



UNIVERSITY OF
KING'S
COLLEGE • HALIFAX

Application Form

Residence Don, 2017-18

(Please attach this page to your CV or resume)

University of King's College
6350 Coburg Road
Halifax, Nova Scotia
B3H 2A1

Telephone: 902.422.1271 (ext. 215)
Fax: 902.423.3357
Email: residence@ukings.ca
Website: www.ukings.ca

Applicant Information

Last Name: _____ Given Names: _____

Contact/ Mailing Address: _____

Email: _____

Phone: _____

Employment Information

Do you currently work at King's? Y N
If yes, position held: _____

Have you previously worked at King's? Y N
When (MM/DD/YY)? _____

Have you previously studied at King's? Y N

If yes, when (MM/DD/YY)? _____

Have you lived in residence before? Y N

If yes, where? _____

Are you legally entitled to work in Canada? Y N

Have you ever been convicted of an offence for which a pardon was NOT granted? Y N

If yes, what was the nature of the offence and sentence? _____

I have read and understand the provided Residence Don Position Description. Y N

I will participate in a mandatory training period, from Aug. 22 to Sept. 1, 2017. Y N

I will provide King's with a Criminal Record and Vulnerable Sector Check
within 30 days of being hired as a don. Y N

Employment History: Please list your three most recent employers

From Month/Year	To Month/Year	Employer & Location	Supervisor's Name
		Your Position Title	Supervisor's Telephone

Duties:

Reason for leaving:

May we contact this employer? Y N

From Month/Year	To Month/Year	Employer & Location	Supervisor's Name
		Your Position Title	Supervisor's Telephone
Duties:			
Reason for leaving:		May we contact this employer? <input type="checkbox"/> Y <input type="checkbox"/> N	
From Month/Year	To Month/Year	Employer & Location	Supervisor's Name
		Your Position Title	Supervisor's Telephone
Duties:			
Reason for leaving:		May we contact this employer? <input type="checkbox"/> Y <input type="checkbox"/> N	

Additional Information

Please list any special qualifications or skills that you believe will be an asset to your role as Don (i.e. volunteer experience, supervisory experience).

Why have you applied for this position? Discuss key reasons such as qualifications, experience, special interests, or provide additional comments to support your application (attach additional sheet if necessary).

Application Check List

Questions may be addressed to Elisabeth Stones at <residence@ukings.ca>. Your completed application should be addressed to the attention of the *Residence Office* and mailed, or submitted in person, to the address on the first page of this form. **Completed applications are due by 3 p.m. on Friday April 7, 2017, and should include:**

- This completed **APPLICATION FORM**
- A **COVER LETTER:**
- A complete **RESUME or CV** with the names of **THREE (3) REFEREES**

I certify that the information provided in this application is accurate and complete. I am aware that misrepresentation or falsification may result in the rejection of my application or dismissal from employment.

(Applicant Signature)

(Date)