



## Residence Reopening Plan 2020-21

Aug. 6, 2020

### Intent:

The University of King's College will maintain residence operations at reduced occupancy. King's will provide a safe environment for students and the broader King's community during the COVID-19 pandemic.

### Benefits:

Benefits to incoming and returning King's students:

- Access to high-speed internet, assistive learning technology, reduced commute to supports and services, etc. for students with learning or other accessibility needs;
- Support for international students with precarious off-campus housing, or who are arriving to Nova Scotia as travel restrictions allow;
- Safe housing for students at risk of domestic violence, harm from trans- and homophobia or other family concerns;
- Leadership and experiential learning opportunities for students to work on campus;
- Enhanced sense of belonging for the cohort.

Benefits to the University:

- Longer-term improvements to student recruitment and retention;
- Continuity for residence staff recruitment and retention;
- Maintenance of its value proposition as a close-knit, student-focused, supportive community;
- Increased financial stability;
- Continue the long-standing relationship with NSCAD and Dalhousie to provide housing to its students, as capacity and safety allow.

The Province will also benefit from King's residence continuity since it will bring more students to live and work, supporting the Nova Scotian economy. Nova Scotia will continue to benefit from King's contributions to the post-secondary sector and offer unique liberal arts education.

### Risks:

- Increased likelihood of COVID-19 transmission within University community, with risk of repeating residence closure and refund of residence fees.
- Reputational risk of COVID-19 outbreak on campus and liability of putting students, staff, faculty, visitors, and other community members at increased risk.
- Operational expenses for residence may exceed short-term revenue from residence fees.

## Scope:

King's residence will accommodate up to 136 students in single rooms from September 2020 until April 2021, representing 54% of the total possible residence occupancy of 254 beds.

Residence Building	# of Students	# of BRs	Type of Bathroom [BR] (# of stalls)	# of Toilet/ Shower Stalls	Student : BR Ratio	Student : Stall Ratio
Chapel Bay	14	4	Small communal (1-2)	6	4 : 1	2 or 4 : 1*
Middle Bay	12	3	Small communal (1-2)	5	4 : 1	2 or 4 : 1*
Radical Bay	14	4	Small communal (1-2)	6	4 : 1	2 or 4 : 1*
Angels' Roost	12	3	Small communal (1-2)	4	4 : 1	4 : 1
AH Lower Level East	6	1	Large communal (3)	3	6 : 1	2 : 1
AH Lower Level West	8	1	Large communal (3)	3	8 : 1	2 or 3 : 1
AH 1st Floor East	4	1	Large communal (3)	3	4 : 1	2 : 1
AH 1st Floor West	9	1	Large communal (3)	3	9 : 1	3 : 1
AH 2nd Floor East	9	1	Large communal (3)	3	9 : 1	3 : 1
AH 2nd Floor West	9	1	Large communal (3)	3	9 : 1	3 : 1
AH 3rd Floor East	9	1	Large communal (3)	3	9 : 1	3 : 1
AH 3rd Floor West	9	1	Large communal (3)	3	9 : 1	3 : 1
AH 4 <sup>th</sup> Floor	21	7	Private	7	3 : 1	3 : 1

\* Depending on floor

Designated Self-Isolation Buildings				
North Pole Bay	20	3	Small communal (1-2)	5
Cochran Bay	13	4	Private	4

Designated self-isolation space in North Pole Bay and Cochran Bay will accommodate:

- up to 7 students (5%) with one student per bathroom or 9 students (7%) with designated stalls.
- up to 33 students (24%) sharing washrooms, no more than 4 students per designated stall.

### Pros:

- Allows for more students to benefit from residence environment and support, including upper-year students to live on campus and be part of COVID-19 accountability team as Junior Dons
- Greater potential for meaningful residence experience while complying with public health directives
- Dining services will provide more robust service (e.g. better hours of operation, more food options)
- Provides continuity to residence operations, staffing, and student retention

### Cons:

- More than 33 students may need to self-isolate, which will require entire floors or bays to self-isolate instead of relocating students North Pole Bay and Cochran Bay.
- Residence may not be able to provide on-campus self-isolation during the year to students who travel for non-essential reasons outside the government-designated bubble during Reading Week or other holidays.

## Schedule:

Aug. 21 - 22: Students from outside the government-designated bubble will sign up for one-hour move-in time slots. They will be required to move their belongings on their own, with the assistance of residence staff wearing PPE as staff availability allows. Students who choose to self-isolate off-campus must provide evidence of where they self-isolated (e.g. receipt from AirBnb or hotel for 14 days) and a copy of the [Tracking Travelers to Nova Scotia Form](#). Students will be provided with a Self-Isolation Support Plan.

Sept. 5 - 7: Students will sign-up for one-hour move-in time slots. Students will be allowed one helper to assist them with moving belongings. Helpers will only be allowed in the student's residence room for the designated hour and will only be allowed access to washrooms in the A&A Building. Everyone will be screened on arrival and be required to wear masks for the duration of their time on campus. The move-in schedule will allow for only one student per entrance/building to move in at a time.

Dec. 21 - Jan. 6: Students may be permitted to stay in residence during the winter break, if it is not safe to travel to their home. Students will be urged to avoid non-essential travel outside the government-designated bubble. Residence students who travel outside the bubble for non-essential reasons may be required to make their own arrangements for self-isolation off campus.

Jan. 6 - 10: Students living in residence for the winter term only will be screened and sign up for move-in time slots per the September process (pending public health directives and residence capacity).

Apr. 24: Residence closes; students will vacate residence within 24 hours of final academic commitment.

