

2020 – MINUTES AND SUMMARY OF MOTIONS

(2020:03) PRAYER

(2020:04) NECROLOGY

(2020:05) CONSENT AGENDA

MOTION: (Thomson/Gray) that the Consent Agenda be approved. CARRIED.

(2020:06) BUSINESS ITEMS

a) 2019-20 FINANCIAL UPDATE

b) TRI-BAY PROJECT BRIDGE FINANCING PROPOSAL

MOTION: (Beach/Thomson): that:

1. *The President is hereby authorized, empowered and directed to enter into and to perform the University's obligations under the Credit Agreement, in the form submitted to the Board, with such amendments or variations as the President, with the advice of the Treasurer and the Bursar may provide may agree to and all the provisions, terms and conditions therein contained be and the same are hereby approved.*

2. *The President is hereby authorized, empowered and directed to execute and deliver the Credit Agreement, together with all the documents and instruments considered necessary or desirable in connection with the obligations of the Board thereunder, upon such conditions and in such form as the President, with the advice of the Treasurer and the Bursar may approve (such documents and instruments are collectively referred to as the "Documents"), such approval to be conclusively evidenced by the execution thereof by the President, Treasurer or the Bursar.*

3. *The President, or with the agreement of the President, the Treasurer or the Bursar, is hereby authorized, empowered and directed, acting for in the name of and on behalf of the Board, to execute or to cause to be executed, under the seal of the University or otherwise, and to deliver or cause to be delivered the Credit Agreement and the Documents and to do or cause to be done all such acts and things as necessary or desirable in connection with the performance of the obligations under the Credit Agreement and the Documents or in order to fulfill the intent of the foregoing paragraphs of this resolution.*

CARRIED.

c) RESPONSIBLE INVESTING POLICY AND PROCEDURES

MOTION: (Lahey/Thomson) that the Executive Committee recommend to the Board the proposed responsible investing policy. CARRIED.

d) SAFETY POLICY

MOTION: (Chapman/Gray) that the Executive Committee recommend that the Board of Governors approve the University Safety Policy. CARRIED.

e) USE OF BICENTENNIAL FUND TO RENEW LIBRARY PODIUM AND STAIRS

MOTION: (Lahey/Thomson) that the Executive Committee of the Board hereby authorizes up to \$144,000 to be expended from the Bicentennial Fund to finance the renewal of the Library podium and stairs. CARRIED.

f) AMENDMENTS TO PRIVACY STATEMENT

MOTION: (Lahey/Thomson) that the Executive Committee recommend that the Board of Governors approve the amendments to the Privacy Statement, subject to a review with David Fraser as to whether the Privacy Statement need to be explicit on the question of data sharing with Dalhousie. CARRIED.

g) COLLECTIVE AGREEMENT BETWEEN UKC AND UKTA

MOTION: (Gray/Thomson) that the University of King's College Teachers' Association collective agreement be brought forward to the Board of Governors for acceptance. CARRIED.

h) PROVISIONAL BUDGET FOR 2020-2021 AND PROJECTIONS FOR THE NEXT THREE YEARS

MOTION: (Beach/Davies) that the Executive Committee recommend to the Board of Governors that the 2020-2021 budget be approved. CARRIED.

i) ESTABLISHMENT OF SECOND ENHANCED VOLUNTARY RETIREMENT PROGRAM (EVRP)

MOTION: (Gray/O'Brien) that the Executive Committee recommend to the Board to grant provisional approval for King's to proceed with the development of a second Enhanced Voluntary Retirement Program (EVRP) along the lines

described in the accompanying documentation. Be it further resolved that the Executive Committee recommend to the Board to approve the use of the funds remaining from the first EVRP program to finance a second EVRP program. CARRIED.

j) ANALYSIS OF ACADEMICA'S CONCLUSIONS AND RECOMMENDATIONS

(2020:07) PRESIDENT'S REPORT

(2020:08) KSU REPORT

(2020:09) VICE-PRESIDENT'S REPORT

(2020:10) REGISTRAR'S REPORT

(2020:11) GOVERNANCE, HUMAN RESOURCES AND NOMINATING COMMITTEE REPORT

MOTION: (Gray/Lahey) that the Executive Committee recommend to the Board of Governors the approval of the appointments of:

a) Naomi Rosenthal to the Governance, Human Resources and Nominating Committee;

b) Hugh Wright and Rosalie Courage to the Executive Committee for the duration of their terms as Committee Chairs; and

c) Tom Eisenhauer as Chair of the Investment Committee upon the expiry of the term of the current Investment Committee Chair.

