower than C.

BA Double Major

General Degree Requirements:

KING (FYP)	1001.12	and 1002.12	
Language	XXXX.03	and XXXX.03	
Science	XXXX.03	and XXXX.03	
OR			
Language	XXXX.03	and XXXX.03	
Science	XXXX.03	and XXXX.03	
Humanities	XXXX.03	and XXXX.03	
Social Science	s XXXX.03	and XXXX.03	
Writing Req.*	XXXX.03	and XXXX.03	
Elective	XXXX.03	and XXXX.03	

Primary major subject minimum requirements**:

2XXXX.03	and 2XXX.03
2XXXX.03	and 2XXX.03
3XXXX.03	and 3XXX.03
3XXXX.03	and 3XXX.03
3XXXX.03	and 3XXX.03

Secondary major subject minimum requirements**:

2XXXX.03	and 2XXX.03
2XXXX.03	and 2XXX.03
3XXXX.03	and 3XXX.03
3XXXX.03	and 3XXX.03
3XXXX.03	and 3XXX.03

Required courses to complete 120 credit hour degree:

2XXX.03	and 2XXX.03	
Required courses to complete	2 120 credit hour degree:	
Elective XXXX.03	and XXXX.03	
Elective XXXX.03	and XXXX.03	
Elective 2XXX.03	and 2XXX.03	

*The Writing Requirement may also be used to satisfy the humanities or social sciences requirement.

** Students MUST visit an advisor or consult the university calendar for specific requirements. Students may take a maximum of 48 credit hours at the 1000-level.

Students may take a minimum of 60 and a maximum of 84 credit hours in the major subjects.

BSc Double Major

General Degree Requirements:

KING (FYP)	1101.09	and 1102.09
Math	XXXX.03	and XXXX.03
OR		
Math	XXXX.03	and XXXX.03
Humanities	XXXX.03	and XXXX.03
Social Sciences	s XXXX.03	and XXXX.03
Writing Req.*	XXXX.03	and XXXX.03

Primary major subject minimum requirements**:

2XXX.03	and 2XXX.03
2XXX.03	and 2XXX.03
3XXX.03	and 3XXX.03
3XXX.03	and 3XXX.03
3XXX.03	and 3XXX.03

Secondary major subject minimum requirements**:

2XXX.03	and 2XXX.03
2XXX.03	and 2XXX.03
3XXX.03	and 3XXX.03
3XXX.03	and 3XXX.03
3XXX.03	and 3XXX.03

Required courses to complete 120 credit hour degree:

Elective XXXX.03	and XXXX.03	
Elective XXXX.03	and XXXX.03	H
Elective XXXX.03	and XXXX.03	
Elective XXXX.03	and XXXX.03	
Elective 2XXX.03	and 2XXX.03	
Elective 2XXX.03	and 2XXX.03	

*The Writing Requirement may also be used to satisfy the humanities or social sciences requirement.

** Students MUST visit an advisor or consult the university calendar for specific requirements. Students may take a maximum of 48 credit hours at the 1000-level.

Students may take a minimum of 60 and a maximum of 84 credit hours in the major subjects.

 \square

BA Single Major

General Degree Requirements:

KING (FYP) Language Science	1001.12 XXXX.03 XXXX.03		and 1002.12 and XXXX.03 and XXXX.03		
OR Language Science Humanities Social Sciences Writing Req.* Elective			and XXXX.03 and XXXX.03 and XXXX.03 and XXXX.03 and XXXX.03 and XXXX.03		
Major subject minimum requirements**:					
2XXX.03 2XXX.03 3XXX.03 3XXX.03 3XXX.03			and 2XXX.03 and 2XXX.03 and 3XXX.03 and 3XXX.03 and 3XXX.03		
Distribution Requirement					
2XXX.03 2XXX.03			and 2XXX.03 and 2XXX.03	₿	
Required courses to complete 120 credit hour degree:					
Elective XXXX Elective XXXX Elective 2XXX Elective 2XXX Elective 2XXX Elective 2XXX Elective 2XXX	 X.03 .03 .03 .03 .03 		and XXXX.03 and XXXX.03 and 2XXX.03 and 2XXX.03 and 2XXX.03 and 2XXX.03 and 2XXX.03		

* The Writing Requirement may also be used to satisfy the humanities or social sciences requirement.

** Students MUST visit an advisor or consult the university calendar for specific requirements. Students may take a maximum of 48 credit hours at the 1000-level.

*** Students may take a minimum of 30 and a maximum of 54 credit hours in major subject

BSc Single Major

General Degree Requirements:

KING (FYP) Math	1101.09 XXXX.03	8	and 1102.09 and XXXX.03	8
OR				
Math Humanities Social Science Writing Req.*			and XXXX.03 and XXXX.03 and XXXX.03 and XXXX.03	

Major subject minimum requirements**:

2XXX.03	and 2XXX.03
2XXX.03	and 2XXX.03
3XXX.03	and 3XXX.03
3XXX.03	and 3XXX.03
3XXX.03	and 3XXX.03

Required courses to complete 120 credit hour degree:

Elective XXXX.03	and XXXX.03
Elective XXXX.03	and XXXX.03
Elective XXXX.03	and XXXX.03
Elective XXXX.03	and XXXX.03
Elective 2XXX.03	and 2XXX.03

*The Writing Requirement may also be used to satisfy the humanities or social sciences requirement.

** Students MUST visit an advisor or consult the university calendar for specific requirements. Students may take a maximum of 48 credit hours at the 1000-level.

*** Students may take a minimum of 30 and a maximum of 60 credit hours in major subject

Notes