## Safety Risks & Controls:

Residence will follow the safety framework provided by the Province and the University's COVID-19 Operational Safety Plan to manage the following risks:

### BEHAVIOURAL RISKS

Students may choose not to observe physical distancing or hand hygiene:

- Residence Guidelines will be updated with a COVID-19-specific amendment outlining phases for safe reopening, including:
  - o Restrictions on events and gatherings with students not from Bay or Floor and clear consequences for violations, ranging from warning to eviction.
  - o Building access by non-residents will be restricted, including outside guests and non-residential staff. Exceptions include personal care attendants for students with disabilities or during fire/medical emergencies.
  - o Masks will be required in residence outside the students' room.
  - o Reconfigure seating in common areas to ensure proper physical distancing and maximum occupancy. Common areas will be closed if issues arise or if there is a positive case of COVID-19 in residence.
  - o See **Appendix A** for more details.
- Students will sign a residence agreement that commits them to observing Residence Guidelines and acknowledge their understanding of the consequences if not followed.
- There will be more residence staff living on campus per student for a ratio of approximately 10:1. Residence staff will review, monitor, publicly communicate, and hold students accountable for community and individual conduct:

- Seven Dons (young professionals or graduate students) and seven to ten Junior Dons (current upper-year students) will be hired. There is always a Don on call. At least one Junior Don will work from 8pm-2am every night to provide peer support, do rounds of residence, and offer programs.
  - Note: The role of Patrol referenced has been amalgamated with Junior Dons who already live in residence. This will significantly limit the number of non-residence students in residence spaces. The only the Alex Hall Front Desk will have non-residence student workers, where a plexiglass wall and designated washroom will be maintained to reduce risk of exposure.
- The Assistant Dean of Residence and Dean of Students also live in residence and share on-call responsibilities.
- The President also lives on campus in a private home and is an active presence to set an example for campus safety and support.
- There will be frequent reminders of proper hand hygiene across campus (verbal, posters, emails, social media) and signage will be prominently posted on doors and in washrooms to encourage proper hand washing.
- Handwashing or hand sanitizer stations will be available at all entryways and access points.
- Each student will be provided with a COVID-19 Community Care kits: mouse boxes, masks, sanitizer, screening info, resources, etc.

Students may not know the symptoms of COVID-19 or what to do if they are symptomatic:

- Communicate widely to raise awareness about symptoms (web, emails, social media, posters).
- Screening will be performed when students arrive and periodically as recommended by health authorities.
- Tell students to stay in room if symptomatic and what to do next (see below).
- Train residence staff and student leaders on public health measures and signs/symptoms of COVID-19.

Students may be at higher risk for COVID-19 and complications:

- Students who self-identify as higher risk may be asked to seek medical advice about living in residence and can be given a room where the number of students sharing a bathroom is fewer.

Students and residence staff may not be informed or trained on safety plans:

- Residence staff, including Dons, Junior Dons, Alex Hall Front Desk student employees, will receive training on safety plans and will review plans with students.
- The Advancement Office and Registrar's Office with support from the Dean of Students will provide regular communications through multiple platforms (dedicated webpage, emails, posters, social media).
- The Dean of Students and Assistant Dean of Residence will liaise with King's OH&S Committee to oversee communication plan for campus COVID-19 response.

## INFRASTRUCTURE RISKS

Stairwells, hallways, and elevators may not permit 6 feet physical distancing:

- Signage at residence entryways, stairwells, and Floors will direct flow of traffic.
- Students will only have key card access to where they live for access control and contact tracing.
- Students will be required to wear non-medical masks when outside their bedroom or bathroom.
- Limit of one student in elevators, washrooms, laundry rooms, kitchens when cannot stay 6 feet apart; students will be provided disinfectant to wipe down common touch surfaces before/after use.
- Reception spaces will be renovated with physical barriers and plexiglass to maintain 6 feet.

Students may not have access to private bathroom:

- Limit one student use at a time; designate toilet/shower/sink where private-use bathrooms are not possible to a maximum of four students per designated toilet/shower/sink with signage.
- Provide disinfectant for students to wipe down common touch surfaces before/after use.
- Custodial staff will clean residence bathrooms 4-5 times per day during business hours.
- Upgrade bathroom amenities to be contactless where possible as time and budget permits (e.g. automatic light switches, soap dispensers, touch-free taps, etc.)

The meal hall may pose increased risks of COVID-19 exposure:

- See Chartwell's Project Spark plan and the University's Operational Safety Plan for more details.
- Only residence students and residence staff will be allowed to eat in Prince Hall during initial phases of residence reopening.
- Take-out options will be available at each meal.
- Food will only be served by dining services staff (no self-service or self-cooking stations).
- Seating will be limited to approximately 60 people physically distanced at tables of 4 spread out across the cafeteria with access controlled by front-of-house staff (see **Appendix B** for floor plan).
- Physically spaced (6-foot) floor markers for waiting lines will be placed outside and inside, including walls of plexiglass to separate the line from the people eating.
- All people in Prince Hall must wear masks except when sitting and dining.
- Hand sanitizing stations will be placed at key points of entry and service.
- Cleaning staff and dining services staff will provide enhanced cleaning. The cafeteria will close between meals to allow thorough cleaning and preparation for next meal service.
- Air units will be on high to improve air circulation to improve air quality.

## INFECTION RESPONSE

Student living in residence may contract or be exposed to COVID-19:

- North Pole and Cochran Bay will serve as self-isolation buildings, physically separated from other residence buildings, labeled externally with appropriate signage that states restricted access. If the number of students needing to quarantine exceeds designated quarantine rooms, students in the Floor/Bay will quarantine in their existing rooms.
- King's has established self-isolation and quarantine protocols, developed jointly with Dalhousie. In summary:
  - o Student connects or is connected with appropriate contact at Dalhousie Health and Wellness for initial assessment and instruction. The assigned RN will review self-isolation and self-monitoring protocols, and provide necessary supplies based on health status and availability (e.g. thermometer, procedural masks, OTC Tylenol, etc.). Students will be advised that if symptoms worsen, including shortness of breath or any difficulty breathing, they are to call Security who will contact 911 to ensure that EMT are dispatched appropriately.
  - o The social worker and/or a counsellor will check in with the student upon giving permission to the Nurse to pass along contact information. Students will be provided with information regarding Good2Talk telephone counselling support [www.dal.ca/good2talk](http://www.dal.ca/good2talk) and Hazel Ling, case manager's contact information for additional mental health support. Students will also be provided with the contact info for after-hours questions or support in residence life.

- Residence staff will explain to students they will need to move to a designated area in North Pole Bay or Cochran Bay, and asked to bring belongings for two weeks only. Cleaning supplies will be provided, and meals delivered.
  - RNs will contact students regularly or daily, as deemed appropriate, to monitor health status and offer support. Social worker and/or counsellor will contact students, as deemed appropriate, to monitor health status and offer support. Residence staff will contact students as deemed appropriate to connect for well-being checks.
  - If the number of students who must self-isolate exceeds the number of beds in the two designated buildings, the entire residence floor or building may be required to self-isolate. RN will consult with student and Public Health as appropriate to release student from self-isolation.
- Students will continue academic activities remotely.
  - Residence, custodial and maintenance staff will have appropriate PPE when cleaning or entering quarantine spaces.
  - Communication plan to inform key King's personnel of necessary information while respecting confidentiality of student(s) impacted.
  - Pre-arrival communication with students and parents will outline safety and response plan.
  - Off-campus students will be required to quarantine in their own space. King's will provide a COVID-19 Self-Isolation Support Plan as a resource.