CARRIED.

(2020:12) OTHER BUSINESS

(2020:13) IN CAMERA

MOTION: (Ruck/Gray) that the Board of Governors' Executive Committee enter an in camera discussion. CARRIED.

MOTION: (Gray/Ruck) that the Board of Governors' Executive Committee move out of the in camera discussion. CARRIED.

UNIVERSITY OF KING'S COLLEGE
MINUTES OF THE EXECUTIVE COMMITTEE
OF THE BOARD OF GOVERNORS

The Executive Committee of the University of King's College Board of Governors met in the University of King's College Boardroom on Thursday, March 12, 2020, at 12:00 p.m.

PRESENT: Mx. Levi CLARKSON (KSU President), Dr. Sue Dodd (arrived at 1:41 p.m.), Mx. Jennifer GRAY (Secretary), Professor William LAHEY (President), Dr. Peter O'BRIEN (Vice-President), Mr. Douglas RUCK (Chair), Mr. Paul THOMSON (Alumni Representative),

BY TELECONFERENCE: Dr. Gwendolyn DAVIES (Vice Chair), Ms. Katrina BEACH (Treasurer)

BY INVITATION: Ms. Adriane ABBOTT (Advancement Director), Ms. Julie Green (Registrar), Ms. Bonnie SANDS (Bursar)

GUESTS: Mr. Peter CONROD (Investment Committee Chair), Mr. Ian WAGSCHAL (Director of Facilities)

REGRETS: Ms. Rosalie COURAGE, Mr. Hugh WRIGHT

STAFF: Mx. Janet HATHAWAY (minutes)

At 12:09 p.m., the Chair called the meeting to order.

(2020:03) PRAYER

The Vice-President read the College Prayer.

(2020:04) NECROLOGY

The Secretary read the Necrology. A moment of silence was observed.

(2020:05) CONSENT AGENDA

A Consent Agenda addressing the following matters was circulated:

- a) Approval of Minutes. The Secretary noted that the January 30 minutes of the Executive Committee should start at 2020:01.
- b) Advancement Office Report
- c) Advancement Committee Report
- d) Alumni Report
- e) Bursar's Report
- f) Investment Committee Report

The Chair removed the Investment Committee Report from the Consent Agenda.

MOTION: (Thomson/Gray) that the Consent Agenda be approved. CARRIED.

The Chair made some opening remarks in place of his report:

- The Chair advised that he had attended the J-School Noire in the media lab at the NSCC Ivany campus in Dartmouth and had the pleasure of seeing young African Nova Scotian students, some as young as Grade 6. Their enthusiasm and interaction were exceptional. Having Global Media and King's participate was great for the event and he commended Sue Newhook in particular for her participation.
- The Scholarly Inquiry on Slavery process is coming along. Next week there will be interaction with the general community.
- The Chair noted that COVID-19 is bringing considerable uncertainty and advised that Peter Conrod, Chair of the Investment Committee, has been invited to answer questions about the University's investments.

The President advised that there has been considerable discussion with Dalhousie about planning for COVID-19 and described some of the upcoming announcements that would be happening concerning teaching and gathering on campus.

At 12:30 p.m., Peter Conrod, Chair of the Investment Committee, joined the meeting.

(2020:06) BUSINESS ITEMS

a) 2019-20 FINANCIAL UPDATE

The Bursar gave the financial update and noted that the impact of COVID-19 has not been factored into the update. At present, the surplus appears to be coming in just under \$650,000 because of savings for the Vice-President's assistant and the new Equity Officer, both of whom will be hired in the new fiscal year. Students are taking higher tuition electives at Dalhousie, which is factored in. The Board approved the use of last year's surplus and this year's surplus for the Tri-Bays, so if this comes to fruition, there will be \$1 million for the Tri-Bays project.

b) TRI-BAY PROJECT BRIDGE FINANCING PROPOSAL

The Bursar noted that the Tri-Bay project is scheduled to start at the end of April and it is likely payments to the contractor will be required before donations come in from a major gifts campaign, so there will be a gap. The Finance, Audit and Risk Committee discussed a \$3 million bridge financing loan proposal from RBC. King's would draw on it only as needed. The interest rate would be prime minus 0.25 and the bank is giving the University five years to raise the funds. The loan would be interest only and principal payments would be made when donations are received. If the money is not raised by that time, RBC would consider converting the balance into a term loan with an amortization period of 15 years.