Students may experience increased stress and anxiety while in self-isolation or most generally in response to threat of COVID-19. Students are also best able to comply with University policies, including the Code of Conduct, when they are supported. A King's Student Support and Wellness Plan is in development to support students' health and wellbeing during COVID-19. Initiatives include:

- COVID-19 Support Line (902 266-7359) for off-campus students to call for assistance and support between 2pm and 10pm. This will be a short-term employment opportunity for students and/or residence staff:
  - Deliver groceries and other essential items. Note: All costs associated with groceries and other items are the responsibility of the student.
  - Check-in on students and offer peer support with any issues during the self-isolation period, including referral to other supports and services (see below for list of existing supports and services).
- Upper-year mentorship program for incoming students to help with transition support, ongoing guidance, and informed referral to appropriate services.
- Assigning non-residence incoming students to Bay/Floor for virtual programming and support, including a calendar of programs and activities for 14 days of self-isolation.
- Promotion of existing supports and services:
  - [Health Minds NS](#)
    - **Good2Talk** is a free, confidential post-secondary student helpline that provides professional counselling, information and referrals for mental health, addictions and well-being to students in Nova Scotia, 24/7/365. To talk to someone, call [1-833-292-3698](tel:1-833-292-3698).
    - **TAO Self-Help** is an online mental health library with interactive modules to help you understand and manage how you feel, think and act. You choose the

modules you believe will help you feel well and live the life you choose. Students are able to create a personalized account for **TAO** using their student email address. You can set this account up [here](#).

- **NOTE:** Students will soon have access to all services offered through HealthMindsNS.
- [Student Health and Wellness Centre](#) (located on Dal campus for King's students):
  - Students can book appointments with members of the Student Health & Wellness Centre healthcare team online, including same-day counsellors, doctors, nurses and our social worker. Full details on how to book appointments can be found [here](#).
- Mental Health Crisis Line: 1-888-429-8167
- Full list of services and supports for King's students are available [here](#)
- Dean of Students will be co-facilitating a four-part online, evidence-based mental health training for students, [The Inquiring Mind Post-Secondary Virtual program](#):
  - Developed specifically for post-secondary students from all academic programs, the flexible four-hour virtual format aims to:
    - support the mental health and well-being of students;
    - enable the full academic, personal and interpersonal success of students;
    - encourage students to seek help for mental illness, and
    - ensure the campus is respectful and inclusive of all students, including those with mental health problems.
  - Students will also be provided with The Inquiring Minds [COVID-19 Self Care and Resilience Guide](#)
- Compiling self-help resources to be shared with students:
  - CAMH Hub and self-assessment tools;
  - NS Mental Health and Addictions resources;
  - jack.org: provides youth with information they need to understand mental health, tackle stigma, and seek help;
  - BeThere.org: provides resources to understand how to take care of your own mental health and look after each other;
- Building capacity with faculty and staff, especially FYP tutors and academic advisors, to recognize and respond to students in distress:
  - Mental Health 101 training will be offered in the fall

## COVID-19 Conduct Accountability:

The University's Code of Conduct (Yellow Book) applies to all students while on-campus or off-campus as defined below:

- Section 10: "When a rule, regulation or policy of the University prohibits or requires certain conduct but does not provide any penalty for breaches of the rule, regulation or policy, breaches shall be dealt with under this Code of Conduct." [the COVID-19 campus safety rules would fall under this section]

- Section 11: “No student or employee shall contravene any provision of the Criminal Code or any other federal, provincial or municipal statute on the premises of the University or in the course of the University’s programmes or services, or University-approved events or activities.” [Any government public health directives would fall under this section.]

The University will add an addendum to the Code of Conduct to specify that failing to adhere to the University’s COVID-19 Safety Plan or exhibiting behaviours that are in violation of any local, provincial or federal legislation that relate to COVID-19 health and safety concerns may be deemed to be a violation of this policy.

King’s will send out clear messaging from the President and/or Dean of Students strongly encouraging students to abide by public health directives (e.g. hand washing, symptom screening, self-isolating, etc.) to take personal responsibility for their health and that of others in order to maintain a safe living and learning environment for all members of our community.

A webinar to train students on campus-specific safety expectations, similar to the [training webinar](#) that was hosted for faculty and staff, will be hosted in August.

The Registrar’s Office will send an electronic survey to all students with these COVID-19-specific behavioural expectations and consequences to confirm their understanding and agreement before coming to campus. King’s is also exploring how to embed this information on the online learning platform, Brightspace.

Buy-in from King’s students happens most effectively when social norms and expectations are communicated and upheld by peers. The University’s support to follow public health directives can be integrated into multiple aspects of campus life, including:

- Peer support programming
- Residence staff training and programming
- The creation of an upper-year mentorship program trained in safety plans
- “King’s Quadcast” is a student-led podcast in development that can feature student leaders discussing the importance of upholding public health directives as a collective social responsibility, as well as sharing health and wellness resources, and other campus supports during COVID-19.
- Social media campaigns that reinforce expectations and the importance of following public health and campus guidelines

Ongoing consultation with the KSU will seek additional communication and accountability measures for student compliance. The KSU Student Life Vice-President and the Dean of Students are considering collaborating on a “train the trainer” program that would equip student leaders (e.g. KSU Executive, student society leadership, Orientation Week coordinators, etc.) to host peer-led workshops on following public health directives on- and off-campus.

Residence Guidelines have been updated with a COVID-19 addendum based on the reopening phases in **Appendix A** to define residence-specific behavioural expectations and consequences for non-compliance, including eviction from residence.

## Appendix A: University of King's College Residence Reopening Phases

**EARLY ARRIVAL PHASE (Self-Isolation):** August 21-22, 2020 through September 4, 2020

*"It was foul, and I loved it."* – Augustine

Note: This is part of a multi-phased approach to reopening King's Residences and are subject to change. The most up-to-date residence rules in effect will be posted on the main door of each Bay and Floor.

EARLY ARRIVAL PHASE	
If I am coming from outside of the government designated bubble, can I arrive and move-in to residence early?	Yes. Students who need to self-isolate due to travel outside the current government bubble can self-isolate on campus if they arrive on August 21 or 22, 2020 at an assigned time. Masks and physical distancing will be required at all times during the move-in process. Students' family members also traveling from outside the government bubble may not be permitted in residence, pending public health advice. Student may be required to move their belongings on their own, with the assistance of residence staff wearing PPE as staff availability allows.
Will I need to self-isolate if I am coming from outside of the government bubble or internationally?	Yes. Students arriving from outside of the government bubble will be required to self-isolate for 14 days within an assigned residence. Meals will be delivered to students' rooms twice a day (brunch and dinner). Access will be restricted to the assigned room and washroom with no access to other areas of campus (e.g. common areas, kitchens, laundry facilities, dining hall). Every effort will be made for students to self-isolate in their residence room for the academic year during this early arrival phase; however, depending on the scope of the government bubble, students may be located in a designated self-isolation building that will require students to move into their permanent room at the completion of the 14 days. Students who choose to self-isolate off-campus must provide evidence of where they self-isolated to <a href="mailto:residence@ukings.ca">residence@ukings.ca</a> (e.g. receipt from AirBnb or hotel for 14 days, letter from host) before they will be permitted into residence. Visit <a href="https://novascotia.ca/coronavirus/travel/">https://novascotia.ca/coronavirus/travel/</a> for the most up-to-date information on travel advisories and other government requirements when arriving to Nova Scotia.
Will I have a roommate?	No. All residence rooms will be single occupancy, which means no one will have a roommate. This means there will be no one to steal your food or wake you with their snoring. This also means residence will have about 50% fewer students living on campus (approximately 130).
Can I have guests or visitors in residence?	No. During this early arrival phase, all students living in residence will be self-isolating. This means no guests or visitors are permitted.
Will I be required to wear a mask?	Yes. When worn properly, non-medical masks can reduce the risk of transmitting COVID-19. This is the main tool we have to substantially

	<p>reduce the risk of transmission. Living in residence means it is our collective responsibility to care for one another. Non-medical masks must be worn at all times when travelling to and from the washroom while in self-isolation. Masks are not required in your bedroom, nor are they required if you have a valid medical exemption. <a href="#">Public Health</a> currently advises: “There are very few reasons not to wear a mask. Wearing a mask doesn’t worsen chronic lung conditions like asthma or chronic obstructive pulmonary disease (COPD). If you have chronic breathing problems or a mental health condition that creates anxiety, you may need to work on ways to overcome the anxiety (like practicing wearing a mask for short periods of time at home).” Please contact the Residence Office at <a href="mailto:residence@ukings.ca">residence@ukings.ca</a> if you have a valid medical exemption. Students are encouraged to bring their own mask, though non-medical masks will be provided in the COVID-19 Care Kits on arrival.</p> <p>Information about wearing non-medical masks can be found at <a href="https://novascotia.ca/coronavirus/staying-healthy/#masks">https://novascotia.ca/coronavirus/staying-healthy/#masks</a></p>
Will I be required to physically distance?	Yes. Students are required to practice physical distancing when travelling to and from the washroom while in self-isolation.
Will I be allowed to visit different Floors or Bays?	No. Travel is not permitted between residence Floors or Bays while in self-isolation.
Can I use shared spaces such as common rooms, kitchens, and laundry?	No. All shared spaces, including common lounges, kitchens, and laundry rooms, are closed during the early arrival self-isolation period.
Will the Dining Hall be open?	No. King’s dining hall staff will deliver meals to your room twice each day during self-isolation (brunch and dinner). A limited menu will be available, and you will be able to provide dietary restrictions before you arrive on campus. Students who want to order take-out from local restaurants or grocery stores may be limited in their ability to receive deliveries. More information will be available on receiving deliveries before students arrive.
If there is a fire alarm, do I need to evacuate?	Yes. We have designated evacuation muster points for students in self-isolation. You may not remain in your residence room during a fire alarm or other emergency. Students will be provided with this information on arrival. Masks must be worn at all times, barring valid medical exceptions, and students are required to physically distance from one another until the all-clear is given.
Will there be anyone from the Residence Team around to help me?	Of course! During the early arrival self-isolation period, all requests for assistance can be directed to 902-233-1994. Dons and Junior Dons will also be around to help out. You can reach Security at 902-430-7938 after hours.

<p>What if something is wrong with my room? How do I submit a request to get it fixed?</p>	<p>During early arrival self-isolation, only urgent maintenance issues will be addressed to ensure the safety of students and the King's Facilities team. To submit a maintenance request, please send an email to <a href="mailto:residence@ukings.ca">residence@ukings.ca</a> or call 902-422-1271 and provide as much detail as possible with the issue during business hours. For a major facility-related emergency outside of regular business hours, please call Security at 902-430-7938.</p>
<p>Are residence spaces being cleaned during the self-isolation period?</p>	<p>Yes. All residence spaces will receive enhanced daily cleaning. Self-isolation bathrooms will receive a deep clean at least once a day by custodial staff. Students can leave garbage tied up outside their door for custodial staff to collect (only available during self-isolation). Students are responsible for cleaning their own room during self-isolation with cleaning supplies available on request.</p>
<p>Will there be residence events during the self-isolation period?</p>	<p>There will be no in-person residence activities during the early arrival self-isolation period. However, your Don and Junior Don will connect with you virtually to introduce themselves. Stay tuned for more information on O-Week and Residence programming.</p>
<p>Can I leave the government-mandated bubble and come back to residence?</p>	<p>Anyone required to self-isolate should not be traveling. Students are also strongly discouraged from travelling outside the government bubble at any time during the academic year, but first the Residence team wants to help students through these first couple weeks!</p>
<p>All this sounds pretty serious. Will I get kicked out if I break the rules?</p>	<p>Probably. Students are taking on the extraordinary task of studying at university during a pandemic. If you are a King's student, you must be pretty smart already so the residence community, campus community, and broader municipal and provincial communities trust King's students to abide by all campus and government rules. King's is committed to helping students understand why campus rules are important and will update students through their @Dal email address and on the King's website. It is expected that campus rules (including residence guidelines) will change as the year goes on. Students are encouraged to stay up to date on ongoing developments to campus and government rules. It is our collective responsibility to hold one another accountable to ensure a safe, supportive environment for us to live and learn together. A serious infraction will have serious consequences, including the possible termination of a student's residence agreement.</p>
<p>What if I decide residence isn't for me and decide to move out?</p>	<p>Students should not move out while self-isolating to reduce the risk of possibly transmitting the virus to others (including loved ones). We know this may be hard. Residence during COVID-19 may not be for everyone. The goal of King's phased approach to reopening is to provide hope of increased activities when it becomes safe to do so. In order to get to that point, King's will need students' help to sacrifice in the short-term for longer-term gains.</p>