MOTION: (Beach/Thomson): that:

- 1. The President is hereby authorized, empowered and directed to enter into and to perform the University's obligations under the Credit Agreement, in the form submitted to the Board, with such amendments or variations as the President, with the advice of the Treasurer and the Bursar may provide may agree to and all the provisions, terms and conditions therein contained be and the same are hereby approved.**
- 2. The President is hereby authorized, empowered and directed to execute and deliver the Credit Agreement, together with all the documents and instruments considered necessary or**

desirable in connection with the obligations of the Board thereunder, upon such conditions and in such form as the President, with the advice of the Treasurer and the Bursar may approve (such documents and instruments are collectively referred to as the “Documents”), such approval to be conclusively evidenced by the execution thereof by the President, Treasurer or the Bursar.

3. The President, or with the agreement of the President, the Treasurer or the Bursar, is hereby authorized, empowered and directed, acting for in the name of and on behalf of the Board, to execute or to cause to be executed, under the seal of the University or otherwise, and to deliver or cause to be delivered the Credit Agreement and the Documents and to do or cause to be done all such acts and things as necessary or desirable in connection with the performance of the obligations under the Credit Agreement and the Documents or in order to fulfill the intent of the foregoing paragraphs of this resolution.

CARRIED.

The President noted that the good interest rate offered by RBC is reflective of the good relationship the University has with the bank.

c) RESPONSIBLE INVESTING POLICY AND PROCEDURES

Mr. Conrod provided background on the Investment Committee’s Responsible Investing Policy and Practices. He reported that the Faculty representative on the committee was Gordon McOuatt and the King’s Students’ Union rep was Hope Moon. The Investment Committee worked through the fall, looking at other universities’ positions to see where everyone was on the spectrum of responsible investing.

Mr. Conrod described three approaches: socially responsible investing (which involved divestment in certain industries); impact investing (e.g., indigenous issues, wind, etc. where return is not primary); and “ESG”, an environmental, social and governance approach. This third approach is being recommended as the appropriate form of policy for King’s. However, this is not intended to be a “once and done” exercise and there will be a yearly review.

The President emphasized the importance of transparency and accountability in investment.

Mr. Conrod advised that the Committee is not recommending the University become a signatory to the United Nations’ Principles of Responsible Investment, as there would be a cost and additional work to this.

Board members inquired as to what the “governance” component of ESG consists of. Mr. Conrod indicated that this tends to be to what extent Board membership represents the diversity of the community a Board serves. The Chair asked Mr. Conrod how responsible investing translates into returns in relation to traditional investments. Mr. Conrod advised that there tends to be an enhanced return on portfolio over the medium and long term because demand for those companies’ stock who are doing a “good job” will rise. The best leaders will go to companies who have good ESG practices, and board members, buyers, and customers will flock to companies that have good ESG practices.

Board members inquired as to the potential long-term impact of COVID-19 on the University’s investments. Mr. Conrod explained the potential market impacts.

The Executive Committee members applauded Mr. Conrod and thanked him for his long service.

MOTION: (Lahey/Thomson) that the Executive Committee recommend to the Board the proposed responsible investing policy. CARRIED.

At 12:45 p.m., Mr. Conrod left the meeting.

d) SAFETY POLICY

Facilities Director, Ian Wagschal, presented the draft University Safety Policy. He noted that this is the first step to be in compliance with the Nova Scotia *Occupational Health and Safety Act*, which requires that any employer with more than five employees have a written Safety Policy that expresses the employer's commitment to safety. This policy must address the reasons for the employer's commitment to health and safety, a commitment to cooperate with employees, and the safety responsibilities of the employer, supervisors, and other employees.