	<p>Students who choose to withdraw will be given as much flexibility as possible, including the pro-rated refund of residence fees. Contact the Residence Office at <a href="mailto:residence@ukings.ca">residence@ukings.ca</a> or Tim Lade, Assistant Dean of Residence, at <a href="mailto:tim.lade@ukings.ca">tim.lade@ukings.ca</a> for more information on withdrawing from residence.</p>
<p>I have more questions. Who can help me?</p>	<p>We anticipate questions from students and their families about residence. Don't hesitate to reach out! Chances are if one student has a question, other students will have the same. Students are encouraged to reach out directly since, due to confidentiality, the Residence Office may be limited to what we can tell family members. Information will be available on:</p> <ul style="list-style-type: none"> <li>• <a href="#">King's COVID-19 Residence FAQ</a></li> <li>• <a href="#">King's COVID-19 Resource Centre</a></li> <li>• <a href="#">Nova Scotia COVID-19 website</a></li> </ul> <p>Additional questions can be directed to the Residence Office at <a href="mailto:residence@ukings.ca">residence@ukings.ca</a> or Tim Lade, Assistant Dean of Residence, at <a href="mailto:tim.lade@ukings.ca">tim.lade@ukings.ca</a></p>

## University of King’s College Residence Re-Opening Phases

**PHASE 1:** Beginning September 5, 2020 until students are settled into residence (at least two weeks).

*“My course is set for an unchartered sea.” – Dante*

Note: This is part of a multi-phased approach to reopening King’s Residences and are subject to change. Students living in a Bay or Floor may collectively decide they want rules from earlier phases to be upheld in their residence space even in later phases. The most up-to-date residence rules in effect will be posted on the main door of each Bay and Floor.

PHASE 1	
When will I be able to move into residence?	Students travelling from within the government bubble will move in between September 5 and 7. Students will be assigned one-hour move-in time slots. Students will be allowed one helper to assist them with moving belongings. Helpers will only be allowed in the student’s residence room for the designated hour and will only be allowed access to washrooms in the A&A Building. Everyone will be screened on arrival and be required to wear masks for the duration of their time on campus. The move-in schedule will allow for only one student per entrance/building to move in at a time. Masks and physical distancing will be required at all times during the move-in process.
If I am coming from inside the government bubble, will I be required to self-isolate?	No. Only those students arriving from outside of the government bubble need to self-isolate. Students experiencing COVID-19 symptoms should not come to campus. If a student is experiencing COVID-19 symptoms, they should contact 811 and may need to self-isolate pending direction from Public Health. The Residence Office will reschedule the student’s move-in time.
Will I have a roommate?	All residence rooms will be single occupancy, which means no one will have a roommate. This means there will be no one to steal your food or wake you with their snoring. This also means residence will have about 50% fewer students living on campus (approximately 130). We will do our best to accommodate neighbour requests, though this is not guaranteed. The usual thought and consideration will be given to how rooms are assigned. The Foundation Year Program will be making efforts to assign at least some students from a residence Bay or Floor in the same on-line FYP tutorial.
Can I have guests or visitors in residence?	No. Other than one helper to assist with the moving process, guests or visitors from outside or inside the residence community are not permitted in Phase 1. Students can visit other students physically distanced in the Quad, Prince Hall, or in their residence’s designated common rooms. Please see below for more information on the use of shared spaces and visiting other residence spaces during Phase 1.

	<p>Non-compliance by any student will result in the closure of the common room for their residence or the removal of other privileges and the possible termination of the student’s residence agreement (in which case students will be given 48 hours’ notice to vacate residence).</p>
<p>Will I be required to wear a mask?</p>	<p>Yes. When worn properly, non-medical masks can reduce the risk of transmitting COVID-19. This is the main tool we have to substantially reduce the risk of transmission. Living in residence means it is our collective responsibility to care for one another. Masks are not required in a student’s bedroom or bathroom, nor are they required if you have a valid medical exemption. <a href="#">Public Health</a> currently advises: “There are very few reasons not to wear a mask. Wearing a mask doesn’t worsen chronic lung conditions like asthma or chronic obstructive pulmonary disease (COPD). If you have chronic breathing problems or a mental health condition that creates anxiety, you may need to work on ways to overcome the anxiety (like practicing wearing a mask for short periods of time at home).” Please contact the Residence Office at <a href="mailto:residence@ukings.ca">residence@ukings.ca</a> if you have a valid medical exemption. Students are encouraged to bring their own mask, though non-medical masks will be provided in the COVID-19 Care Kits on arrival.</p> <p>Information about wearing non-medical masks can be found at <a href="https://novascotia.ca/coronavirus/staying-healthy/#masks">https://novascotia.ca/coronavirus/staying-healthy/#masks</a></p>
<p>Will I be required to physically distance?</p>	<p>Yes. All students are required to practice physical distancing whenever possible. This is King’s “new normal”.</p>
<p>Will I be allowed to visit different Floors or Bays?</p>	<p>No. To reduce the risk of all residence buildings needing to self-isolate at the same time, students are not permitted in other residence buildings in Phase 1. That means, students living in on a certain Floor in Alex Hall may only be on their Floor in Alex Hall (except for the Manning Room, shared by Alex Hall). Students living in the Roost may only be in the Roost. Students living in the Bays may only be in their Bay (except the Middle Bay Common Room, shared by all Tri-Bays). Students’ swipe card access will be given accordingly.</p> <p>Why? King’s has 33 beds in designated self-isolation buildings. That is one bed for approximately every four students. This is more than the CDC’s recommendation of one bed for every seven people, however it is still limited if entire Bays and Floors are exposed and need to self-isolate. The first two weeks after students move into residence will be a higher risk time since travel increases the risk of exposure and some people, especially if they are young and healthy, may be asymptomatic and transmit the virus unknowingly. These measures will reduce the risk of all residences needing to self-isolate and revert to the Early Arrival Phase.</p> <p>All residence students will have access to the A&amp;A main door from 7 AM to 8 PM, 7 days a week to access Prince Hall for meals. Students with</p>