Mr. Wagschal advised that the OH&S Committee is a joint committee formed to oversee the broader aspects of safety, including the safety programs, which will be developed by the heads of units.

MOTION: (Chapman/Gray) that the Executive Committee recommend that the Board of Governors approve the University Safety Policy. CARRIED.

e) USE OF BICENTENNIAL FUND TO RENEW LIBRARY PODIUM AND STAIRS

The Bursar pointed out the barricade around the front of the Library, which was placed there for safety reasons. The Facilities Director advised that the Library steps are over an inhabited space, called a podium. The cement underneath it has delaminated and turned to mud, which heaves the stones, so they become a tripping hazard. The concrete base screed has turned to mulch. Work is required to clear the entire area off and build it up again.

The Bursar estimated the cost of replacing the podium and stairs to be \$115,000-\$144,000. She said the Board recognized the Bicentennial Fund as an internally restricted fund as of April 1, 2017. The fund was established for four purposes: Library operations and maintenance; bursaries and scholarships; programs; and Faculty support.

MOTION: (Lahey/Thomson) that the Executive Committee of the Board hereby authorizes up to \$144,000 to be expended from the Bicentennial Fund to finance the renewal of the Library podium and stairs. CARRIED.

f) AMENDMENTS TO PRIVACY STATEMENT

The Bursar advised that in 2013, the Board approved a Privacy Statement for the University. Then Vice-President Kim Kierans and McInnes Cooper lawyer David Fraser worked on it. It now needs to be updated. The Bursar asked David Fraser for updates, which were provided.

Board members asked whether it was necessary to say in the policy how much King's information is controlled by Dalhousie and not within the control of King's. The President suggested the Executive Committee could approve the Privacy Statement with the proviso that the Bursar will check with David Fraser regarding the relationship with Dalhousie.

MOTION: (Lahey/Thomson) that the Executive Committee recommend that the Board of Governors approve the amendments to the Privacy Statement, subject to a review with David Fraser as to whether the Privacy Statement need to be explicit on the question of data sharing with Dalhousie. CARRIED.

g) COLLECTIVE AGREEMENT BETWEEN UKC AND UKTA

The Bursar gave a summary of the negotiations with the University of King's College Teachers' Association, which now has five members (FYP tutors). There were five meetings between December 11 and January 21, which were amicable.

- The Bursar noted that the qualifying period to receive top-up during pregnancy leave has been removed and is now consistent with what is offered to permanent King's faculty. The previous agreement had a one-year qualifying period.
- This is a three-year agreement with salary increases of 1.5% in each of the three years, and an increased moving expense allowance. Faculty fellows, after their three-year contracts, can then apply to be a Senior Fellow, a two-year contract. Senior fellows wanted to apply for the same job. They are allowed to apply if there are no other candidates from the Faculty Fellow pool. That was the biggest issue. There was also an increase in the overload rate they are paid.

The Bursar advised that Bob Mann assisted with the process. The President said Michelle Wilband, Michael Bennet, and Hilary Ilkay, the negotiators on the union side, were also well prepared.

MOTION: (Gray/Thomson) that the University of King's College Teachers' Association collective agreement be brought forward to the Board of Governors for acceptance. CARRIED.

h) PROVISIONAL BUDGET FOR 2020-2021 AND PROJECTIONS FOR THE NEXT THREE YEARS

The Bursar referred to slides in the meeting package for the 2020-2021 Provisional Operating Budget, noting the small operating surplus of \$55,000 before the COVID-19 impact, and reviewed these in detail.

The Bursar advised that the University is projected to have \$464,000 more in revenue next year as compared to the prior year budget. The debt repayment is going up substantially next year, which relates to the deficit-financing loan of \$2.6 million. That loan needs to be repaid over five years. All other loans have a 20-year amortization period. The provincial operating grant will increase by no less than 1% over the prior year, with payments made monthly rather than in a lump sum, allowing for an interest savings of \$31,000. The University also received a deferred maintenance grant of \$453,000 (infrastructure renewal) from the Province.

The Bursar reported that enrolment shows slightly lower head counts than in the prior year. There is a 3% increase in arts and science tuition that coincides with Dalhousie's budget, a 1% increase in Journalism tuition and 2% increase in MFA tuition.