	<p>accessibility needs will have access to the link via the New Academic Building. Students in the Roost will have access to the A&amp;A main door 24/7, but will not have access to the elevator in accordance with the Journalism School's safety plan since the elevator opens into their restricted office and classroom space.</p>
<p>Can I share my keys or access card?</p>	<p>No. But nice try. Sharing swipe cards and/or keys would undermine our collective safety and Public Health's ability to contact trace. Each swipe card/key is issued and tracked in a student's name. Students who lose their key or get locked out should call the Alex Hall Front Desk at 902 422 6011 (or extension 132 from a residence phone). Replacement fees may apply. A student found sharing swipe cards/keys or giving access to students who do not live in their residence space during Phase 1 may have their residence agreement terminated with 48 hours' notice to leave residence.</p>
<p>Can I use shared spaces such as common rooms, kitchens, and laundry?</p>	<p>Yes, if it is in your Bay, Floor, or designated space for laundry. Kitchen, laundry, and other shared spaces will be open with a limit to how many students may be in these shared areas at a times. Spaces have been reconfigured to allow for physical distancing. Masks must be worn at all times while in these spaces. Students are asked to clean any common touchpoints <u>before and after</u> use (e.g. cooking surfaces, laundry machines handles, etc.). Cleaning supplies will be provided in each space.</p> <p>Students who disrespect set occupancy limits or physical distancing will be subject to follow-up under the Residence Guidelines and may result in the closure of shared spaces across residence buildings. Alcohol is not permitted in any shared space.</p>
<p>Will Prince Hall be open?</p>	<p>Yes. Prince Hall will be open for all residence students and residence staff. Hours of operation will be posted soon. A creative physical distancing setup will be in effect. Non-residence folks will not be served in Prince Hall during Phase 1. Take out options will be available for residence students who want to eat outside or in their room. Physically distanced tables of four and limited single seating will be available. Sadly, there will be no long communal tables in Phase 1.</p>
<p>Will there be anyone from the Residence Team around to help me?</p>	<p>Of course! Dons and Junior Dons will be available within residence to continue to build community, offer support, and run events and programming. Additional Junior Dons have been hired to provide additional safety and security to students in residence. These upper-year students live in residence and work "patrol" shifts from 8 PM until 2 AM every day. The Alex Hall Front Desk will operate 24/7, by students or Monica, King's Residence Receptionist, from 7 AM to 2 AM and by Security from 2 AM to 7 AM. Students who do not live in Alex Hall may contact the Front Desk via phone at 902-422-6011 (or extension 132 from a residence phone).</p>

<p>What if something is wrong with my room? How do I get it fixed?</p>	<p>Students are encouraged to speak up if there is something not working in their room so King’s Facilities can perform the necessary repairs. The Facilities team has plans to conduct repairs safely in residence during COVID-19, though it will take longer for non-urgent repairs to be addressed. To submit a maintenance request, please send an email to <a href="mailto:residence@ukings.ca">residence@ukings.ca</a> or call the Alex Hall Front Desk to provide as much detail as possible with the issue.</p>
<p>Is the residence being cleaned more extensively?</p>	<p>Yes. All residence spaces will receive enhanced daily cleaning. Residence bathrooms will be cleaned 4-5 times daily. Students are responsible for keeping their individual rooms clean and are strongly encouraged to dispose of food garbage in the common bins as soon as possible to avoid attracting unwanted guests that like to snack. Cleaning supplies will be available to students. Contact the Alex Hall Front Desk for more information about where to find supplies.</p>
<p>Will there be residence programming during Phase 1?</p>	<p>Residence programming will be mostly virtual in Phase 1. Don and Junior Dons may organize limited in-person essential activities (e.g. first Bay/Floor meeting) as long as:</p> <ul style="list-style-type: none"> <li>• Only students from their Bay or Floor attend (attendance will be recorded for contact tracing).</li> <li>• Masks are worn by all participating.</li> <li>• It is hosted outdoors or in a larger campus space where physical distancing can be maintained (open windows are recommended, just don’t forget to close them!).</li> <li>• It complies with other government- and campus-safety requirements.</li> </ul> <p>Physically distanced in-person support with Dons and/or Junior Dons will be possible in designated spaces.</p>
<p>Can I leave the government bubble and come back to residence?</p>	<p>Students should avoid non-essential travel, especially outside the government bubble at any time during the academic year. Residence students who travel outside the bubble for non-essential reasons may be required to make their own arrangements for self-isolation off campus at their own cost.</p>
<p>All this sounds pretty serious. Will I get kicked out if I break the rules?</p>	<p>Probably. Students are taking on the extraordinary task of studying at university during a pandemic. If you are a King’s student, you must be pretty smart already so the residence community, campus community, and broader municipal and provincial communities trust King’s students to abide by all campus and government rules. King’s is committed to helping students understand why campus rules are important and will update students through their @Dal email address and on the King’s website. It is expected that campus rules (including residence guidelines) will change as the year goes on. Students are encouraged to stay up to date on ongoing developments to campus and government rules. It is our collective</p>

	<p>responsibility to hold one another accountable to ensure a safe, supportive environment for us to live and learn together. A serious infraction will have serious consequences, including the possible termination of a student’s residence agreement (in which case students will be given 48 hours’ notice to vacate residence).</p> <p>King’s COVID-19 safety plans are integral to ensuring residence and the rest of campus is as safe as possible during the pandemic. Students’ actions have ripple effects in our community. We are confident that King’s students living in residence will use this influence for good and be examples of how to make the best of residence life under these conditions.</p>
<p>What if I decide residence isn’t for me and decide to move out?</p>	<p>We know residence will not be like previous years. Residence during COVID-19 may not be for everyone. The goal of King’s phased approach to reopening is to provide hope of increased activities when it becomes safe to do so. In order to get to that point, King’s will need students’ help to sacrifice in the short-term for longer-term gains.</p> <p>Students who choose to withdraw will be given as much flexibility as possible, including the pro-rated refund of residence fees. Contact the Residence Office at <a href="mailto:residence@ukings.ca">residence@ukings.ca</a> or Tim Lade, Assistant Dean of Residence, at <a href="mailto:tim.lade@ukings.ca">tim.lade@ukings.ca</a> for more information on withdrawing from residence.</p>
<p>I have more questions. Who can help me?</p>	<p>We anticipate questions from students and their families about residence. Don’t hesitate to reach out! Chances are if one student has a question, other students will have the same. Students are encouraged to reach out directly since, due to confidentiality, the Residence Office may be limited to what we can tell family members. Information will be available on:</p> <ul style="list-style-type: none"> <li>• <a href="#">King’s COVID-19 Residence FAQ</a></li> <li>• <a href="#">King’s COVID-19 Resource Centre</a></li> <li>• <a href="#">Nova Scotia COVID-19 website</a></li> </ul> <p>Additional questions can be directed to the Residence Office at <a href="mailto:residence@ukings.ca">residence@ukings.ca</a> or Tim Lade, Assistant Dean of Residence, at <a href="mailto:tim.lade@ukings.ca">tim.lade@ukings.ca</a></p>

## University of King’s College Residence Reopening Phases

**PHASE 2:** Residence is expected to enter Phase 2 in late September at the earliest, depending on the evolving public health situation, advice of King’s Occupational Health & Safety Committee, and student compliance to Residence Guidelines.

*“There are only two tragedies in life:  
one is not getting what one wants, and the other is getting it.” – Oscar Wilde*

Note: This is part of a multi-phased approach to reopening King’s Residences and are subject to change. Students living in a Bay or Floor may collectively decide they want rules from earlier phases to be upheld in their residence space even in later phases. The most up-to-date residence rules in effect will be posted on the main door of each Bay and Floor.

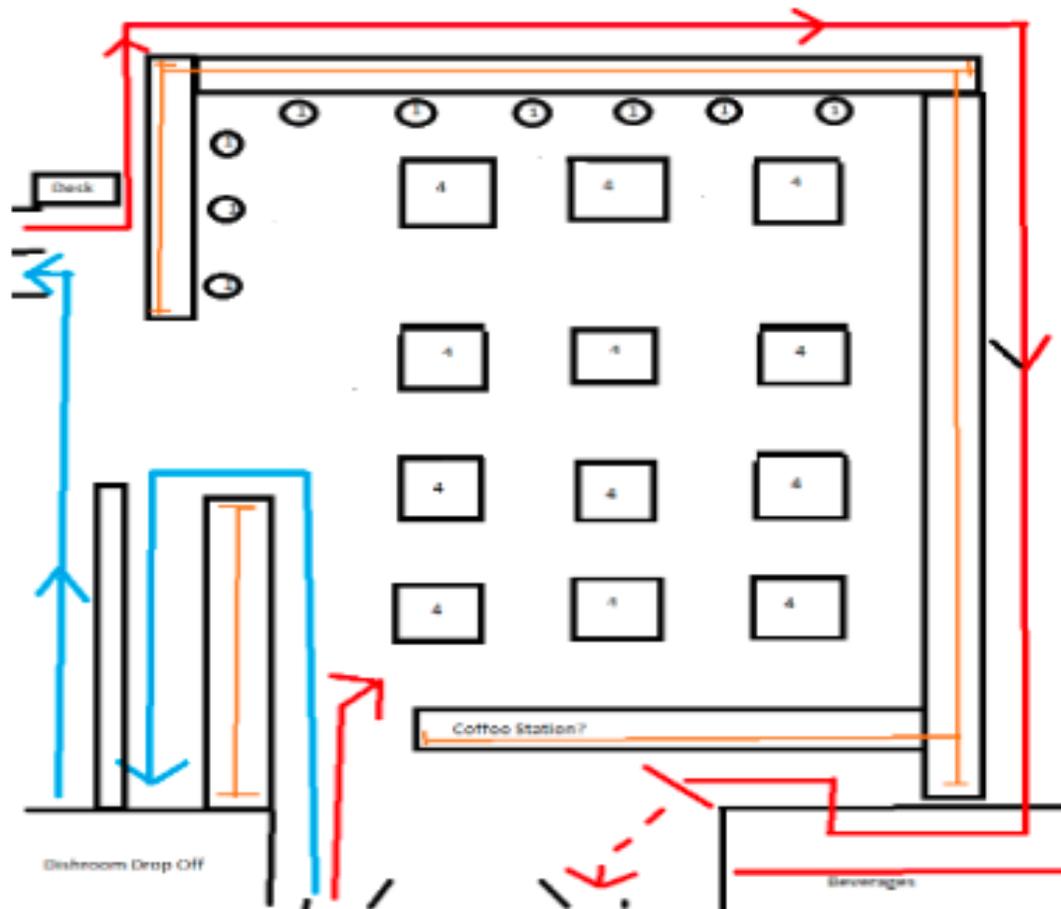
PHASE 2	
Can I have guests or visitors in residence?	<p>Yes, if they also live in King’s residence. Students may have one residence student in their room, provided that:</p> <ul style="list-style-type: none"> <li>• Neither student has symptoms of COVID-19.</li> <li>• Student can visit physically distanced (i.e. six feet apart).</li> <li>• Opening the windows are also recommended.</li> </ul> <p>Students are encouraged to visit other students physically distanced in the Quad, Prince Hall, or in their residence’s designated common rooms.</p> <p>Students should only use the designated bathroom in their Bay or Floor to limit the number of students sharing facilities and to reduce the possible spread of the virus. Students should not stay overnight in other residence spaces in order to maintain the designated bathroom arrangements.</p> <p><b>Residence students are not permitted to have guests from outside the residence community in residence spaces.</b></p> <p>Non-compliance by any student will result in the closure of the common room for their residence or the removal of other privileges and the possible termination of the student’s residence agreement (in which case students will be given 48 hours’ notice to vacate residence).</p>
Will I be required to wear a mask?	<p>Yes. In the words of Dr. Robert Strang, Nova Scotia’s Chief Medical Officer: “Please don’t ask, just wear a mask.” Please contact the Residence Office at <a href="mailto:residence@ukings.ca">residence@ukings.ca</a> if you have a valid medical exemption.</p> <p>Information about wearing non-medical masks can be found at <a href="https://novascotia.ca/coronavirus/staying-healthy/#masks">https://novascotia.ca/coronavirus/staying-healthy/#masks</a></p>
Will I be required to physically distance?	<p>Yes. All students are required to practice physical distancing whenever possible. This is King’s “new normal”.</p>