At 1:20 p.m., the Vice-President returned to the meeting.

The Bursar noted that the University is keeping all ancillary fees flat except the MFA mentor fee. Meal plans are going up because of the food service contract with Chartwells. There will be only 217 instead of 219 days in residence. Dalhousie will be increasing the international differential tuition rate for a second year, so King's will have to follow suit and will have the benefit of higher tuition from international students.

With respect to residence occupancy, she indicated that the assumption is that 235 beds will be occupied on move-in day in residence.

Conference Services has a large amount budgeted for the North American Indigenous Games for 10 days in July. There is \$65,000 in revenue associated with that.

There is a minimum wage increase of \$1/hour, which will affect the student casual budget, cleaning, security, and food services budgets. In addition, there will be no Blue Cross premiums for five months this year due to a premium holiday.

July salary increases have been estimated for all faculty and staff due to the fact that Dalhousie is bargaining with all of its unions this year. The proposed budget also provides for two new faculty members, one in FYP and one in Journalism. The budget also includes a two-year limited term appointment for the next two years for HOST to allow four faculty members to go on sabbatical over two years.

It is expected that there will be a FYP class of 195 as of October 15. The Bursar noted the FTEs are slightly lower than last year's budget and forecast.

The Bursar presented other potential areas of expenditure still under consideration.

Board members commended the Bursar for her presentation.

The Bursar noted that there are fluid issues – COVID-19 impacts top the list. The University does not know how many students might return in the fall. King's will take a draw from its endowment based on March 31, based on three-year average of market values. Current market volatility could affect the draw. The Berlin course was just cancelled, so that will be a \$91,000 impact, possibly higher. The two-week MFA residency in June will be impacted, as well as Humanities for Young People in July and Conference Services.

The Bursar noted a number of unknowns including the Dalhousie allotment is \$4 million which will be firmed up at year-end. Salaries for new faculty members are not known yet. Regarding the Academica studies, there is nothing yet in the budget to allow their recommendations to be implemented. The School of Journalism is looking at non-credit workshops, so that might be a positive impact.

Regarding the MOU with Dalhousie, the President reported that the Bursar and the President had a positive conversation with Ian Nason last week. There may be adjustments in student fees – one in the facilities renewal fee and one in the athletics fee. They are small. The process is now at the stage where Dalhousie is writing a new MOU. The President expressed his confidence that there will be clarity on the principles and content of this MOU. Ian Nason and the Bursar thought it could be implemented this coming fiscal year.

The President noted that the fluid situation may make approval of the budget seem artificial, but the discipline that has been incorporated into the whole budget process by working to the end of March instead of the end of June is something the President did not want to compromise.

At 1:44 p.m., Dr. Sue Dodd joined the meeting.

MOTION: (Beach/Davies) that the Executive Committee recommend to the Board of Governors that the 2020-2021 budget be approved. CARRIED.

The Treasurer noted how important it is to prepare the budget in March for years when there would be capital projects.

At 1:45 p.m., the meeting paused for a health break.

At 2:02 p.m., the meeting resumed. The KSU President did not return to the meeting after the break.

i) ESTABLISHMENT OF SECOND ENHANCED VOLUNTARY RETIREMENT PROGRAM (EVRP)

The Bursar provided background on the first EVRP. Two faculty members signed up for the EVRP in 2018 and one deferred to 2019. Under the program, a faculty member would work a 50% load and be paid for a 100% load. After the first year, the faculty member would retire and then either leave the university or sign up for a maximum two-year 50% post-retirement contract. All three of the faculty members who signed up for the EVRP chose to go on two-year 50% post-retirement contracts. Two such contracts will expire on June 30, 2021, and the third on June 30, 2022. After that, those positions would be gone. The University spent \$72,000 out of the internally restricted funds to cover 50% of the load of one of the faculty members. The 50% course loads of the other two faculty members were covered with internal resources.

The Bursar advised that the University is looking at a new EVRP. Twenty-two faculty members will be eligible to retire in five years' time. There are salary savings when a new a new faculty member is hired at a lower salary. The University wants to be fair about the period when King's would allow faculty members to make the decision to opt into the program. There may be a rolling time period where a faculty member would have a certain amount of time from when they become eligible to make their decision. She indicated that the Administration is seeking provisional approval to proceed.

Board members noted that faculty renewal is made possible by the EVRP.

The Bursar presented two resolutions, which the Secretary noted could be rolled into one.

MOTION: (Gray/O'Brien) that the Executive Committee recommend to the Board to grant provisional approval for King's to proceed with the development of a second Enhanced Voluntary Retirement Program (EVRP) along the lines described in the accompanying documentation, and that the Executive Committee recommend to the Board to approve the use of the funds remaining from the first EVRP program to finance a second EVRP program. CARRIED.

j) ANALYSIS OF ACADEMICA'S CONCLUSIONS AND RECOMMENDATIONS

The Registrar referred to the final report from the Academics Group that was in the meeting package and gave a presentation on enrolment research findings and next steps for student recruitment at King's.

The Registrar reported that the University received the final Academics report on January 17 and has been undergoing consultations with Dalhousie and the King's community. Her office is now in the planning stage and have not yet put forward budget asks. They are focussed on the narrative for the recruitment message for the coming academic year.

The Registrar showed a series of slides and discussed key findings from Academics's report. Among the recommendations and observations noted were the following:

- King's must tell a compelling King's story using proof stories from King's students, alumni and faculty.
- One of the main concerns is the lack of familiarity that people have with King's – the people who know King's love the University, but they are a small percentage of the target population. Board

members asked if confusion with King's University out west is a problem. The Registrar noted it was, as well as with King's at Western University in Ontario.

- Parents have anxiety about the cost of a King's education, work outcome, etc. There is a focus by both parents and students on outcomes. Board members asked if having Rhodes Scholars was appealing to prospective applicants. The President advised that he was reasonably sure the number of King's Rhodes scholars is the largest per capita in the world.
- The Registrar asked the Advancement Director to speak to the slide about the King's community. The Advancement Director noted that eighty-one percent of alumni were employed within two years of leaving King's, and many of the others were continuing to study, with a high number at the master's level. Ninety-five percent would choose King's again.
- The Registrar reported that in terms of reputation, most people thought of the Foundation Year Program as a remedial program to prepare students for university-level courses.
- Looking at student and parent anxiety levels, King's needs to focus on outcome. The University is looking at the King's and Dalhousie story and improving the way this relationship is characterized. King's needs to amplify its reputation. There needs to be focus on Public Humanities as an experiential program, the University of Calgary partnership, and the ability to build capacity in FYP Science.

The Registrar noted that the conclusions that the University has come to is that King's needs to tap into the interest in science at King's; emphasise how many people go on to graduate work; the sense of exceptionality of the King's experience; and the King's-Dalhousie experience.

Board members discussed the various findings. The Registrar concluded that her office will take this information to create a more robust enrolment plan. There are the right conglomeration of people at King's and Dalhousie who are supportive of this longer-term programming to achieve the goal. This is a multi-year exercise.

(2020:07) PRESIDENT'S REPORT

The President observed that the new President of Dalhousie, Deep Saini, knows a lot about King's and thinks favourably of King's. The President was optimistic about the relationship.

On COVID-19, the President reported that there is a pandemic planning committee that has met twice and will meet again after this meeting. King's had a pandemic preparedness plan in the days of H1N1, which is being updated as planning progresses. Facilities Director Ian Wagschal and Dean of Students Katie Merwin has been working with Dalhousie, and the Vice-President has been working on academic matters. The President noted it was essential that King's be aligned with Dalhousie.

Among other considerations related to COVID-19, the President noted that the University has done a first analysis of who can work from home and how would they need to be equipped. Critical business functions, such as maintaining payroll have been identified. The University is doing an inventory of upcoming events, such as Encaenia. It will probably not be happening in May. There are efforts to examine cleaning and cleaning practices, making sure King's is well supplied with cleaning and sanitation supplies.

As chair of CONSUP, the President reported that CONSUP is forming a higher education working group on COVID-19. The first call on that is tomorrow morning. All universities are connected to the Chief of Public Health, Dr. Rob Strang.