<p>Will I be allowed to visit different Floors or Bays?</p>	<p>Yes. Students are permitted one residence student as a guest in their residence room, if the following conditions are met:</p> <ul style="list-style-type: none"> <li>• Neither student has symptoms of COVID-19.</li> <li>• Student can visit physically distanced (i.e. six feet apart).</li> <li>• Opening the windows are also recommended.</li> </ul>
<p>Can I share my keys or access card?</p>	<p>Still no. Students who lose their key or get locked out should call the Alex Hall Front Desk at 902 422 6011 (or extension 132 from a residence phone). Replacement fees may apply. A student found sharing swipe cards/keys or giving access to students who do not live in their residence space during Phase 2 may have their residence agreement terminated with 48 hours' notice to leave residence.</p>
<p>Can I use shared spaces such as common rooms, kitchens, and laundry?</p>	<p>Yes. Residence students may use common spaces across residences if accompanied by a student from that residence (who will be responsible for the conduct of other residence students they invite into their residence). Kitchen, laundry, and other shared spaces will be open with a limit to how many students may be in these shared areas at a times. Spaces have been reconfigured to allow for physical distancing. Masks must be worn at all times while in these spaces. Students are asked to clean any common touchpoints <u>before and after</u> use (e.g. cooking surfaces, laundry machines handles, etc.). Cleaning supplies will be provided.</p> <p>Students who disrespect set occupancy limits or physical distancing will be subject to follow-up under the Residence Guidelines and may result in the closure of shared spaces across residence buildings. Alcohol is not permitted in any shared space.</p>
<p>Will the Prince Hall be open?</p>	<p>No. Just kidding! Yes, Prince Hall will remain open for all residence students and residence staff. Hours of operation will be posted soon. A creative physical distancing setup will remain in effect. Prince Hall may open to King's staff and faculty during Phase 2. Take out options will be available for those who want to eat outside or in their room. Physically distanced tables of four and limited single seating will be available. Sadly, there will still be no long communal tables in Phase 2.</p>
<p>Will there be anyone from the Residence Team around to help me?</p>	<p>Always! Dons and Junior Dons will be available within residence to continue to build community, offer support, and run events and programming. Additional Junior Dons have been hired to provide additional safety and security to students in residence. These upper-year students live in residence and work "patrol" shifts from 8 PM until 2 AM every day. The Alex Hall Front Desk will operate 24/7, by students or Monica, King's Residence Receptionist, from 7 AM to 2 AM and by Security from 2 AM to 7 AM. Students who do not live in Alex Hall may contact the Front Desk via phone at 902-422-6011 (or extension 132 from a residence phone).</p>

<p>What if something is wrong with my room? How do I get it fixed?</p>	<p>Students are encouraged to speak up if there is something not working in their room so King’s Facilities can perform the necessary repairs. The Facilities team has plans to conduct repairs safely in residence during COVID-19, though it will take longer for non-urgent repairs to be addressed. To submit a maintenance request, please send an email to <a href="mailto:residence@ukings.ca">residence@ukings.ca</a> or call the Alex Hall Front Desk to provide as much detail as possible with the issue.</p>
<p>Is the residence being cleaned more extensively?</p>	<p>Yes. All residence spaces will receive enhanced daily cleaning. Residence bathrooms will be cleaned 4-5 times daily. Students are responsible for keeping their individual rooms clean and are strongly encouraged to dispose of food garbage in the common bins as soon as possible to avoid attracting unwanted guests that like to snack. Cleaning supplies will be available to students. Contact the Alex Hall Front Desk for more information about where to find supplies.</p>
<p>Will there be residence programming during Phase 2?</p>	<p>Don and Junior Dons may organize in-person programming if:</p> <ul style="list-style-type: none"> <li>• Only residence students attend (attendance will be recorded for contact tracing).</li> <li>• Masks are worn by all participating.</li> <li>• It is hosted outdoors or in a larger campus space where physical distancing can be maintained (open windows are recommended, just don’t forget to close them!).</li> <li>• It complies with other government- and campus-safety requirements.</li> </ul> <p>Virtual programming will also continue. Physically distanced in-person support with Dons and/or Junior Dons will be possible in designated spaces.</p>
<p>Can I leave the government bubble and come back to residence?</p>	<p>Students should avoid non-essential travel, especially outside the government bubble at any time during the academic year. Residence students who travel outside the bubble for non-essential reasons may be required to make their own arrangements for self-isolation off campus at their own cost.</p>
<p>This still sounds serious. Will I get kicked out if I break the rules?</p>	<p>Probably. Students are taking on the extraordinary task of studying at university during a pandemic. If you are a King’s student, you must be pretty smart already so the residence community, campus community, and broader municipal and provincial communities trust King’s students to abide by all campus and government rules. King’s is committed to helping students understand why campus rules are important and will update students through their @Dal email address and on the King’s website. It is expected that campus rules (including residence guidelines) will change as the year goes on. Students are encouraged to stay up to date on ongoing developments to campus and government rules. It is our collective responsibility to hold one another accountable to ensure a safe, supportive environment for us to live and learn together. A serious infraction will have</p>

	<p>serious consequences, including the possible termination of a student’s residence agreement (in which case students will be given 48 hours’ notice to vacate residence).</p> <p>King’s COVID-19 safety plans are integral to ensuring residence and the rest of campus is as safe as possible during the pandemic. Students’ actions have ripple effects in our community. We are confident that King’s students living in residence will use this influence for good and be examples of how to make the best of residence life under these conditions.</p>
<p>What if I decide residence isn’t for me and decide to move out?</p>	<p>We know residence will not be like previous years. Residence during COVID-19 may not be for everyone. Students who choose to withdraw will be given as much flexibility as possible, including the pro-rated refund of residence fees. Contact the Residence Office at <a href="mailto:residence@ukings.ca">residence@ukings.ca</a> or Tim Lade, Assistant Dean of Residence, at <a href="mailto:tim.lade@ukings.ca">tim.lade@ukings.ca</a> for more information on withdrawing from residence.</p>
<p>I have more questions. Who can help me?</p>	<p>We anticipate questions from students and their families about residence. Don’t hesitate to reach out! Chances are if one student has a question, other students will have the same. Students are encouraged to reach out directly since, due to confidentiality, the Residence Office may be limited to what we can tell family members. Information will be available on:</p> <ul style="list-style-type: none"> <li>• <a href="#">King’s COVID-19 Residence FAQ</a></li> <li>• <a href="#">King’s COVID-19 Resource Centre</a></li> <li>• <a href="#">Nova Scotia COVID-19 website</a></li> </ul> <p>Additional questions can be directed to the Residence Office at <a href="mailto:residence@ukings.ca">residence@ukings.ca</a> or Tim Lade, Assistant Dean of Residence, at <a href="mailto:tim.lade@ukings.ca">tim.lade@ukings.ca</a></p>

## Appendix B: Prince Hall Floor Plan



1. Raised Floor (Stage) to be removed.
2. Arrows to be placed on the floor, to direct traffic flow and proper social distancing markers
3. Plexi Glass or barrier at the entrance, to separate the flow of people in and out. Also have magnet stoppers installed to prop the doors and stay within the Fire Regulations.
4. Barriers on top of tables around the perimeter of the room at a height of 5 feet maximum. (made out of Cork Board) (Orange Lines) These boards could be used to post information about Covid, also opportunity for departments to share information.
5. Desk at the entrance needs Plexi Glass barrier with a "Pass Through".
6. Cubicles need to be covered, used as barriers
7. Students will not have space to store belongings. They will be permitted to bring their bags into the dining hall.