The President reported that this afternoon, an email went out announcing Sherry Borden Colley will be the only recipient of an honorary degree this year from King's. She is largely responsible for bringing the Viola Desmond story back to public consciousness. She is an important member of the African Nova Scotian community. He also reported on the appointment of Debra Deane Little as the new Chancellor. Both she and the President were interviewed yesterday by a student for *The Watch*, and it is clear that the new Chancellor understands King's.

The President reported he was confident that the conversation among all universities tomorrow morning would be a catalyst for a unified approach on COVID-19.

Board members noted the significance of Sherry Borden Colley receiving the honorary degree and the Advancement Director advised that the Chancellor is actively studying Latin.

(2020:08) KSU REPORT

There was no report from the KSU President.

(2020:09) VICE-PRESIDENT'S REPORT

The Vice-President reported that most of his activity has had to do with COVID-19, in particular, representing King's on the provincial committee that the President had described. Concerning other matters, the Vice-President advised of the following:

- The Priorities and Planning Committee is developing a strategy for identifying potential hires in sequence 3 and 4. Searches are ongoing for the first two candidates. The first candidate in the FYP process was due to arrive next week from Singapore. Planning and Priorities is working out ways of collecting information and prioritizing going forward for the third and fourth appointments in future.
- There was an announcement on February 15 of the Public Humanities fellowship program, which is underwritten by BMO. The program seeks to match applicants and opportunities for 10 weeks – four per week. The University has received a dozen applications from organizational partners.
- The Scholarship Committee is busy making decisions on recipients of major scholarships.
- The Assistant to the Vice-President position has essentially been filled. The successful candidate identified has indicated interest in accepting the position and has a contract letter in hand to return tomorrow.
- The Vice-President reported that there was a lot of activity around culturally sensitive EDI and what students prefer to call anti-oppression training. The Vice-President outlined the resources being tapped into for this effort. He advised that the University is moving forward in a productive discussion in this area to achieve the desired outcome of more sensitive and inclusive teaching in the classrooms.

(2020:10) REGISTRAR'S REPORT

The Registrar indicated that her office was confident that the University will meet projections in the budget. The University is working hard to make sure King's has capabilities through digital and electronic means to keep the applicant pool engaged. The University is well-positioned as it had been moving away from doing things by paper.

The Registrar noted that her office is working closely to the Enrollment Management Committee to get scholarships and bursaries out.

The Registrar reported that administration have been spending time moving the Academics report in consultations through the community and obtaining feedback on it. There is an aggressive consultation schedule.

Finally, the Registrar advised that a staff retention plan is being developed with support by the Bursar, the Vice-President and the President.

(2020:11) GOVERNANCE, HUMAN RESOURCES AND NOMINATING COMMITTEE REPORT

The Secretary presented the Governance, Human Resources and Nominating Committee Report and put forward a resolution relating to the appointments proposed in that report.

MOTION: (Gray/Lahey) that the Executive Committee recommend to the Board of Governors the approval of the appointments of:

- a) Naomi Rosenthal to the Governance, Human Resources and Nominating Committee;**
- b) Hugh Wright and Rosalie Courage to the Executive Committee for the duration of their terms as Committee Chairs; and**
- c) Tom Eisenhauer as Chair of the Investment Committee upon the expiry of the term of the current Investment Committee Chair.**

CARRIED.

The Secretary advised that the renewal of the President would be discussed *in camera*.

(2020:12) OTHER BUSINESS

On the issue of the extension of the term of the Vice-President: the President advised that he had reviewed the process with the Governance, Human Resources and Nominating Committee and there will be a opportunity to provide written input/feedback regarding the reappointment of the Vice-President. This will be reviewed by committee of the President, Tom Curran and Gwen Davies and Levi Clarkson.

(2020:13) IN CAMERA

MOTION: (Ruck/Gray) that the Board of Governors' Executive Committee enter an in camera discussion. CARRIED.

At 3:08 p.m., the meeting moved to an *in camera* discussion. No resolutions were passed *in camera*.

MOTION: (Gray/Ruck) that the Board of Governors' Executive Committee move out of the in camera discussion. CARRIED.

The meeting of the Board of Governors' Executive Committee was adjourned at 3:44 p.m.

Respectfully submitted,

Douglas Ruck

Jennifer Gray